

# MACKENZIE COUNTY

REGULAR COUNCIL MEETING

FEBRUARY 13, 2012

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Monday, February 13, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

Page

<b>CALL TO ORDER:</b>	1.	a)	Call to Order	
<b>AGENDA:</b>	2.	a)	Adoption of Agenda	
<b>STRATEGY &amp; POLICY SESSION:</b>	3.	a)	None	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	4.	a)	Minutes of the January 23, 2012 Council Meeting	7
		b)	Minutes of the February 6, 2012 Special Council (Budget) Meeting	23
<b>DELEGATIONS:</b>	5.	a)	Eric Burton, Alberta Treasury Board and Enterprise – Community Investment Readiness (1:30 p.m.)	
		b)		
<b>GENERAL REPORTS:</b>	6.	a)	Mackenzie Housing Management Board Meeting Minutes	29
		b)	Agricultural Service Board Meeting Minutes – November 16, 2011	43
		c)	Municipal Planning Commission Meeting Minutes – January 19, 2011	47
		d)	Rural Waterline Committee Meeting Minutes – November 10, 2011	57

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

- 7. a)
- b)

**OPERATIONAL  
SERVICES:**

- 8. a) Bylaw 849-12 Water and Sewer System 61
- b) Policy PW009 Dust Control 99
- c) Policy UT004 Utility Connections 119
- d) Policy RESV018 Water Reserve Fund 131
- e)
- f)

**PLANNING &  
DEVELOPMENT:**

- 9. a) Bylaw 851-12 Amendment to Bylaw 826-11 Subdivision Plan Cancellation Plan 082 5028, Block 1, Lots 2 through 4 (High Level Rural) 133
- b) Bylaw 852-12 Land Use Bylaw Amendment Rezoning Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural "A" to Highway Development "HD" (Bluehills) 139
- c) Bylaw 853-12 Land Use Bylaw Amendment to Add Manufactured Home – Double Wide, Manufactured Home - Modular Home, Garage – Attached, Garage – Detached and Shop to the Hamlet General "HG" Zoning 145
- d)
- e)

**PUBLIC HEARINGS:** Public Hearings are scheduled for 1:00 p.m.

- 10. a) Bylaw 844-11 Land Use Bylaw Amendment to Rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe "UF" to Direct Control "DC" (Fort Vermilion) 153

<b>CORPORATE SERVICES:</b>	11.	a)	Bylaw 850-12 Fee Schedule Bylaw	169
		b)	Bylaw 854-12 Fee Schedule Bylaw	207
		c)	Development Statistics Report	249
		d)	La Crete Agricultural Society – Letter of Support Request	257
		e)		
		f)		
<b>INFORMATION / CORRESPONDENCE:</b>	12.	a)	Information /Correspondence	263
<b>IN CAMERA SESSION:</b>	13.	a)	Legal <ul style="list-style-type: none"><li>• Seniors Housing</li></ul>	
		b)	Labour <ul style="list-style-type: none"><li>• CAO Evaluation</li></ul>	
		c)	Land	
<b>NEXT MEETING DATE:</b>	14.	a)	Regular Council Meeting Wednesday, February 29, 2012 4:00 p.m. High Level Rural Hall	
<b>ADJOURNMENT:</b>	15.	a)	Adjournment	





## **MACKENZIE COUNTY REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the January 23, 2012 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the January 23, 2012 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the January 23, 2012 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Monday, January 23, 2012  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (via teleconference, left the meeting at 4:27 p.m.)
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 10:12 a.m.)
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

J. Roy Brideau	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations
Liane Lambert	Development Officer
Christopher Wilcott	Development Officer
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on January 23, 2012 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:**           **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA:**                   **2. a) Adoption of Agenda**

**MOTION 12-01-033**       **MOVED** by Councillor J. Driedger

That the agenda be adopted with the following additions:  
11. h) Meeting with Alberta Sustainable Resource

\_\_\_\_\_  
\_\_\_\_\_

Development Forest Industry Development  
Branch

8. c) La Crete 2 Miles North Update

**CARRIED**

**STRATEGY & POLICY  
SESSION:**

3. a) None

**ADOPTION OF  
PREVIOUS MINUTES:**

4. a) **Minutes of the January 4, 2012 Special Council  
(Budget) Meeting**

**MOTION 12-01-034**

**MOVED** by Councillor Wardley

That the minutes of the January 4, 2012 Special Council budget meeting be adopted as presented.

**CARRIED**

4. b) **Minutes of the January 10, 2012 Regular Council  
Meeting**

**MOTION 12-01-035**

**MOVED** by Councillor Bateman

That the minutes of the January 10, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

6. a) **Mackenzie County Library Board Meeting Minutes –  
November 16, 2011**

**MOTION 12-01-036**

**MOVED** by Councillor Wardley

That the Mackenzie County Library Board meeting minutes of November 16, 2011 be received for information.

**CARRIED**

6. b) **Municipal Planning Commission Meeting Minutes –  
November 28, 2011**

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**MOTION 12-01-037**

**MOVED** by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of November 28, 2011 be received for information.

**CARRIED**

**6. c) Agriculture Land Use Planning Committee Meeting Minutes – December 1, 2011**

**MOTION 12-01-038**

**MOVED** by Councillor D. Driedger

That the Agriculture Land Use Planning Committee meeting minutes of December 1, 2011 be received for information.

**CARRIED**

**6. d) Parks & Recreation Committee Meeting Minutes – October 13, 2011**

Councillor Jorgensen joined the meeting at 10:12 a.m.

**MOTION 12-01-039**

**MOVED** by Councillor Flett

That the Parks & Recreation Committee meeting minutes of October 13, 2011 be received for information.

**CARRIED**

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**7. a) None**

**OPERATIONAL  
SERVICES:**

**8. a) Ditch on Right-of-Way (NW 21-106-15-W5M)**

Discussion on the ditch on right-of-way located on NW 21-106-15-W5M.

**8. b) Dust Control**

**MOTION 12-01-040**

**MOVED** by Councillor Wardley

That administration bring back the dust control policy with options and recommendations for Council.

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**CARRIED**

**8. c) La Crete Two Miles North Update (ADDITION)**

Discussion regarding the road two miles north of La Crete.

Reeve Neufeld recessed the meeting at 11:01 a.m. and reconvened the meeting at 11:15 a.m.

**DELEGATION:**

**5. a) Cornie Klassen (Rural Water) - 11:15 a.m.**

Delegation by Cornie Klassen regarding concerns with the water rate increase.

**5. b) S/Sgt. Shane Ramteemal, High Level RCMP- 11:30 a.m.**

S/Sgt. Shane Ramteemal presented the 2011 crime statistics.

**MOTION 12-01-041**

**MOVED** by Councillor Wardley

That Council move in-camera at 12:06 p.m.

**CARRIED**

**MOTION 12-01-042**

**MOVED** by Councillor J. Driedger

That Council move out of camera at 12:14 p.m.

**CARRIED**

**MOTION 12-01-043**

**MOVED** by Councillor Derksen

That the Memorandum of Understanding between the Royal Canadian Mounted Police and Mackenzie County for the Regional Crime Reduction Unit be approved as presented.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:17 p.m. and reconvened the meeting at 12:59 p.m.

**PUBLIC HEARINGS:**

**10. a) Bylaw 838-11 Land Use Bylaw Amendment to Reduce the Minimum Number of Lots within Rural Country Residential District 1 through 3 "RC1, RC2**

\_\_\_\_\_  
\_\_\_\_\_

**and RC3”**

Reeve Neufeld called the public hearing for Bylaw 838-11 to order at 1:00 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 838-11 was properly advertised. Christopher Wilcott, Development Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Christopher Wilcott, Development Officer, presented the Development Authority's submission and indicated that first reading was given on September 13, 2011.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Discussion was held regarding alternate methods to accommodate this subdivision other than a Land Use Bylaw Amendment. Each subdivision would be dealt with by the Municipal Planning Commission on a case by case basis. Lands would require rezoning to Rural Country Residential prior to consideration of this land use bylaw amendment.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 838-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 838-11. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 838-11 at 1:16 p.m.

**MOTION 12-01-044**

**MOVED** by Councillor J. Driedger

That second reading be given to Bylaw 838-11, being a Land Use Bylaw Amendment to Reduce the Minimum Number of Lots within Rural Country Residential District 1 through 3 “RC1, RC2 and RC3”.

**CARRIED**

**MOTION 12-01-045**

**MOVED** by Councillor Derksen

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That third reading be given to Bylaw 838-11, being a Land Use Bylaw Amendment to Reduce the Minimum Number of Lots within Rural Country Residential District 1 through 3 "RC1, RC2 and RC3".

**CARRIED**

**PUBLIC HEARINGS:**

**10. b) Bylaw 846-11 Plan Cancellation for Consolidation Purposes Plan 2938RS, Block 3, Lots 2 and 14 (Fort Vermilion)**

Reeve Neufeld called the public hearing for Bylaw 846-11 to order at 1:17 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 846-11 was properly advertised. Liane Lambert, Development Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Plan Cancellation for Consolidation bylaw. Liane Lambert, Development Officer, presented the Development Authority's submission and indicated that first reading was given on December 12, 2011.

Reeve Neufeld asked if Council has any questions of the proposed Plan Cancellation for Consolidation bylaw. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 846-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 846-11. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 846-11 at 1:20 p.m.

**MOTION 12-01-046**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 846-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 2938RS, Block 3, Lots 2 and 14 into one lot.

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**CARRIED**

**MOTION 12-01-047**

**MOVED** by Councillor Flett

That third reading be given to Bylaw 846-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 2938RS, Block 3, Lots 2 and 14 into one lot.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**9. a) Lot Widths within Hamlet Residential 1A “HR1A”  
and Hamlet Residential 2 “HR2”**

**MOTION 12-01-048**

**MOVED** by Councillor Jorgensen

That administration research the pros and cons of reduced minimum residential lot sizes for all zones with respect to the long-term financial implications for the County as well as the development community and bring it back to Council at the end of February.

**CARRIED**

**9. b) La Crete Canada Post Office Parking Plan 1160NY,  
Block 2, Lot 7 (La Crete)**

**MOTION 12-01-049**

**MOVED** by Councillor Bateman

That the parking in front of the La Crete Post Office be converted to parallel parking and that Canada Post be requested to provide overflow parking in the back of the lot.

Councillor J. Driedger requested a recorded vote.

**MOTION 12-01-050**

**MOVED** by Councillor J. Driedger

That the vote on Motion 12-01-049 be TABLED.

**DEFEATED**

**MOTION 12-01-049**

**MOVED** by Councillor Bateman

That the parking in front of the La Crete Post Office be converted to parallel parking and that Canada Post be requested to provide overflow parking in the back of the lot.

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Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Wardley  
Councillor Bateman  
Councillor Flett

Opposed:

Councillor Derksen  
Councillor J. Driedger  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor D. Driedger  
Councillor Jorgensen  
Councillor Braun

**DEFEATED**

**MOTION 12-01-051**

**MOVED** by Councillor Jorgensen

That a letter be sent to Canada Post advising of parking concerns at the La Crete Post Office and requesting to review alternative parking options.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Wardley  
Councillor Jorgensen  
Councillor Bateman  
Councillor Flett  
Councillor D. Driedger

Opposed:

Councillor Derksen  
Reeve Neufeld  
Councillor Braun  
Councillor J. Driedger  
Deputy Reeve Sarapuk

**DEFEATED**

**MOTION 12-01-052**

**MOVED** by Councillor J. Driedger

That the Reeve and Chief Administrative Officer be authorized to meet with the appropriate Canada Post authorities to review options regarding the La Crete Post Office.

Councillor Derksen requested a recorded vote.

In Favor:

Councillor Derksen  
Councillor Flett  
Councillor J. Driedger  
Councillor Wardley  
Reeve Neufeld  
Deputy Reeve Sarapuk

Opposed:

Councillor Bateman  
Councillor Jorgensen

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Councillor D. Driedger  
Councillor Braun

**CARRIED**

Reeve Neufeld recessed the meeting at 2:08 p.m. and reconvened the meeting at 2:21 p.m. with all members present with the exception of Councillor Jorgensen.

Councillor Jorgensen rejoined the meeting at 2:22 p.m.

**CORPORATE  
SERVICES:**

**11. a) Tax Forfeiture Properties – Reserve Bids for Public  
Auction**

**MOTION 12-01-053**

**MOVED** by Councillor Bateman

That the reserve bid for roll 106026 be set at \$240,050 and for roll 219457 be set at \$48,510.

**CARRIED**

**11. b) Tax Rolls 197565 and 313865**

**MOTION 12-01-054**

**MOVED** by Deputy Reeve Sarapuk

That administration be authorized to transfer \$34.25 from roll 313865 to roll 197565 and write off the difference of \$48.84 on roll 197565.

**CARRIED**

**11. c) Economic Developers Alberta (EDA) 2012 Annual  
Conference & AGM**

**MOTION 12-01-055**

**MOVED** by Councillor Braun

That the Economic Developers Alberta 2012 Annual Conference and AGM be received for information.

**CARRIED**

**11. d) March 13, 2012 Regular Council Meeting**

**MOTION 12-01-056**

**MOVED** by Councillor Flett

That the March 13, 2012 Regular Council meeting be changed

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to Thursday, March 15, 2012.

**CARRIED**

**11. e) Northwest Health Foundation – Request for County Representative**

**MOTION 12-01-057**

**MOVED** by Councillor Wardley

That a letter be sent to the Northwest Health Foundation thanking them for their invitation and advising that Council has declined the request to appoint a County representative.

**CARRIED**

**11. f) Lac La Biche County – Retaining Medevac Service Standards for Northern Alberta**

**MOTION 12-01-058**

**MOVED** by Councillor Jorgensen

That a letter be sent to Lac La Biche County in support of their retaining medevac service standards campaign for northern Alberta.

**CARRIED**

**MOTION 12-01-059**

**MOVED** by Councillor Wardley

That a letter be sent to Alberta Health and Wellness requesting an update on the recommendations made in the report by the Health Quality Council of Alberta, suggestions as to how the Mackenzie Region can improve standards to reduce the need for medevac services, and to express opposition to the proposed closure of the Edmonton City Centre Airport.

**CARRIED**

**11. g) Community Futures Northwest Alberta – Medical Students Skills Competition**

**MOTION 12-01-060**

**MOVED** by Councillor Braun

That Mackenzie County contribute \$2,500.00 towards the Medical Students Skills Competition being held in our region from March 2 – 4, 2012 with funding coming from Grants to Other Organizations.

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**CARRIED**

**11. h) Meeting with Alberta Sustainable Resource  
Development Forest Industry Development Branch  
(ADDITION)**

**MOTION 12-01-061**  
Requires Unanimous

**MOVED** by Councillor Jorgensen

That Councillors be authorized to participate in the February 17, 2012 meeting with the Forestry Industry Development Branch of Alberta Sustainable Resource Development.

**CARRIED UNANIMOUSLY**

**5. a) Cornie Klassen (Rural Water) - 11:15 a.m.**

**MOTION 12-01-062**

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to bylaw 850-12 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED**

**MOTION 12-01-063**

**MOVED** by Councillor Bateman

That second reading be given to bylaw 850-12 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED**

**MOTION 12-01-064**  
Requires Unanimous

**MOVED** by Councillor Bateman

That consideration be given to go to third reading of Bylaw 850-12 being the Fee Schedule Bylaw for Mackenzie County.

**DEFEATED**

**INFORMATION/  
CORRESPONDENCE:**

**12. a) Information/Correspondence**

**MOTION 12-01-065**

**MOVED** by Councillor Wardley

That information/correspondence be received for information.

**CARRIED**

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**IN CAMERA SESSION:**

**MOTION 12-01-066**

**MOVED** by Councillor D. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:33 p.m.

- 13. a) Legal
- 13. b) Labour
- 13. c) Land

Councillor Braun left the meeting at 4:27 p.m.

**MOTION 12-01-067**

**MOVED** by Councillor J. Driedger

That Council move out of camera at 5:00 p.m.

**CARRIED**

- 13. a) Legal

**MOTION 12-01-068**

**MOVED** by Councillor Wardley

That Council undertakes a review of the committee list at their next working session.

**CARRIED**

- 13. c) Land

**MOTION 12-01-069**

**MOVED** by Councillor J. Driedger

That administration be authorized to negotiate access options to Plan 0023789, Block 1, Lot 1 as discussed.

**CARRIED**

**NEXT MEETING  
DATE:**

- 14. a) Regular Council Meeting  
Monday, February 13, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

- 15. a) Adjournment

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**MOTION 12-01-070**

**MOVED** by Deputy Reeve Sarapuk

That the regular council meeting be adjourned at 5:03 p.m.

**CARRIED**

These minutes will be presented to Council for approval on February 13, 2012.

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer

UNAPPROVED





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the February 6, 2012 Special Council (Budget) Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the February 6, 2012 Special Council budget meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the February 6, 2012 Special Council budget meeting be adopted as presented.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**MACKENZIE COUNTY  
SPECIAL COUNCIL (BUDGET) MEETING**

**Monday, February 6, 2012  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:08 a.m.)
Odell Flett	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

J. Roy Brideau	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations
Al Hoggan	Director of Community & Protective Services
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the public.

Minutes of the Special Council (Budget) meeting for Mackenzie County held on February 6, 2012 at the Council Chambers, Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 12-02-071 MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

- 5. d) Veterinary Services Agreement
- 5. e) CAO Evaluation (In-Camera)
- 5. f) AAMDC Zone Meeting

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) None**

**DELEGATIONS:**

**4. a) Fort Vermilion RCMP Detachment**

Councillor Jorgensen arrived at 10:08 a.m.

Cpl. Philip Viers was present to gather any issues that Council wishes to discuss with RCMP representatives at the Spring AAMDC Convention.

**BUSINESS:**

**5. a) 2012 Budget**

Introductory comments by J. Roy Brideau, Chief Administrative Officer.

Joulia Whittleton, Director of Corporate Services, presented the following:

- Summary of Proposed Budget Revisions

Reeve Neufeld recessed the meeting at 11:10 a.m. and reconvened the meeting at 11:26 a.m.

Continuation of the 2012 budget deliberations.

- 2012 Cash Requirements
- 2012 Assessment and Property Tax
- 2012 Operating Budget
- 2012 Capital Budget

Reeve Neufeld recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:55 p.m.

**DELEGATION:**

**4. b) John Unger and George Friesen**

Discussion was held with Mr. Unger and Mr. Friesen from the Mackenzie Housing Management Board regarding seniors housing.

Reeve Neufeld recessed the meeting at 1:39 p.m. and reconvened the meeting at 1:47 p.m.

Continuation of the 2012 budget deliberations.

- 2012 Grants to Other Organizations
- Utilities Revenues and Rates
- Summary of Unallocated Funds
- Assessment and Municipal Revenue

**MOTION 12-02-072**  
Requires 2/3

**MOVED** by Councillor Jorgensen

That the 2012 budget be approved as amended.

**CARRIED**

**MOTION 12-02-073**  
Requires 2/3

**MOVED** by Councillor Wardley

That the 2012 net budgeted cash contribution be placed into the general capital reserve.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:57 p.m. and reconvened the meeting at 3:11 p.m.

**5. b) Mighty Peace Tourist Association – 2012 Membership**

**MOTION 12-02-074**

**MOVED** by Councillor Braun

That the County accept the nine month membership with the Mighty Peace Tourist Association for 2012 at a rate of \$1.50 per capita as presented.

**CARRIED**

**5. d) Veterinary Service Agreement**

**MOTION 12-02-075**

**MOVED** by Councillor D. Driedger

That the Veterinary Services Agreement be approved as discussed.

**CARRIED**

**5. f) AAMDC Zone Meeting**

**MOTION 12-02-076**

**MOVED** by Councillor Bateman

That the County offer to host the AAMDC Zone meeting on August 10, 2012.

**CARRIED**

**MOTION 12-02-077**

**MOVED** by Councillor Bateman

That Council move in-camera at 3:16 p.m.

**CARRIED**

**MOTION 12-02-078**

**MOVED** by Councillor Bateman

That Council move out of camera at 3:41 p.m.

**CARRIED**

**5. c) Seniors' Housing in Mackenzie Region (In-Camera)**

Discussion.

**5. e) CAO Evaluation (In-Camera)**

Discussion.

**NEXT MEETING DATE:** 6. a) None

**ADJOURNMENT:** 7. a) Adjournment

**MOTION 12-02-079**

**MOVED** by Councillor Bateman

That the Council meeting be adjourned at 3:42 p.m.

**CARRIED**

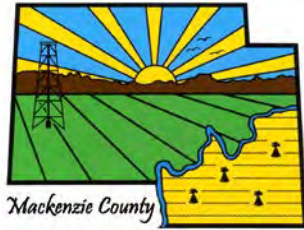
These minutes will be presented to Council for approval on February 13, 2012.

---

Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Housing Management Board Meeting Minutes</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the November 28<sup>th</sup> and December 6<sup>th</sup> meetings are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Mackenzie Housing Management Board meeting minutes be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**MACKENZIE HOUSING MANAGEMENT BOARD  
ORGANIZATIONAL BOARD MEETING**

**November 28, 2011 – 10:00 A.M.**

**Fireside Room – Heimstaed Lodge**

**In Attendance:**

George Friesen, Chair  
John W. Driedger, Vice-Chair  
Abe Peters  
Ellis Forest  
Peter H. Wieler  
Wally Olorenshaw

**Regrets:**

Dave Neufeld  
Mike Kowal

**Administration:**

Barbara Spurgeon, Chief Administrative Officer  
Dorothy Klassen, Lodge Manager  
Lisa Unruh, Executive Assistant  
Zona Peters, Health Care Manger  
Scott Shelton, Housing Manager

**Call to Order:**

Chief Administrative Officer Barbara Spurgeon called the Board meeting to order at 10:01 a.m.

**Agenda:**

**Approval of Agenda**

11-151

Moved by Ellis Forest

That the agenda be approved as presented.

Carried

**Oath of Confidentiality**

All board members signed the oath of confidentiality.

**New Business:**

**Election of Chairperson**

Barbara Spurgeon asked for nominations for the position of Chair.

John W. Driedger nominated George Friesen, George Friesen accepted.

Nominations ceased

George Friesen elected as Chair by acclamation.

George Friesen in the Chair at 10:04 a.m.

### **Election of Vice-Chair**

Abe Peters nominated John W. Driedger, John W. Driedger accepted.

Wally Olorenshaw nominated Ellis Forest, Ellis Forest accepted.

Nominations ceased

John W. Driedger elected as Vice-Chair.

### **Meeting Dates**

11-152

Moved by Wally Olorenshaw

That regular board meetings be held at the Heimstaed Lodge at 10:00 a.m. on the following dates:

- January 30, 2012
- February 27, 2012
- March 26, 2012
- April 30, 2012
- May 30, 2012
- June 25, 2012
- August 27, 2012
- September 24, 2012
- October 29, 2012

Carried



**Appointment of Signing Authority**

11-153

Moved by Peter H. Wieler

By consensus it was agreed Abe Peters would continue to have signing authority along with the Chair and Vice-Chair, as per policy #08-169, Signing Authorities.

**Adjournment:**

11-154

Moved by John W. Driedger

That the organizational board meeting of November 28, 2011 be adjourned at 10:10 a.m.

Carried

---

George Friesen, Chair

---

Lisa Unruh, Executive Assistant



**MACKENZIE HOUSING MANAGEMENT BOARD  
REGULAR BOARD MEETING  
November 28, 2011 – 10:10 A.M.  
Fireside Room – Heimstaed Lodge**

- In Attendance:** George Friesen, Chair  
John W. Driedger, Vice Chair  
Peter H. Wieler  
Wally Olorenshaw  
Abe Peters  
Ellis Forest
- Regrets:** Mike Kowal  
Dave Neufeld
- Administration:** Barb Spurgeon, Chief Administrative Officer  
Dorothy Klassen, Lodge Manager  
Zona Peters, Health Care Manager  
Scott Shelton, Housing Manger  
Lisa Unruh, Executive Assistant
- Call to Order:** Chair George Friesen called the Board meeting to order at 10:10 a.m.
- Agenda:** **Approval of Agenda**
- 11-155 Moved by Ellis Forest
- That the agenda be amended to include:  
7.0 Honorariums
- Carried
- .Minutes:** **October 12, 2011 Board Meeting**
- 11-156 Moved by Wally Olorenshaw
- That the minutes of the October 12, 2011 Regular Board meeting be approved as distributed.
- Carried

**Reports:**

**CAO Report**

11-157

Moved by Abe Peters

That the Chief Administrative Officer report be received for information.

Carried

**Financial Reports**

**Housing – October 31, 2011**

11-158

Moved by John W. Driedger

That the October 31, 2011 Housing financial report be received for information.

Carried

**Lodge – October 31, 2011**

11-159

Moved by Abe Peters

That the October 31, 2011 Lodge financial report be received for information.

Carried

**Assisted Care – October 31, 2011**

11-160

Moved by Peter H. Wieler

That the October 31, 2011 Assisted Care financial report be received for information.

Carried

**Arrears Report**

11-161

Moved by Ellis Forest

That the October 2011 arrears report be received for information.

Carried

**In Camera:**

**AHS Contract Amendment  
Personnel**

11-162

Moved by Peter H. Wieler

That consideration be given to move in camera at 11:04 a.m.

Carried

11-163

Moved by Abe Peters

That consideration be given to move out of in-camera at 12:55 p.m.

Carried

11-164

Moved by Wally Olorenshaw

That the proposal to amend the Alberta Health Services Contract be approved effective September 1, 2011.

Carried

11-165

Moved by Peter H. Wieler

That Mackenzie Housing Management Board pay a northern living allowance to permanent full-time employees and prorated for permanent part-time employees who are employed in that capacity December 11, 2011, retro to September 1, 2011.

Carried

11-166 Moved by Abe Peters

That Mackenzie Housing Management Board pay a northern living allowance of \$500.00 a month to permanent full-time employees and prorated for permanent part-time employees who are employed in that capacity effective January 1, 2012.

Carried

11-167 Moved by John W. Driedger

That the organizational chart be approved.

Carried

11-168 Moved by Wally Olorenshaw

That administration research and provide to the board information on DAL facilities.

Carried

**New Business:**

**Honorariums**

Wally Olorenshaw requested motion 11-169 be a recorded vote.

11-169 Moved by Wally Olorenshaw

That all board honorariums and expenses be paid by Mackenzie Housing Management Board effective January 1, 2012.

In favor: Wally Olorenshaw, Ellis Forest, Peter H. Wieler, Abe Peters.

Opposed: John W. Driedger and George Friesen

Carried

**2012 Lodge Operating Budget**

11-170

Moved by Abe Peters

That the 2012 Lodge operating budget be approved.

Carried, unanimously

**Supportive Living 2012 proposed Budget**

11-171

Moved by Peter H. Wieler

That the 2012 Supportive Living operating budget be approved.

Carried, unanimously

**Meeting with Municipalities**

11-172

Moved by Ellis Forest

That Mackenzie Housing Management Board Chief Administrative Officer contacts the Municipal Chief Administrative Officers to set up a meeting to discuss DAL and requisitioning.

Carried

**Overdue requisitions**

11-173

Moved by Abe Peters

That policy "GOV-015 Interest to be Charged on Overdue Requisitions" be received for information.

Carried





**MACKENZIE HOUSING MANAGEMENT BOARD  
SPECIAL BOARD MEETING - Teleconference  
December 6, 2011 – 12:00 p.m.**

**In Attendance:** George Friesen, Chair  
John W. Driedger, Vice Chair  
Abe Peters  
Jack A. Eccles  
Wally Olorenshaw  
Ellis Forest  
Peter H. Wieler

**Regrets:** Dave Neufeld  
Mike Kowal

**Administration:** Barb Spurgeon, Chief Administrative Officer

**Call to Order:** Chair George Friesen called the Board meeting to order at 12:02 p.m.

George welcomed Lindsay Pratt to the meeting

Mr. Pratt gave a brief overview of the situation with Lesser Slave Lake Housing Authority and requested that Barb Spurgeon be seconded to them for an initial period of 8 weeks with a possibility of an extension.

George thanked Lindsay Pratt for his presentation and Lindsay left the meeting at 12:15 p.m.

11-176 Moved by John W. Driedger

That Barb Spurgeon be seconded to Lesser Slave Lake Housing Authority for an initial period of 8 weeks with the contingency that she will return to Mackenzie Housing Management Board if needed.

Carried unanimously

**Adjournment:** George Friesen adjourned the meeting at 12:33 p.m.

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George Friesen, Chair

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Barbara L. Spurgeon  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Agricultural Service Board Meeting Minutes – November 16, 2011</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the November 16, 2011 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Agricultural Service Board meeting minutes of November 16, 2011 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Wednesday November 16, 2011**

**9:00 a.m.**

**Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Walter Sarapuk	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Danny Friesen	Member at Large
	Carla Komarnicki	Member at Large

**ABSENT:**

<b>ALSO PRESENT:</b>	Roy Brideau	CAO
	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Officer, Recording Secretary
	Terry Sawchuck	Alberta Environment

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Wednesday, November 16, 2011.

**CALL TO ORDER:**      **1. a) Call to Order**  
Chair Sarapuk called the meeting to order at 9:30am.

**AGENDA:**              **2. a) Adoption of Agenda**

**MOTION 11-118**        **MOVED** by Joe Peters  
  
That the agenda be adopted as presented

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES:**      **3. a) Minutes of the October 13, 2011 Agricultural Service Board Meeting**

**MOTION 11-119**        **Moved by** Joe Peters  
That that minutes of the October 13, 2011 Agricultural Service Board Meeting be approved as presented.

**CARRIED**  
**4.a) NONE**

**BUSINESS FROM PREVIOUS MINUTES**

- MOTION 11-120**                    **5.a) Master Drainage Plan**  
**Moved by** Dicky Driedger
- That administration research a GIS program and draft a preliminary drainage policy.
- CARRIED**
- MOTION 11-121**                    **5.b) Hwy 697/Wolfe Lake**  
**Moved by** Joe Peters
- That administration construct a temporary drainage channel on north side of TWP RD 107-0 from SW 2-107-14-W5 to SE 2-107-14-W5 up to Hwy 697 using day labor forces.
- CARRIED**
- MOTION 11-122**                    **5.c) Role of Municipality in Drainage Issues**  
**Moved by** Carla Komarnicki
- A) Large project that benefit a Water Management basin
  - B) Facilitator Role
  - C) Maintenance Role
  - D) Overall Water Management Planning
- CARRIED**
- Recessed for lunch 12:00pm**  
**Danny Friesen left meeting at 12:00pm**
- MOTION 11-123**                    **5.d) Drainage Ditch Maintenance**  
**Moved by** Carla Komarnicki
- That the ASB instruct administration to develop a three year drainage ditch maintenance plan.
- CARRIED**
- MOTION 11-124**                    **5. e) Draft Water Management in County Ditch and Road Allowance**  
**Moved by** Dicky Driedger
- That the Draft Policy be tabled until there is further input from necessary agencies.
- CARRIED.**
- ADJOURNMENT**                    **7.a) Adjournment**  
**MOTION 11-125**                    **Moved by** Carla Komarnicki

That the ASB Meeting be adjourned at 2:00pm.

**CARRIED**

These minutes will be presented at the next ASB meeting for approval

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Walter Sarapuk, Chair

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Grant Smith, Agricultural Fieldman



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes – January 19, 2012</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the January 19, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of January 19, 2012 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Thursday, January 19, 2012 @ 10:00 a.m.**

**PRESENT**

John W. Driedger	Chair, Councillor, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Beth Kappelar	MPC Member
Jacquie Bateman	MPC Member, Councillor
Liane Lambert	Development Officer
Chris Wilcott	Development Officer
Jennifer Braun	Administrative Assistant

**ALSO PRESENT**

Joulia Whittleton	Director of Corporate Services
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**1. CALL TO ORDER**

John W. Driedger called the meeting to order at 10:02 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 12-001** **MOVED** by Beth Kappelar

That the agenda be adopted with the following addition:

5d) Subdivision Proposal  
NE 36-105-13-5; La Crete Rural  
John Bergen

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 12-002** **MOVED** by Wally Schroeder

That the minutes of the December 19, 2011 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

b) **Business Arising from Previous Minutes**

No business arising from the previous Minutes.

4. **DEVELOPMENT**

- a) **Development Permit Application 287-DP-11**  
**Jacob Wiebe**  
**Owner/Operator Business (Shop) with Floor Area Variance**  
**Plan 062 7138, Block 3, Lot 8; La Crete**

**MOTION 12-003** **MOVED** by Beth Kappelar

That Development Permit 287-DP-11 on Plan 062 7138, Block 3, Lot 8 in the name of Jacob Wiebe be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of an Owner/Operator Business (Shop) with floor area variance as noted in condition 3.**
2. **Minimum shop setbacks: 15.2 meters (50 feet) front (north) yard; 15.2 meters (50 feet) rear (south) yard; 7.62 meters (25 feet) east and west side yards, from the property lines.**
3. **The maximum area of the shop shall be 334.4 square meters (3,600 square feet) OR 12.19 meters by 27.43 meters (40 feet by 90 feet).**
4. **The highest point of the shop shall be no more than 6.4 meters (21 feet) in height from grade to roof peak.**
5. **This Shop is approved for personal purposes only and no commercial activity is permitted in this building. Should you require the shop for an Owner/Operator Business then a Business License will be required and commercial standards will have to be met as per Alberta Safety Code Legislation.**
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.

7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."*
8. Building to be connected to the Municipal water and the cost of connection fee will be borne by the owner.
9. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**5      SUBDIVISION**

- a) **Subdivision Application 32-SUB-11  
SW 33-105-15-W5M; La Crete Rural  
John & Helena Braun**

**MOTION 12-004      MOVED** by Wally Schroeder

That Subdivision Application 32-SUB-11 in the name of John Braun and Helena Braun on SW 33-105-15-W5M be APPROVED with the following conditions.

1. This approval is for a single lot subdivision, 9.7 acres (3.93 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - b. Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense by consolidation of the subdivision with the northern adjacent quarter section at the time of registration.
  - c. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - d. Provision of a storm water management plan. Please contact the Planning and Development Department, at (780) 927-3983 to discuss the requirements for your subdivision.
  - e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - f. Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - g. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- b) Subdivision Application 33-SUB-11  
NW 18-105-15-W5M; La Crete Rural  
Diedrich & Margaretha Loewen/ Mark Bakalar (Agent)**

**MOTION 12-005**     **MOVED** by John W. Driedger

That Subdivision Application 33-SUB-11 in the name of Deidrich and Margaretha Loewen (Landowners)/Mark Bakalar (Agent), on NW 18-105-15-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 11.61 acres (4.7 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) A dedication of the most southerly 5.18 meters of the proposed subdivision is required for future road widening.
  - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - e) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
  - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- c) **Subdivision Application 34-SUB-11  
NW 31-104-14-W5M; La Crete Rural  
John H. & Gertrude Derksen/ Kevin Siemens (Agent)**

**MOTION 12-006**    **MOVED** by Jacquie Bateman



That Subdivision Application 34-SUB-11 in the name of John H. and Gertrude Derksen (Landowners)/Kevin Siemens (Agent), on NW 31-104-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) A dedication of the most northerly 5.18 meters of the proposed subdivision is required for future road widening.
  - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - e) **Approval of a storm water management plan by County staff is required. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - f) **The construction of a drainage ditch may be required, at the applicant's expense, built to County standards to ensure adequate drainage during spring runoff and periods of high precipitation.**
  - g) **By Caveat, Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of any proposed development. It is the responsibility of the applicant to ensure that adequate drainage and other precautions are taken to avoid water damage to any future development.**
  - h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- d) **Subdivision Proposal**  
**NE 36-105-13-W5M; La Crete Rural**  
**John Bergen**

**MOTION 12-007**    **MOVED** by Wally Schroeder

That the Subdivision Proposal be received for information.

**CARRIED**

**6.    MISCELLANEOUS ITEMS**

- a) **Bylaw \_\_\_-11**  
**Land Use Bylaw Amendment Rezoning Plan 922 0041, Block 1,**  
**Lot 1 (NW 12-104-18-W5M) from Agricultural "A" to Highway**  
**Development "HD"; (Bluehills)**  
**John Giesbrecht**

**MOTION 12-008**    **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw \_\_\_-12, being a Land Use Bylaw to rezone to rezone Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural (A) to Highway Development (HD) to accommodate the operation of a Service Station and Convenience Store, subject to public hearing input.

**CARRIED**

- b) **Action List**

The Action List of December 19, 2011 was reviewed.

7. **IN CAMERA**

There were no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ February 2, 2012 at 10:00 a.m. in La Crete
- ❖ February 16, 2012 at 10:00 a.m. in Fort Vermilion
- ❖ March 8, 2012 at 10:00 a.m. in La Crete
- ❖ March 29, 2012 at 10:00 a.m. in Fort Vermilion


9. **ADJOURNMENT**

**MOTION 12-009** **MOVED** by Jacquie Bateman

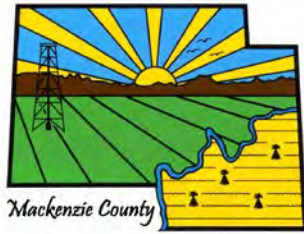
That the Municipal Planning Commission meeting be adjourned at 11:20 a.m.

**CARRIED**

These minutes were adopted this 2<sup>nd</sup> day of February, 2012.

  
\_\_\_\_\_  
John W. Driedger, Chair





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Rural Waterline Committee Minutes – November 10, 2011</b>

### **BACKGROUND / PROPOSAL:**

The adopted minutes of the November 10, 2011 Rural Waterline Committee meeting are attached.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

That the Rural Waterline Committee meeting minutes of November 10, 2011 be received for information.

**Author:** Pauline Short      **Review Date:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**MACKENZIE COUNTY  
Rural Water Line  
November 10, 2011  
2:00 PM**

**Meeting Room  
Fort Vermilion, Alberta**

**MINUTES**

**PRESENT:**

<b>John W. Driedger</b>	<b>Chair, Councilor</b>
<b>Bill Neufeld</b>	<b>Reeve</b>
<b>Elmer Derksen</b>	<b>Councilor</b>
<b>Eric Jorgensen</b>	<b>Councilor</b>

**ALSO PRESENT:**

<b>Roy Brideau</b>	<b>Chief Administrative Officer</b>
<b>John Klassen</b>	<b>Director of Operations</b>
<b>Fred Wiebe</b>	<b>Supervisor of Utilities</b>
<b>Byron Peters</b>	<b>Project/Construction Superintendent</b>

**CALL TO ORDER:**

1. a) Call to Order

Roy Brideau called the meeting to order at 2:05 P.M.

**ELECTION OF CHAIR:**

2. Roy called for nominations for Chair  
1<sup>st</sup> call – Elmer Derksen nominated Councilor J. Driedger  
Councilor J. Driedger accepts nomination  
2<sup>nd</sup> call – no nominations  
3<sup>rd</sup> call – no nominations  
Elmer Derksen moves that nominations cease  
Councilor J. Driedger acclimated Chair

**ADOPT MINUTES:**

3. 1) Eric Jorgensen moved to adopt the minutes from the September 20<sup>th</sup> committee meeting.

**CARRIED**

**AGENDA:**

4. a) Adoption of Agenda

**MOTION 11-003**

**MOVED** by Councilor Elmer Derksen

That the Agenda dated November 10, 2011 be adopted as presented

## **CARRIED**

### **BUSINESS:**

5. Reviewed and discussed the material as presented.  
Included:
  - 1) Letter from Reeve
    - a. To be sent to potential customers indicating a survey is coming
  - 2) Phase 1 Survey & Connection Brochure
    - a. Discussed what should be asked, when to send it. 7-10 days after letter is sent.
    - b. Administration will deliver the survey door to door
  - 3) Meter Lift Details
    - a. Fred explained the meter lift from Plainsman
  - 4) Servicing Costs and Options
    - a. Breakdown of costs to install a water service
  - 5) Current & Potential Connections
    - a. A map with this indicated
  - 6) Project Finances
    - a. Summary of capital committed to the project
  - 7) Revised Bylaw No. 798-11
    - a. Not completed
  - 8) Q & A – various questions
    - a. Which direction to take with certain potentially tricky situations
  - 9) Contractor Scope of Work for Service Installation
    - a. Reviewed briefly
  - 10) Current Forms
    - a. Presented current utilities forms, indicated they will be revised
  - 11) Follow up survey
    - a. Would like to do a follow up survey with customers about 6 months after they are serviced
  - 12) Phase 2 & 3 survey
    - a. Briefly reviewed potential future surveys

### **MOTION 11-004**

**MOVED** by Councilor Elmer Derksen

That administration create a “Water Reserve Fund” and designate all remaining funds from the rural waterline project into the “Water Reserve Fund”

**CARRIED**

**NEXT MEETING DATE:** 4.

To be determined

**ADJOURNMENT:** 5.

**MOTION 11-005** **MOVED** by Elmer Derksen

That the Rural Waterline Committee meeting be adjourned at 5:10 P.M.

**CARRIED**

These minutes were adopted this 7th day of February, 2012.



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Bylaw 849-12 – Water &amp; Sewer System</b>

**BACKGROUND / PROPOSAL:**

Upon review of the current Water & Sewer Bylaw, administration determined it did not reflect the direction Mackenzie County needs to proceed in order to operate and maintain the rural waterline. Therefore, based on legal advice and administrations input the Bylaw has been completely rewritten, and in turn reviewed by the Rural Waterline Committee. A few key points in the Bylaw are as per Rural Waterline Committee Motion 12-001:

“That Mackenzie County implement the following fees for a rural waterline servicing: \$8,000.00 for summertime installation, \$9,000.00 for wintertime installation, \$2,800.00/lot for multi-lot subdivision installation, and that the Fee Schedule Bylaw be reviewed by individual departments on an annual basis”

For your perusal, we have attached a copy of a revised Bylaw.

**OPTIONS & BENEFITS:**

To put in place a current Bylaw which reflects the required changes which will govern and regulate the operation/maintenance of the rural waterline.

**COSTS & SOURCE OF FUNDING:**

To be funded from the 2012 Capital Budget.

**Author:** Pauline Short      **Review By:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

**MOTION 1:**

That first reading be given to Bylaw 849-12 being the Water and Sewer System Bylaw for Mackenzie County.

**MOTION 2:**

That second reading be given to Bylaw 849-12 being the Water and Sewer System Bylaw for Mackenzie County.

**MOTION 3:** *(requires unanimous)*

That consideration be given to proceed to third reading of Bylaw 849-12 being the Water and Sewer Bylaw for Mackenzie County.

**MOTION 4:**

That third reading be given to Bylaw 849-12 being the Water and Sewer System Bylaw for Mackenzie County.

Author: Pauline Short Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_

## Summary of Water and Sewer Bylaw Changes

- Revised delegation of authority to the CAO. Expanded the CAO's authority. See section 3 of old bylaw, section 3.1.1 of new bylaw.
- Re-formatted the entire bylaw, rearranged the placement of lots of the text
- Lots of text was placed under headings so that the requirements can be enforced for a much broader section of the bylaw (eg. The entire Section 3 now applies to all municipal utilities, before the text only applied to water, storm or sanitary sewer, or only Water Connections, whichever section it was in)
- Changed headings to be more applicable and descriptive
- Added and deleted several definitions – reflects the changes made to the document
- Revised penalties so that if a consumer violates the bylaw by tampering, improper use, illegal discharge, etc. of the utility system, the consumer must pay all costs for fixing the damage to utilities, the environment, etc., and not just have to pay a fine.
- Revised lots of wording to keep it consistent throughout the document (eg. ...authorized employees of Mackenzie County, or persons authorized by the County... replaces many different wordings that all meant the same thing)
- Deleted virtually all of the original text related to protecting the sewer system (one page) and replaced with new text, much more inclusive (two pages)
  - Distinguish between sanitary and storm sewer system rules
- Eliminated the contract for rural water users, and incorporated required portions of the contract into the bylaw.
  - Eliminated the contract because 90% of what was stated in it was already covered by the bylaw, which the county can enforce.
  - Contract was worded to be applicable for a water co-op without additional enforcement rights.
- Clarified the requirements for interceptors, subdivided parcels within hamlet boundaries, rural water users, connection requirements, etc.
- Changed the minimum notification for inspections and utility connections/ disconnections to one (1) working day instead of two (2) working days. Better accommodates the public and requires less follow up by the County
- Expanded the regulations pertaining to cross connections
- Revised the Resale of Water section to allow businesses to sell bottled water and to operate a car wash. Previous wording made these businesses operating against our bylaw
- Fees were previously removed from the bylaw and placed within the Fee Schedule for Services bylaw, but fees have again been revised

- Created and/or clarified the process that consumers need to follow when applying for water, both in hamlet and along the rural waterline
- Created UT 004, Utility Connections policy. Will help ensure consistent delivery and application of services, requirements, etc.
- Cleaned up and revised existing Application for Water & Sewer Installation form, Utility Account Move In form and utility Account Move Out form, refer to them within the bylaw.
- In summary, completely rewrote the bylaw to update the wording, reference the right legislations and codes, to better match our existing practices in some instances, to clarify what our practices need to be in other instances, to clarify the requirements for connecting, fixing, installing all portions of utilities, both public and private, and to accommodate the fees that were removed and placed in another bylaw.



## BYLAW NO. 849-12

### BEING A BYLAW OF THE MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA RESPECTING THE WATER AND SEWER SYSTEM

**WHEREAS** Part 3 Division 3 Section 7(g) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended or repealed and replaced from time to time, empower municipalities to provide municipal utility services, and

**WHEREAS** Mackenzie County Council may pass a bylaw governing the management of the Municipality's water system, sewer system and storm drainage system,

**WHEREAS** Mackenzie County operates utilities within its boundaries

**WHEREAS** this Mackenzie County bylaw applies to all users of municipal water and or sewer systems.

**NOW THEREFORE** the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

#### 1. SHORT TITLE

This bylaw may be cited as the "Water and Sewer Bylaw".

#### 2. INTERPRETATION

In this bylaw, unless the context otherwise requires,

- a) "**Authorized Employee**" is a person appointed by the County's Chief Administrative Officer to act on behalf of the County with regard to the County's water and sewer and storm drainage systems.
- b) "**Bulk Water**" means any container that exceeds 200 litres.
- c) "**CAO**" means the Chief Administrative Officer of Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the County's Chief Administrative Officer Bylaw.
- d) "**Catch Basin**" means Storm Sewer inlets that filter out debris such as leaves and litter. They are typically located next to street curbs or within Utility Right of Way.

- e) **“Code”** means the National Plumbing Code of Canada, the Safety Codes Act of Alberta – Plumbing Code Regulation, the Alberta Building Code and/or Mackenzie County’s Engineering Guidelines and/or General Municipal Improvement Standards. If a conflict exists between portions of these documents, the document with the most restrictive applicable portion shall govern.
- f) **“Commercial”** means a service provided to a commercial or industrial establishment owned and operated by a business or individual for profit, or any property assessed as a commercial or industrial property.
- g) **“Consumer”** means any individual, corporation, partnership or other legal entity that receives the Municipal Utility services and, where the context or circumstances so require, includes any individual, corporation, partnership or other legal entity who makes or has made an application for the Municipal Utility services or otherwise seeks to receive the Municipal Utility services.
- h) **“Council”** means the Council of Mackenzie County elected pursuant to the *Local Authorities Election Act*, R.S.A. 2000, c. L-21.
- i) **“County”** means Mackenzie County.
- j) **“Designate”** means a person appointed by the CAO to act on the County’s behalf with regard to the County’s Water System and Sanitary Sewer and Storm Sewer systems.
- k) **“Hamlet(s)”** means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.
- l) **“His”** shall mean his and/or her and/or a corporate entity, in the singular or plural, as the context requires.
- m) **“Interceptor”** means a receptacle that is installed to prevent oil, grease, sand or other materials from passing into a drainage system.
- n) **“Municipal Utility”** means the County Water System, Sanitary Sewer system and Storm Sewer system.
- o) **“Point of Delivery”** shall mean at the property line between the County’s property, right-of-way and/or easement and the Consumers property.
- p) **“Registered Owner”** means the person registered as the owner of the property pursuant to the provisions of the *Land Titles Act*, R.S.A. 2000, c. L-4.

- q) **“Rural Waterline”** a municipal potable waterline operated as a trickle system, which is not part of any Hamlet’s distribution system.
- r) **“Rural Water User”** means any Consumer, located outside of Hamlet boundaries, that is connected to the Rural Waterline.
- s) **“Sanitary Sewer”** means municipal sanitary sewer system including all mains, treatment and storage facilities.
- t) **“Storm Sewer”** means municipal storm drainage system, including ditches, Catch Basins, underground works, and outflows.
- u) **“Trickle System”** means a water distribution system with reduced pressure and flow.
- v) **“Urban Subdivided Parcel – To Rural Standards”** shall mean a lot that exists or has been allowed to be created within the boundaries of a Hamlet and not being in accordance to Hamlet lot standards by way of size and development layout. This includes subdivisions that were completed as a farmstead or homestead separation out of a quarter section and/or any lots that have been created or exist contrary to the current land use and/or the use intended as specified in the applicable Hamlet Area Structure Plan.
- w) **“Utility Connections policy”** shall mean policy UT004, Utility Connections policy, as approved by Council and as amended or repealed and replaced from time to time.
- x) **“Water System”** means municipal waterworks system including all the mains, storage and treatment facilities, and all appurtenances thereof.

### **3. USE AND CONTROL OF THE WATER, SANITARY SEWER AND STORM SEWER SYSTEM**

#### **3.1. GENERAL RULES**

- 3.1.1. Council hereby delegate to the CAO all those powers stipulated by this bylaw to be exercised by the County and all necessary authority to exercise those powers, excluding thereout, the power to set Municipal Utility rates or enact bylaws, or do anything else reserved exclusively for Council pursuant to the provisions of the Municipal Government Act. Without limiting the generality of the foregoing, the CAO may deal with the following subject matters:
  - a) Procedures or requirements that a customer must comply with before a utility connection is installed or activated, or before a Municipal Utility services are provided, or as a condition of ongoing

- b) provision of Municipal Utility services;
  - b) Consumer accounts, including without limitation provisions or requirements concerning opening an account and making payments on the account;
  - c) Measurement of water consumption;
  - d) Procedures or requirements concerning investigating customer complaints and concerns;
  - e) Procedures or requirements for upgrading, resizing, relocating or otherwise changing a service connection, whether at the instigation of the County or at the request of the Consumer;
  - f) Turn – on and turn – off of water services, whether at the instigation of the County or at the request of a Consumer;
  - g) Supply of water for firefighting purposes, including without limitation procedures or requirements concerning the maintenance of public or private fire hydrants and permissible use of water from fire hydrants; and
  - h) Delegate any powers, duties or functions under this bylaw to an employee of the County.
- 3.1.2. All water, sewer and drainage systems must be constructed in accordance with the Code and any applicable Federal/Provincial regulatory requirements.
- 3.1.3. All construction and/or installations of utilities shall cease on November 1 of each calendar year and commence again on May 1 of each calendar year. Any variance to the mentioned dates shall be at the discretion of the CAO or Designate.
- 3.1.4. No person shall receive a Municipal Utility service without approval of the County.
- 3.1.5. No person shall do any work upon or interfere in any way with the Municipal Utility system unless specifically authorized, in writing, to do so by the CAO or Designate.
- 3.1.6. The Registered Owner of any building connected to the Municipal Utility shall, at all reasonable times allow or permit the utilities officer or Designate to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the Municipal Utility system.
- 3.1.7. The Consumer shall, at His own expense, maintain all utilities within His property lines, unless otherwise stated within this bylaw.
- 3.1.8. Service calls outside of regular working hours shall be levied a fee as per the Fee Schedule bylaw.

### **3.2. REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS**

- 3.2.1. No water and sewer connections other than that specified in the County's Land Use Bylaw shall be undertaken, unless an application for it has been approved by the County and all required permits have been issued.
- 3.2.2 Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains in the Hamlet shall be connected with connections approved by the County to the Municipal Utility.
  - a) Any Urban Subdivided Parcel – To Rural Standards shall not be required to connect to the Municipal Utility. Should the Registered Owner and/or developer desire to connect to the Municipal Utility, the utilities must be installed in accordance with the current Area Structure Plan.
- 3.2.3 If the Consumer refuses to connect within one (1) year, the County may enter on the land, building, erection, or structure to install the Municipal Utility and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary municipal taxes.
  - a) The one (1) year period shall begin when the construction of either the building, erection, structure or Municipal Utility is deemed to have been substantially completed.
- 3.2.4. At such time as the Development Permit is applied for, the Consumer shall apply for Municipal Utility services. If the application is approved by the County, the County shall provide the water and/or sewer service to the property line. All costs pertaining to the construction and supplies used for the utility service and connection shall be charged back to the Consumer.
- 3.2.5. Where a rural multi-lot subdivision is developed immediately adjacent to the Rural Waterline, each lot shall be serviced at a minimum, in accordance with the development application, to the property line.
  - a) The developer shall provide a meter lift for the purpose of regulating water flow and protection of the water meter. The servicing shall be completed using products equivalent to the products the County uses when installing Rural Waterline services.
  - b) The developer shall pay the County a fee, as specified in the Fee Schedule bylaw and as required within the development agreement, as compensation for the cost of the Rural Waterline.
- 3.2.6. Potential Rural Water Users that are not part of a rural multi-lot subdivision

may be given the option to connect to the Municipal Utility.

### **3.3. TAPPING WATER AND SEWER MAINS**

- 3.3.1. No person except Authorized Employees of Mackenzie County, or persons authorized by the County, shall make any connection to any Municipal Utility.
- 3.3.2. All water service/sewer pipes laid in private property, between the property line and the water meter, and all sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material that meets the Code.
- 3.3.3. No connection shall be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the CAO or Designate.
- 3.3.4. Unless otherwise approved in writing by a certified engineer, all sewer connections must have a backflow prevention device installed, and such device must meet the Code and may be inspected by the County. All tapping and backfilling shall be done to meet the Code and be at the cost of the developer.
- 3.3.5. A separate and independent utility service connection shall be provided to every lot, or, to every unit that is divided vertically through all levels, where the subdivision of the building and property may occur at a later date (eg. dwelling-duplex, dwelling-multiple)

### **3.4. INSPECTIONS**

- 3.4.1. All connections shall be inspected and approved by an Authorized Employee prior to back fill. Any damage during backfilling shall be the responsibility of the Registered Owner. If any connections to the Municipal Utility are covered or concealed before it is inspected, or tested, it shall be uncovered if the Authorized Employee so directs.
- 3.4.2. Due to the potential impact on the Municipal Utility, before any repairs to utilities on private property are started, the County must be notified of the existing problem and the timeframe and method of the proposed repairs.
  - a) Any required repairs performed by a Consumer to a utility service, where there is the potential need to excavate on County property, shall receive prior written approval from the CAO or Designate.
- 3.4.3. A minimum of one (1) working day notice is required for all inspections. If the inspection is an urgent situation requiring a response in less than the

required one (1) working day, and the County agrees to respond in less than one (1) working day, the cost of responding to such a request may be billed at a rate in accordance with the Fee Schedule bylaw, in addition to normal fees to the person, corporation, or other such entities to whom the Municipal Utility charges are being billed, have been billed or will be billed.

### **3.5. ADMINISTRATION OF WATER AND SEWER COSTS**

- 3.5.1. All Municipal Utility accounts shall be established in the name of the Registered Owner of the property. Any charge on a Consumer's account remaining unpaid after the due date will be in arrears and constitute a debt owing to the County and is recoverable by adding the outstanding account balance to the tax roll of the Registered Owner of the property.
- 3.5.2. Municipal Utility service charges and rates shall be levied and collected monthly from Consumers connected to and utilizing the Municipal Utility system in accordance with the Fee Schedule bylaw.
- 3.5.3. Mackenzie County may shut off or discontinue water service for non-payment of account or failure to make application for a Municipal Utility connection. Fee to reconnect such service as per the Fee Schedule bylaw.
- 3.5.4. Failure of the Consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such Consumer to pay such levies and charges.

## **4. WATER SYSTEM**

### **4.1. TAMPERING AND CROSS CONNECTIONS**

- 4.1.1. No person shall cause or permit the breaking, damaging, destruction, defacing or tampering with any part of the water services or any permanent or temporary device installed in the water services for the purpose of measuring, sampling and testing of matter in the water services, and any person who does perform such acts shall be liable for any damage incurred.
- 4.1.2. No Consumer of any house, building or other premises which is connected to the Water System shall increase the supply of water beyond that fixed by the rating of the premises.
- 4.1.3. No person shall connect, cause to be connected or permit to remain connected to the Water System a cross connection that has not been adequately protected and approved by the County.

4.1.4. Where the County believes a cross connection exists in contravention to Subsection 4.1.2, the County may carry out an inspection:

- a) upon reasonable notice to the Consumer;
- b) without notice where the County believes that an immediate threat of contamination to the Water System exists

4.1.5. Upon inspection, where the County continues to believe that a cross connection exists in contravention of Subsection 4.1.2, the County may terminate the water service to that parcel or premises with reasonable notice, and where the County believes that such a cross connection poses an immediate threat of contamination of the Water System, the County may terminate such water service without notice.

## **4.2. GENERAL RULES**

4.2.1. The Consumer shall be liable for the costs of installations of all piping within His own premises including the piping from the Point of Delivery to the buildings and shall assume all risk and responsibility with respect to such piping and His equipment and protection of the same.

4.2.2. Any such piping shall be done in conformity with all by-laws and Codes.

- a) The County shall have the right to inspect such piping but such inspection shall not relieve the Consumer of His responsibility.

## **4.3. WATER METERS**

4.3.1. Each and every water service attached to the Water System shall be metered and the water consumed, as indicated by the meter, shall be paid for in accordance with the Fee Schedule bylaw.

4.3.2. All water meters shall be supplied and installed by Authorized Employees of Mackenzie County or person authorized by the County, at the expense of the Consumer, as per the Fee Schedule bylaw.

4.3.3. All meters, are and shall remain the property of Mackenzie County and as such shall be moved, changed, repaired, etc. only by Authorized Employees of Mackenzie County or person authorized by the County, and at the discretion of the County.

4.3.4. All water meters and remote readers must be installed in an approved location set by the utilities officer, with input from the Consumer, and be readily accessible to authorized person for the purpose of reading, inspecting or changing same.



- 4.3.5. The Consumer shall give access to Authorized Employees of Mackenzie County, or person authorized by the County, to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The Consumer shall be liable for any damage which occurs to the meter.
- 4.3.6. The Consumer must report to Mackenzie County any damage caused to the water meter within one regular working day upon discovering the damage.
- 4.3.7. Any damage caused to meters and/or remote water meter readers by, but not limited to, abuse, tampering, freezing or hot water shall be considered the responsibility of the Consumer, and all repairs shall be assigned to the account of the Consumer.
- 4.3.8. An Authorized Employee of Mackenzie County, or person authorized by the County, may undertake water meter repairs and/or replacements, and charge all costs to the account of the Consumer.
- 4.3.9. Repairs necessitated to meters through normal operation and wear and tear will be repaired by the County, and will be considered as an operating expense and as such, charged to the Utilities Department.
- 4.3.10. No meter by-pass line shall be installed without having obtained prior written approval by the CAO or Designate.
  - a) Where a by-pass line and valve are installed around the meter, this valve shall be sealed and the seal is not to be broken. In the case of an emergency, the seal on a by-pass valve may be broken.
  - b) The breaking of any seals whether by accident or emergency shall be reported immediately to the County.
- 4.3.11. Should any Consumer claim a meter is not reading properly, the Consumer shall pay a fee to the County, the sum set out in the Fee Schedule bylaw, to have the meter tested. The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the Consumer shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the Consumer shall forfeit the said fee to the County to cover costs of removal and testing of the said meter. All conveniences during business hours shall be afforded the Consumer to witness meter tests.
- 4.3.12. The size of all meters installed shall be determined by the County and

will not necessarily conform to the size of service pipe installed in the building, but will be based on the estimated rate of consumption.

- 4.3.13. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

#### **4.4. FIRE HYDRANTS AND VALVES**

- 4.4.1. Except as hereinafter provided, no person other than authorized person set out by the County shall open, close, operate, or interfere with any valve, hydrant, or draw water there from.
- 4.4.2. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, His assistants and officers, are authorized to use the hydrants for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or His authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant.
- 4.4.3. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line. Fines for violations will be charged in accordance with the Fee Schedule bylaw.

#### **4.5. CONNECTION OR DISCONNECTION OF WATER SERVICES**

- 4.5.1. A minimum of one (1) working day notice is required for connection or disconnection of water services. If the service connection or disconnection requires a response in less than one (1) working day, and the County agrees to respond in less than one (1) working day, the fee for responding to such a request may be billed at a rate in accordance with the Fee Schedule bylaw.
- 4.5.2. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, water shall not be turned on to any building or premises until the work has been done to the satisfaction of a Mackenzie County employee or person authorized by the County.
- 4.5.3. Water shall be turned on or off at the curb stop only by Mackenzie County employees, or person authorized by the County.

- 4.5.4. The County shall not be held responsible for damages caused within a residence, or other building, as a result of turning water on or off at a curb stop.

#### **4.6. RESALE AND WASTING OF WATER**

- 4.6.1. No Consumer of any house, building or other premises which is connected to the Water System, shall vend, sell, or dispose of Bulk Water therefrom, or give away, or permit the same to be taken or carried away.
- 4.6.2. A Consumer shall not use water from the Water System, or allow water obtained from the Water System to be used:
- a) In an unauthorized manner;
  - b) In a manner that will impede water use by other Consumers;
  - c) Unless a Municipal Utility account has been opened by the Consumer; or
  - d) Unless the water has first passed through a meter

#### **4.7. WELLS AND OTHER SOURCES OF SUPPLY OF WATER**

- 4.7.1. No Consumer located in a Hamlet, other than an Urban Subdivided Parcel – To Rural Standards, shall use any source of water supply other than the municipal Water System without the written consent of the CAO or Designate.
- a) Any such permission may be withdrawn by order of the CAO or Designate at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.

#### **4.8. RURAL WATERLINE CONNECTIONS**

- 4.8.1. A Registered Owner requesting a water service from the Rural Waterline shall apply for Municipal Utility services. If the application is approved by the County, the County shall provide the water service to the property line.
- 4.8.2. Where water service has been brought to the property line of a vacant parcel of land, the developer and/or Registered Owner of the property is required to connect to the water service and pay for the costs of the same upon the construction and/or placement of any dwelling or occupied building on the lands.
- 4.8.3. The Consumer shall pay a fee as set out in the Fee Schedule bylaw for the connection to the Rural Waterline.

- 4.8.4. The County shall sell and deliver water to the Consumer, so far as is practical to do so at the service location indicated in the Utility Connections policy. The County will install and operate the Rural Water Line as a Trickle System at a maximum rate of 1 gallon per minute for residential users and 2 gallons per minute for Commercial users, unless otherwise approved in writing by the CAO.
- 4.8.5. Title of water supplied by the County shall pass from the County to the Consumer at the outlet of the meter lift.
- 4.8.6. The Consumer shall not add or sell water to other structures, including houses, trailers, or businesses that are not directly owned by him, exist on the serviced yard and/or are further than 200 meters from the primary dwelling, unless approved in writing by the CAO or Designate. The County reserves the right to discontinue service to the primary service location on the decision of the County that a service violation has been installed.
- 4.8.7. In the event that the Consumer subdivides the parcel of land to which water is supplied hereunder, the water service shall apply to that portion of the subdivided land upon which the Point of Delivery is located.
- a) Water service shall only be available to the other subdivided parcel or parcels pursuant to a new application being submitted and subsequently being approved by the County.
- 4.8.8. The Consumer must construct, at His own sole cost and expense, a holding tank for reserve purposes that will be suitable and adequate for His anticipated water requirements. Anticipated water requirement shall be calculated as specified within Mackenzie County's Engineering Guidelines and/or General Municipal Improvement Standards

## **5. SANITARY SEWER AND STORM SEWER SYSTEM**

### **5.1. SEWER SYSTEM**

- 5.1.1 No person shall turn, lift, remove, or tamper with the cover of any manhole, ventilator, or other appurtenance of any Hamlet's sewer, except Mackenzie County employees, or person authorized by the County.
- 5.1.2 No person other than Mackenzie County employees, or person authorized by the County, shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, conduit, or appurtenance thereof, into any Hamlet's sewer.

5.1.3 No person shall interfere with the free discharge of any Hamlet's sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet's sewer or appurtenance thereof.

5.1.4 Provisions of Interceptors:

- a) All establishments defined in the Code as requiring an Interceptor shall install and maintain the appropriate Interceptor as specified in the Code.
- b) All Interceptors shall be:
  - 1) of a type and capacity approved and certified under the Code,
  - 2) located to be readily and easily accessible for cleaning and inspection, and,
  - 3) maintained by the Registered Owner or occupier at His expense.

## **5.2. USE AND PROTECTION OF SANITARY SEWER SYSTEM**

5.2.1. No person shall without the prior written approval of the County, discharge, deposit, or cause or permit the discharge or deposit into a Sanitary Sewer system the following:

- a) Matter which because of its type, temperature or quantity, may be or may become a health or safety hazard to any person or which may or may become harmful to a Sanitary Sewer system or the operation thereof, or which may cause the Sanitary Sewer system's effluent or operation to contravene any federal, provincial or local legislation or requirement;
- b) Matter which, because of its type, temperature or quantity, may cause the restriction or blockage of the Sanitary Sewer system;
- c) Matter that may cause an offensive odor to emanate from a Sanitary Sewer system;
- d) Subsurface drainage, including weeping tile drainage;
- e) Water that had originated from a source separate from the Water System of the County, unless there is no Water System abutting the premises;
- f) Matter resulting from site remedial activities at spill sites or at petroleum leak sites, and
- g) Hauled sewage in any amount without the prior written approval from the County

5.2.2. Any person who releases or causes or permits the release into any Storm Sewer system any matter set out in Section 5.2.1 above shall:

- a) Notify the County immediately upon becoming aware of the release;
- b) Provide the County with information respecting the release, to the

satisfaction of the County;

- c) Be liable for all costs incurred by the County respecting the release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

5.2.3. Mackenzie County employees, or person authorized by the County shall have the right at all reasonable times to enter dwellings or structures which have been connected with the Hamlet Sanitary Sewer system. The County shall have the power to stop or prevent any person from discharging into the Sanitary Sewer system any substances which are set out in Section 5.2.1.

### **5.3. USE AND PROTECTION OF THE STORM SEWER SYSTEM**

5.3.1. No person shall, without the County's prior written approval, release matter of any kind listed below into any land drainage works, private bench drains, or connections to any Storm Sewer system:

- a) Matter which because of its type may:
  - 1) Interfere with the proper operation of a Storm Sewer;
  - 2) Result in a hazard to any person, animal, property or vegetation;
  - 3) Impair the quality of water in any well, lake, river, pond, spring, stream, reservoir or other water or watercourse;
  - 4) Result in a contravention of any federal, provincial or municipal legislation including an approval, requirement, direction or other order issued by Alberta Environmental Protection or other enforcing agency with respect to the Storm Sewer or its discharge;
- b) Matter containing more than fifty (50) milligrams per liter of suspended solids;
- c) Matter containing dyes or coloring material which discolor the water;
- d) Matter containing solvent extractable matter or vegetable origin or a mineral or synthetic origin which causes a visible film, sheen or discoloration on the water surface;
- e) Any matter which by itself or in combination with other substances is capable of causing or contributing to any explosion or supporting combustion;
- f) Matter that is considered Sanitary Sewer sewage

5.3.2. Any person who releases or causes or permits the release into any Storm Sewer system any matter set out in Section 5.3.1 above shall:

- a) Notify the County immediately upon becoming aware of the release;
- b) Provide the County with information respecting the release, to the

- satisfaction of the County;
- c) Be liable for all costs incurred by the County respecting the release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

## **6. CONTRAVENTION**

- 6.1.** A person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a fine in an amount not less than that established in the Fee Schedule bylaw and not exceeding \$10,000.00.
- 6.2.** Without restricting the generality of section 6.1, the fine amounts established for use on violation tickets if a voluntary payment options is offered are as set out in the Fee Schedule bylaw
- 6.3.** A bylaw enforcement officer may issue a violation ticket to any person whom the bylaw enforcement officer has reasonable and probable grounds to believe has contravened any provision of this bylaw
- 6.4.** A violation ticket issued with respect to a contravention of this bylaw shall be served upon the person responsible for the contravention in accordance with the *Provincial Offences Procedure Act*.
- 6.5.** If a violation ticket is issued in respect of an offence, the violation ticket may:
  - a) Specify the fine amount established by the Fee Schedule bylaw for the offence; or
  - b) Require a person to appear in court without the alternative of making a voluntary payment.
- 6.6.** A person who commits an offence may:
  - a) If a violation ticket is issued in respect of the offence; and
  - b) If a violation ticket specifies the fine amount established by the Fee Schedule bylaw for the offense;

Make a voluntary payment equal to the specified fine.
- 6.7.** When a clerk records in the court records the receipt of a voluntary payment pursuant to the Fee Schedule bylaw and the *Provincial Offences Procedures Act*, the act of recording receipt of that payment constitutes acceptance of the guilty plea and also constitutes a conviction and the imposition of a fine in the amount of the specified penalty.

**7. RESCINDING OF FORMER BYLAWS**

7.1. This Bylaw hereby rescinds Bylaw 842-11.

**8. DATE OF COMMENCEMENT**

8.1. This Bylaw shall take effect after receiving three readings.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer



## BYLAW NO. 842-11

### BEING A BYLAW OF THE MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA RESPECTING THE WATER AND SEWER SYSTEM

**WHEREAS** Part 3 Division 3 of the Municipal Government Act, Being Chapter M-26 of the Revised Statutes of Alberta, 2000, empower municipalities to provide municipal public services, and

**WHEREAS** Mackenzie County Council may pass a bylaw governing the management of the Municipalities water system, sewer system and storm drainage system,

**WHEREAS**, Mackenzie County provides water and sewer services.

**NOW THEREFORE** the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

#### **SHORT TITLE**

1. This bylaw may be cited as the “Water and Sewer Bylaw”.

#### **DEFINITIONS**

2. In this bylaw, unless the context otherwise requires,
  - a) “**Authorized Employee**” is a person appointed by the County’s Chief Administrative Officer to act on behalf of the County with regard to the County’s water and sewer and storm drainage systems.
  - b) “**Bulk Water**” means any containers that exceed 20 litres.
  - c) “**CAO**” means the Chief Administrative Officer of Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the County’s Chief Administrative Officer Bylaw.
  - d) “**Catch Basin**” means storm sewer inlets that filter out debris such as leaves and litter. They are typically located next to street curbs or within Utility Right of Ways.

- e) **“Code”** means the Alberta Environmental Protection standards and guidelines for Municipal Waterworks, Wastewater and Storm Drainage systems and/or the Alberta Plumbing Code.
- f) **“Commercial”** means a service provided to a commercial establishment owned and operated by a business or individual for profit and service through a meter where the size of the meter is 5/8” to 4”(residential) 1”-4” (Commercial) inclusive. Commercial includes a plant that is used to produce or manufacture goods or services through some kind of industrial process.
- g) **“Consumer”** means a corporation, or person, or contractor, or occupant, or owner requiring the service and who is responsible for the cost of the same, as the context requires.
- h) **“Council”** means the Council of Mackenzie County elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta.
- i) **“County”** means Mackenzie County.
- j) **“Designate”** means a person appointed by the CAO to act on the County’s behalf with regard to the County’s water and sewer and storm drainage systems.
- k) **“Hamlet(s)”** means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.
- l) **“Infrastructure”** means public systems, services, and facilities of a country or region that are necessary for economic activity, including but not limited to water and sewer services.
- m) **“Interceptor”** means a receptacle that is installed to prevent oil, grease, sand or other materials from passing into a drainage system.
- n) **“Minimum water and sewer facilities”** means one water closet toilet and one cold water tap connected to the water and sewer mains.
- o) **“Municipal Government Act”** means the Municipal Government Act, RSA 2000, Chapter M-26, as amended or repealed and replaced from time to time.
- p) **“Registered Owner”** means the person registered as the owner of the property pursuant to the provisions of the Land Titles Act (Alberta).

- q) **“Sewer”** means sanitary sewer system including all mains, treatment and storage facilities in Hamlets within Mackenzie County.
- r) **“Storm drainage”** means storm drainage system, including ditches, catch basins, underground works, and out flows in Hamlets within Mackenzie County.
- s) **“Water”** means Mackenzie County Waterworks system including all the mains, storage and treatment facilities.

### **USE AND CONTROL OF THE WATER, SEWER AND DRAINAGE SYSTEM**

- 3. The use and control of all water, sewer and drainage systems belonging to Mackenzie County, now laid down, constructed, or built subsequent to the passing of this bylaw, shall be in accordance with this bylaw and shall be under the management and control of the Chief Administrative Officer of Mackenzie County.
- 4. The following regulations apply to the usage of water and sewer supplied by Mackenzie County in the hamlets of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.

### **REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS**

- 5. No water and sewer connections other than that specified in the County’s Land Use Bylaw shall be under taken within the Mackenzie County, unless an application for it has been approved by the Development Officer and all required Permits have been issued. Permit applications shall be supplemented by any plans, specifications or other information considered necessary by the Development Officer.
- 6. Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains of the Hamlet, shall be connected with connections approved by Mackenzie County to the said water and/or sewer mains and shall be serviced with at least the minimum water and sewer facilities. Mackenzie County may designate an individual firm to enter on the land, building, erection, or structure to install water and/or sewer services and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary Municipal taxes. All existing Hamlet Residential development must connect to municipal services with the exception of Hamlet Country Residential development.
- 7. At such time as the Development Permit has been approved, the owner shall complete an application for water and sewer installation form and forward the

same to the nearest County office where the development is to take place. Once application has been received and approved by the County, the County shall provide the water and/or sewer service to the property line. All costs pertaining to the construction and supplies used for the water/sewer service shall be charged back to the property owner.

8. All construction/installations of water/sewer services from water/sewer mains to property line shall cease on October 1 of each calendar year and commence again on May 1 of each calendar year. Any variance to the mentioned dates would be at the discretion of the CAO.
9. Provisions of interceptors/Catch Basins:
  - a) (1) Grease, oil and sand interceptors shall be provided on private property by the owner for all garages/shops with floor drains, gasoline service stations and vehicle and equipment washing establishments. Restaurants, also, shall provide grease traps.
  - b) All interceptors shall be:
    - (1) of a type and capacity approved and certified under the Alberta Plumbing Code,
    - (2) located to be readily and easily accessible for cleaning and inspection, and,
    - (3) maintained by the owner or occupier at his/her expense.
10. No person shall receive services provided by the County without approval of Mackenzie County.
11. No person shall discharge into the sewer system any commercial or industrial waste of such nature that may prevent or impair the efficient operation of the sewer system or any part thereof.
12. No person shall do any work upon or interfere in any way with the water or sewer system unless specifically authorized to do so by the Chief Administrative Officer or designate.
13. The owner of any building connected to the water and/or sewer system shall, at all reasonable times, allow or permit the Utilities Officer or his/her agent to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the water and sewer system.
14. The owner/occupant shall, at his/her own expense, maintain all infrastructure from his/her property line to the building.

## **TAPPING WATER AND SEWER MAINS**

15. No persons except authorized employees of the County, or persons duly authorized by the County, shall make any connection whatsoever with any of the public pipes or mains in the public thoroughfares of the County, which shall meet the Alberta Plumbing code. All water service/sewer pipes laid in private property, between the property line and the water meter, shall be of a material that meets the Alberta Plumbing code. No connection may be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the Chief Administrative Officer or designate. All sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material to meet the Alberta Plumbing Code. Unless otherwise approved in writing by a certified engineer, all sewer connections must have a back flow prevention device installed, and such device must meet the Alberta Plumbing Code and may be inspected by a Utilities Officer. All tapping and backfilling shall be done to meet the Alberta Plumbing Code and at the cost of the developer
16. A separate and independent water and sewer service shall be provided to every lot, unless otherwise required or approved in writing by the Chief Administrative Officer or designate.

## **INSPECTIONS**

17. All connections shall be inspected and approved by an authorized employee prior to back fill. However, any damage during backfilling shall be the responsibility of the landowner. If any connections to the County's water and sewer system are covered or concealed before it is inspected, or tested, it shall be uncovered if the authorized employee so directs.
18. A minimum of two (2) working days notice is required for all inspections. If the inspection is an urgent situation requiring a response in less than the required two (2) working days, and the County agrees to respond in less than two (2) working days, the cost of responding to such a request may be billed at a rate in accordance with fee as identified in the County's Fee Schedule Bylaw, in addition to normal fees to the person, corporation, or other such entities to whom the water and sewer charges are being billed, have been billed or will be billed.

## **WATER METERS**

19. Each and every water service attached to the water system shall be metered and the water consumed, as indicated by the meter, shall be paid for in accordance with as identified in the County's Fee Schedule Bylaw.
20. All water meters shall be supplied and installed by Mackenzie County at the expense of the developer / owner. All water meter installations shall be carried

out by qualified personnel and each installation shall be subjected to an inspection by a person authorized or employed by Mackenzie County.

- 21.** All meters, are and shall remain the property of Mackenzie County and as such shall be moved, changed, repaired, etc. by authorized employees only and at the discretion of the County.
- 22.** All water meters and remote readers must be installed in an approved location set by the developer and the Utilities Officer and be readily accessible to authorized persons for the purpose of reading, inspecting or changing same.
- 23.** The consumer shall give access to an authorized person or persons who may be under contract to Mackenzie County to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The consumer may be liable for any damage which occurs to the meter.
- 24.** The consumer must report to Mackenzie County any damage caused to their meter within one regular working day upon discovering the damage.
- 25.** An authorized employee may undertake such repairs/replacements and charge all costs to the account of the consumer.
- 26.** Repairs necessitated to meters through normal operation and wear and tear will be repaired by the County, and will be considered as an operating expense and as such, charged to the water department.
- 27.** No meter by-pass line shall be installed without having obtained prior written approval by the Chief Administrative Officer or designate.
- 28.** All meters and meter installations shall be sealed by the County. Where a by-pass line and valve are installed around the meter, this valve shall also be sealed only and are not to be broken, except in the case of emergency when the seal on a by-pass valve may be broken. The breaking of any seals whether by accident or emergency shall be reported immediately to the County.
- 29.** No person shall:
  - i) interfere with the seals or tamper with any meter.
  - ii) tamper with any remote water meter reader or connection thereto.
  - iii) willfully, and without authority, hinder, interrupt, or cut off the supply of water.
- 30.** Any damage caused to meters and/or remote water meter readers through abuse, tampering, freezing or hot water shall be considered the responsibility of the consumer. Damage to the remote water meter reader will be repaired or replaced with all costs being assigned to the account of the customer.

31. Should any person claim a meter is not working properly and is over reading, the said person shall pay a fee to Mackenzie County the sum as identified in the County's Fee Schedule Bylaw. The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the said person shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the person shall forfeit the said fee to Mackenzie County to cover costs of removal and test of the said meter. All conveniences during business hours shall be afforded the said person to witness meter tests.
32. The size of all meters installed shall be determined by Mackenzie County and will not necessarily conform to the size of service pipe installed in the building but will, however, be based on the estimated rate of consumption.
33. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

#### **FIRE HYDRANTS AND VALVES**

34. Except as hereinafter provided, no persons other than authorized persons set out by Mackenzie County shall open, close, operate, or interfere with any valve, hydrant or fire plug, or draw water there from.
35. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, his assistants and officers, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or his/her duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

#### **RATIONING OF WATER**

36. The Chief Administrative Officer of Mackenzie County may order water rationing as and when needed.

#### **DAMAGED CURB STOPS**

37. The property owner may be held responsible for any damages incurred by the owner on the curb stop which services the property owner. Mackenzie County

may designate an individual firm to repair damages of the said curb stop, and charge the cost of such repairs to the property owner.

### **CONNECTION OR DISCONNECTION OF SERVICES**

38. A minimum of two (2) working days shall be required for connection or disconnection of services. If service is required within the two (2) working days a fee for service will be charged in accordance with the County's Fee Schedule Bylaw.
39. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, **WATER SHALL NOT BE TURNED ON** to any building or premises until the work has been done to the satisfaction of an authorized person.
40. Water shall be turned on or off at the curb stop **ONLY** by an authorized person.
41. The County shall not be held responsible for damages caused within a residence or other building as a result of turning water on or off at a curb stop.

### **ADMINISTRATION OF WATER AND SEWER COSTS**

42. All water/sewer accounts shall be set up in the name of the owner of the property only unless otherwise approved by the Chief Administrative Officer or designate.
43. Water and sewer service charges or rates shall be levied and collected monthly from all persons, corporations, or other such entities connected to and utilizing the Hamlets of Zama, Fort Vermilion, and La Crete water and sewer system in accordance with the County's Fee Schedule Bylaw.
44. Water accounts shall be payable to Mackenzie County at the Zama, Fort Vermilion, High Level, or La Crete office, or such other places as designated by Council.
45. The Chief Administrative Officer or designate may shut off or discontinue water service for non-payment of account or failure to make application for water/sewer connection. Fee to reconnect such service as per the County's Fee Schedule Bylaw.
46. Any charges for damage or rates, penalties and/or fees levied, shall be subject to court action if the occupant is a person other than the owner of the property; or in the case of the owner of the property to the same penalties and is collectable by the same procedure as taxes levied by Mackenzie County.
47. Failure of the consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such consumer to pay such levies



and charges.

48. Upon closure of an account where the consumer is the owner of a mobile home, and is removing such mobile home from the lot on which it was situated, must return the water meter to the Mackenzie County office. Mackenzie County will refund money to the consumer as per the County's Fee Schedule Bylaw within forty (40) days upon return of the water meter, providing the meter is returned in good condition.

### **DISPOSAL OF WATER**

49. No person being an owner, occupier, or tenant of any house, building or other premises which are supplied with water from the water system shall vend, sell, or dispose of bulk water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any use other than his/her own use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully, negligently, or improperly waste any water, unless prior written approval has been received by the Chief Administrative Officer or designate.

### **WELLS AND OTHER SOURCES OF SUPPLY OF WATER**

50. No wells or other source of supply of water except the Hamlets of Mackenzie County water system shall be used in the County without prior written permission having been obtained by the Chief Administrative Officer or designate.
51. Any such permission may be withdrawn by order of the Chief Administrative Officer or designate at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.

### **USE AND PROTECTION OF SEWER SYSTEM**

52. No person shall throw, deposit or leave in or upon any Hamlet sewer or storm drainage, or any trap, basin, grating, or other appurtenance of any Hamlet sewer, any butchers' offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable, hydrocarbon or explosive material, or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water, slops properly discharged through the Hamlet sanitary sewer.
53. No person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially effect the sewers or the disposal of the sewage, or any matter of substance by which the free flow of the sewage may be interfered with, or any chemical refuse, or other trade waste, or any waste stream, condensing water, or other liquids of a higher temperature than sixty-five (65) degrees

Celsius.

54. No person shall make or cause to be made any connection with any Hamlet sewer, house drain, or appurtenance thereof for the purpose of conveying, or which may convey, into the same any roof drainage, weeping tile, cistern or tank overflow, condensing or cooling water, or discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Hamlets sewer or house drain connected therewith without the written permission of the Chief Administrative Officer or designate.
55. No person shall turn, lift, remove, or tamper with the cover of any manhole ventilator or other appurtenance of any Hamlet sewer, except duly authorized employees of the County.
56. No person shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, or conduit into any Hamlets sewer, unless so authorized by an authorized employee of the County.
57. No person shall interfere with the free discharge of any Hamlet sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet sewer or appurtenance thereof.
58. Authorized employees of Mackenzie County shall have the right at all reasonable times to enter houses or places which have been connected with the Hamlet sewers, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewer, and he/she shall have the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of sewage.

#### **USE AND PROTECTION OF THE STORM DRAINAGE SYSTEM**

59. No person shall throw, deposit or leave in or upon any Hamlet storm drainage system, or any trap, basin, grating, or other appurtenance of the Hamlet drainage system, any butchers' offal, garbage litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable or explosive material, feces, urine, closet paper, waste water, slops, or any other liquid or chemical or refuse matter of any kind.

**RURAL WATER LINE CONNECTIONS**

- 60. A registered owner requesting access to the rural water line shall be required to enter into a Rural Water Connection Contract as per Schedule A;
- 61. All registered owners shall be required to sign an access agreement at no cost to the County prior to any service being provided.

**CONTRAVENTION**

- 62. A person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in the County's Fee Schedule Bylaw.
- 63. Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

**RESCINDING OF FORMER BYLAWS**

- 64. This Bylaw rescinds Bylaw No. 798-11.

**DATE OF COMMENCEMENT**

- 65. This Bylaw shall take effect after receiving three readings.

READ a first time this 12<sup>th</sup> day of December, 2011.

READ a second time this 12<sup>th</sup> day of December, 2011.

READ a third time and finally passed this 12<sup>th</sup> day of December, 2011.

(original signed)

\_\_\_\_\_  
Bill Neufeld  
Reeve

(original signed)

\_\_\_\_\_  
J. Roy Brideau  
Chief Administrative Officer

**BYLAW NO. 842-11  
SCHEDULE "A"**

THIS AGREEMENT MADE AND ENTERED INTO THIS \_\_\_\_\_ DAY OF  
\_\_\_\_, A.D. 20\_\_

**Mackenzie County**

in the Province of Alberta

and

NAME: \_\_\_\_\_ PHONE NO. (Home) \_\_\_\_\_

TAX ROLL NO.: \_\_\_\_\_ PHONE NO. (Work) \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

SERVICE LOCATION: \_\_\_\_\_

LEGAL LAND DESCRIPTION \_\_\_\_\_

(hereinafter called the "Customer")

**WHEREAS** the Customer desires a supply of water for use at the service location; and

**WHEREAS** water service is available to all farming, residential and other consumers who have met current ownership requirements of the County; and

**WHEREAS** this document is deemed to be an application only for service until it is executed under seal by the duly authorized officers of the County; and

**WHEREAS** the County at all times reserves the right to refuse any application for just cause;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises, covenants and agreement herein contained the parties agree as follows:

- 1. DELIVERY AND SALE:** The County shall sell and deliver water to the Customer, so far as is practical to do so at the Service Location provided in the contract. The County will install the Rural Water Line as a “trickle system” at a guaranteed rate of 2 gallons per minute.
  
- 2. TITLE:** The title to the distribution system up to and including the meter and including the extensions to serve other members or Customers shall be vested in the County notwithstanding the contribution to the cost hereof made by the Customer. The County shall have the right to make use of and/or continue the said water line extension for the purpose of serving other members or consumers.
  
- 3. METER/CURBCK (CC) LOCATION:** The water meter and CC shall be placed on the Customer’s property at a point which the County shall have the sole right to determine. Title of water supplied by the County shall pass from the County to the Customer at the outlet of the water meter. All owners, tenants or occupants of any building wherein a water service is installed shall give access to every facility for the introducing, placing, inspecting and reading of such meter and shall protect it from interference or damage from frost or otherwise.
  
- 4. LONG DISTANCE CONNECTIONS:** Costs of connections exceeding 300 (three hundred) meters shall be paid by the Customer.
  
- 5. RIGHT OF WAY:** The Customer hereby grants to the County a blanket utility right-of-way and easement, where it does not conflict with the other existing easements, that the County requires in order to construct and maintain its distribution system to serve the Customer or any current or future consumers of the County, upon the terms and conditions of the County’s standard easement agreement across all lands in which the consumer has or may acquire an interest (the Customers Land), to the full extent of that interest. The Customer further agrees to execute prior to construction of the distribution system all documents which the County may require to be executed for the purpose of registering the County’s standard easement agreement. The utility right-of-way and easement hereby granted shall remain in full force and effect for as long as the County, its successors and assigns desire and so long as the County, its successors and assigns, continue to operate and maintain distribution lines across the Customers Land and will continue to operate notwithstanding the discontinuance of service by the County, its successors and assigns, or the termination of this Agreement.

**6. ACCESS:** The County, its servants, agents, and nominees shall have the right of reasonable access to the Customers Land and buildings at all reasonable times for the purpose of inspecting any of the lines, equipment or appliances upon the Customers Land whether the same are the property of the County or the Customer, and for the purpose of repairing or maintaining the same, of removing all or any part of the same which are the property of the County.

**7. MAINTENANCE:** The County shall at its sole risk and expense maintain the pipelines, meters, regulators, and other facilities needed to deliver water to the outlet of the meter. The County shall perform all maintenance and make repairs, renewals, or replacements as it sees fit to do so. The County will not however, be responsible for repairs, renewals, replacements or maintenance of the Customers piping or equipment beyond the Curbscock (CC) which is designated at the point of delivery. The Customer shall be responsible for repairs, renewals, replacements or maintenances of the customer's piping or equipment beyond CC.

**8. DOWNSTREAM CONSTRUCTION:** The Customer shall be liable for the costs of installations of all secondary piping beyond the outlet of the meter and within his own premises including the piping from the point of delivery to the buildings and shall assume all risk and responsibility with respect to such piping and his equipment and protection of the same. The consumer agrees that any such piping shall be done in conformity with all laws, statues, by-laws, rules and regulations made by the County and applicable engineering guidelines. The County shall have the right to inspect such piping but such inspection shall not relieve the Customer of his responsibility in respect of such piping and installation, or in respect of any of his equipment or appliances.

Downstream construction is defined as being within the established boundaries of the Customers serviced Farm Yard. The Customer shall not add or sell water to other residential structures, including houses, trailers, or businesses that are not directly owned by him, exist on the serviced yard or are further than 200 yards from the primary dwelling. Service to these situations must be through the County and NOT by a Customer. The County reserves the right to discontinue service to the primary service location on the decision of the County that a service violation has been installed.

The Customer acknowledges that the supply of water by the County to the service location is provided at a maximum flow rate of 2 gallons per minute and that the Customer must construct, at his own sole cost and expense, a holding tank for reserve purposes that will be suitable and adequate for his anticipated water requirements.

In the event that the Customer subdivides the parcel of land to which water is supplied hereunder, this Agreement shall apply to that portion of the subdivided land upon which the point of delivery is located. Water service shall only be available to the other subdivided parcel or parcels pursuant to a new Customer Contract or Contracts.

**9. WARNING AND INDEMNITY:** The County shall incur no liability by reason of failure to supply water for any cause beyond the reasonable control of the County, nor shall it be liable for loss, costs, or damages to persons or property arising or resulting from the supply or use of water. The Customer is hereby warned of the danger from contact with any part of the County's lines or equipment, and he shall at all times exercise every reasonable precaution necessary to prevent damage to said lines and equipment. In the event of any accident, injury or damages which were caused by a direct or indirect action of the Customer, shall be full responsibility of the Customer, and the Customer shall at all times indemnify and save harmless the County from any and all claims for damages arising by reasons of any such accident, injury or damages. The Customer shall be responsible for all damages to lines and equipment on his property due to his and/or his agent's negligence.

**10. RESALE:** The Customer shall not resell water delivered to him under the terms of the Agreement.

**11. DISCONTINUANCE OF SERVICE:** The County shall have the right to discontinue or refuse to continue the supply of water to the Customer for any of the following reasons:

- 11.1 lack of supply of water,
- 11.2 repairs or alterations to the County's piping or equipment;
- 11.3 conditions which in the opinion of the County are dangerous to life or property;
- 11.4 to prevent fraud, abuse to County property or the resale to others of water;
- 11.5 non-payment of any account when due;
- 11.6 the insolvency or bankruptcy of the consumer;
- 11.7 the use not in conformity with the provisions of the Agreement by the Customer of any water;
- 11.8 the breach by the Customer of any of the provisions of this Agreement;

The County shall not be required to provide notice of discontinuance for the reasons set out in sub clauses (11.1) to (11.3) inclusive but shall give forty-eight (48) hours notice of discontinuance for the reasons set out in sub clauses (11.4) to (11.8) inclusive.

The discontinuance of the supply of water for any of the reasons aforesaid shall in no way affect any other rights or remedies that the County may have against the Customer. The County shall have the right to charge the Customer a reconnection fee as set from time to time by Council of the County before the supply of water is reconnected after discontinuance for any of the reasons set out in sub clauses (11.3) to (11.8).

**12. NOTICE:** The County may serve any discontinuance notice, or other document required to be served hereunder by mailing the same by prepaid registered mail to

the Customer at the address herein provided or by delivering the same by prepaid registered mail to the Customer at the address herein provided or by delivering the same to the premises where water is being supplied by the County and/or attaching the same to the door of the premises. In the event the clause 15 is hereof applies, notice shall be given by mail to the Customer and by delivery to the premises where water is being supplied. The Customer may give notice to the County by delivering the same to the County's Chief Administrative Officer or by mailing the same by prepaid registered mail to the County at the address herein provided. The addresses of the parties hereto, to which communications and notices may be served and to which all payments shall be made are as follows:

Customer: *[Insert Name]*

*[Insert Address]*

**Attention: Chief Administrative Officer  
Mackenzie County  
P.O. Box 640  
Fort Vermilion, Alberta  
T0H 1N0**

Any such notice or document shall be conclusively deemed to have been given and received if delivered, on the date of such delivery, or if mailed, ten (10) calendar days after such mailing. Either party may change its address by notice in writing served upon the other party.

### **13. WATER RATES AND CONNECTION FEES:**

a) The Customer shall pay to the County monthly water bill at a rate set by the County in the Fee Schedule Bylaw and/or as otherwise stipulated in such Bylaw. The Bylaw may be amended from time to time.

b) As a contribution to the capital costs:

Option 1:

\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Schedule A)

\$10,800 lump sum prior to connection to the water line

Option 2:



\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Schedule A)

\$114.55 / per month as a phased repayment of capital contribution costs towards the construction of rural water line for a period not to exceed 10 (ten) years with the payment starting date being the date of the connection to the water line

- c) Accounts for water which are not paid when due shall incur a late payment penalty as per the County's applicable policies and/or bylaws.

**14. RENTAL PROPERTY:** In the event that the Customer has entered into or hereafter enters into an agreement whereby the Customer's land to which water is supplied is rented to a third party, the Customer shall be liable to the County for all rates, charges and other costs (including interest thereon) charged hereunder notwithstanding that the third party has entered into a Customer Contract with the County and notwithstanding that the invoice for water consumption and the operating charge is addressed to such third party.

**15. TRANSFER:** This Agreement is not transferable or assignable by the Customer without the consent of the County. In the event that the County consents to an assignment, the Customer shall not be relieved of an existing debt or obligation to the County.

**16. VERBAL AGREEMENTS:** No promises, agreements or representations by an agent or employee of the County shall be binding upon the County unless the same is incorporated into this Agreement before it is signed and accepted by the County.

**17. AGENTS:** Notwithstanding anything herein contained the County shall be entitled to assign all or any of its rights or obligations under this Agreement and may from time to time appoint, employ or engage a person, firm or corporation to do any act or thing which the County is required or entitled to do hereunder either in its own name or in the name of the County. In such event, such person, firm or corporation shall have the rights to access to the Customer's Lands set out in Clauses 5 and 6 herein.

**18. DEFINITIONS:** IT IS UNDERSTOOD that Clause 16 herein, this Agreement shall ensure to the benefit of and be binding upon the County, its successors and assigns and Customer, his executors and administrators, successors and assigns and that wherever the singular or masculine is used herein the same shall be construed as meaning the plural or feminine or a body corporate where the context so requires and that if the Customer is two or more parties the agreements and covenants on their party shall be deemed to be joint and several.

**19. ENCUMBRANCE:** The Customer hereby charges and encumbers all his estate and interest in the Customer's Land to the extent of any monies owing by the Customer to the County from time to time under the terms hereof together with any costs, including all legal costs on a solicitor and client basis, incurred by the County in the enforcement of any terms of this Customer contract; and acknowledges and agrees that the County may, register a Caveat against the title to the Customer's Lands respecting such debt. The foregoing shall be an addition to, and not in derogation from or substitution for, any other rights or remedies to which the County may be entitled.

**20. REGULATIONS:** This Agreement is made subject to any rules and regulations passed by the County from time to time and of any governmental body having jurisdiction and such rules and regulations form a part of this Agreement.

**IN WITNESS WHEREOF** the parties hereto have executed these presents as of the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

SIGNED SEALED AND DELIVERED

Mackenzie County

Per: \_\_\_\_\_

In the presence of:

Per: \_\_\_\_\_  
(Customer)

Per: \_\_\_\_\_  
(Witness)

Per: \_\_\_\_\_  
(Customer)

Per: \_\_\_\_\_  
(Witness)



## MACKENZIE COUNTY

### REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Policy PW009 Dust Control Policy</b>

**BACKGROUND / PROPOSAL:**

As per discussions during the 2012 budget deliberations administration revised the dust control policy (see attached) to reflect that the County will only provide calcium (oil as an option has been removed) as the supplied public product to a maximum of 200 meters per applicant at a 100% cost recovery rate of the said product. This at an application rate of 2.5 L/m<sup>2</sup> will equal \$1040.00.

The other item that is reflected in the proposed policy is that no product subsidy is offered which means every applicant will be required to pay. The County will continue to absorb the cost of labor in prepping the area and placement of the product, which includes watering, grading and gravel.

Upon adoption of the proposed policy administration will need to revise the current fee schedule bylaw to reflect the change in fees.

Attached for your perusal are maps identifying the areas which the County provides dust control for safety and other operational purposes, also for your information attached is a spreadsheet containing information received from various Municipalities throughout the Province.

**OPTIONS & BENEFITS:**

Options – For discussion

Benefits – All ratepayers in the County will receive equal opportunity for the dust control service at a uniform rate.

**Author:** John Klassen      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

As per the proposed policy the cost of providing Municipal dust control reflecting the attached maps will equal to:

- 1. Hamlets = 26,780 lineal meters
  - 2. Rural = 10,850 lineal meters
  - 3. Zama access = 13,750 lineal meters
- Total = 51,380 lineal meters

51,380 lm x 8 meters wide x 2.5 L/m<sup>2</sup> x .26 cents/L totals \$267,176.00

If we cut it back to 7 meters wide (not recommended in certain areas i.e. Zama access, 88 connector or school zones) the total would be \$233,799.00

These figures reflect calcium only if an oil product is considered the costs will increase.

To be funded from the general operating budget.

**RECOMMENDED ACTION:**

That Policy PW009 Dust Control Policy be adopted as presented.

Author: John Klassen Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

## Mackenzie County

<b>Title</b>	<b>DUST CONTROL</b>	<b>Policy No:</b>	<b>PW009</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 18</b>
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<b>Purpose</b>	To establish the procedures and standards for dust control on municipal roads.
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### Policy Statement and Guidelines

#### 1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) ~~A Senior Citizen residence is a residence where the adults are over the age of 65.~~
- b) High Traffic Roads are those gravel surfaced roads which are through roads or have a minimum of 4 residences that travel past the applicant's property.
- c) Property Owners are those private residents that own property in the County that is fronted by a municipal road. Dust Control may ONLY be applied on the municipal road fronting the applicant's property.

#### 2. Dust control: ~~is primarily the responsibility of the Property Owner.~~

- a) The municipality ~~may shall~~ apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:
  - i) Hamlet Residential (~~excluding including~~ Hamlet Country Residential)
  - ii) Hamlet Commercial
  - iii) Hamlet Industrial
  - iv) High traffic zones within the hamlets
  - v) School zones
  - vi) 1 passing zone every 30 km and at major intersections along ~~M-D-County~~ roads built to provincial highway standards.
  - ~~vi)vii) Areas where the County identifies a safety concern. ie. County haul roads, intersections~~
- b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw. This dust control ~~service would be in either product will be~~ Calcium Chloride ~~or DL 10-40~~. The length of application ~~would shall~~ be a maximum of 200 linear meters ~~for any applicant and/or property owner.~~

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- c) Rural commercial/industrial ventures must apply dust control, at their own cost, to problem areas as determined by the municipality. Non-compliance of this policy shall result in the area being serviced by the municipality on a full cost recovery basis.

**3. Dust Control for Seniors**

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- ~~a) Once annually and at the municipality's expense, the municipality may provide dust control for Senior Citizens who live adjacent to high traffic gravel surfaced roads. All residents at the site must be senior citizens for the site to qualify under this policy. The residence must be within 100 meters from the roadway.~~

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**4.3. Type of Dust Control Application**

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- a) Unless approved otherwise, the municipality's dust control agents shall be applied once in late spring. The application rate shall be as determined by the municipality. ~~For DL 10-40 this is normally 2 liters per square meter.~~ For Calcium Chloride this is normally 2.5 liters per square meter.
- b) The municipality shall consider the impact on the environment and the financial resources available when it chooses dust control agents. Dust control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
- c) The municipality may authorize petroleum companies to spread oily by-products on municipal roads provided that
  - (i) the petroleum company has authorization from Alberta Environmental Protection, and other appropriate government agencies,
  - (ii) the application can be coordinated with municipal road maintenance programs, and
  - (iii) the application will not ~~harm~~ negatively impact the road.

**5.4. Advertising**

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- a) A notice in the local newspaper in the spring prior to the establishment of the dust control program shall advise the ratepayers of this policy, its costs, and the procedure to have a dust control product applied on a road.
- b) Application forms for the first dust control application shall be submitted by ~~May~~ April 30 annually. ~~Further dust control requests will be accommodated by the County if and when possible.~~
- b)c) ~~Late or subsequent dust control requests may be considered, on a first come first served basis, provided the County has an opportunity to accommodate the request.~~

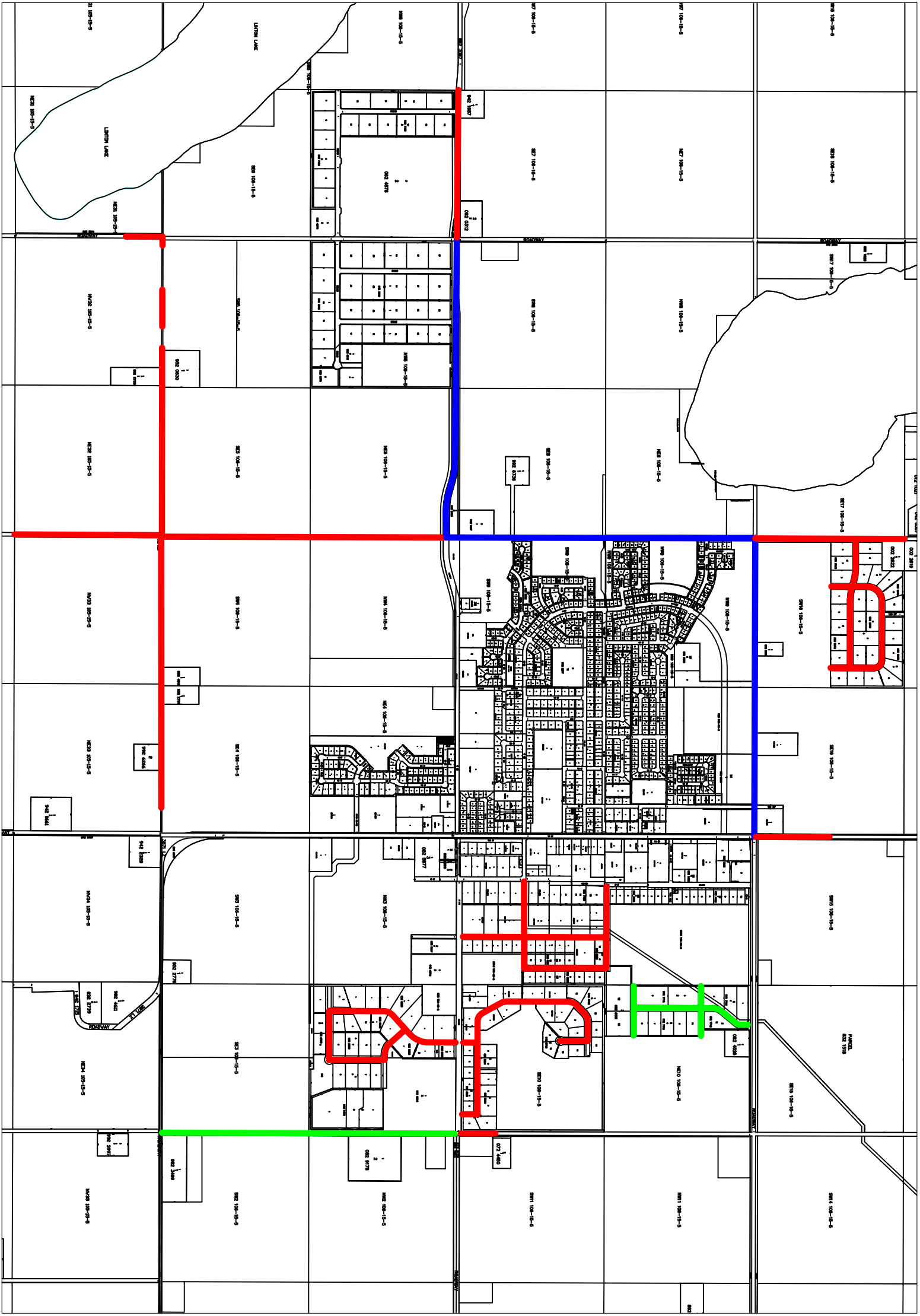
	Date	Resolution Number
Approved	Sept 5/00	00-489
Amended	May 7/02	02-314

<b>Amended</b>	<b>June 12/03</b>	<b>03-387</b>
<b>Amended</b>	<b>December 2/03</b>	<b>03-588</b>
<b>Amended</b>	<b>May 25, 2005</b>	<b>05-285</b>
<b>Amended</b>	<b>May 8, 2007</b>	<b>07-426</b>
<b>Amended</b>		



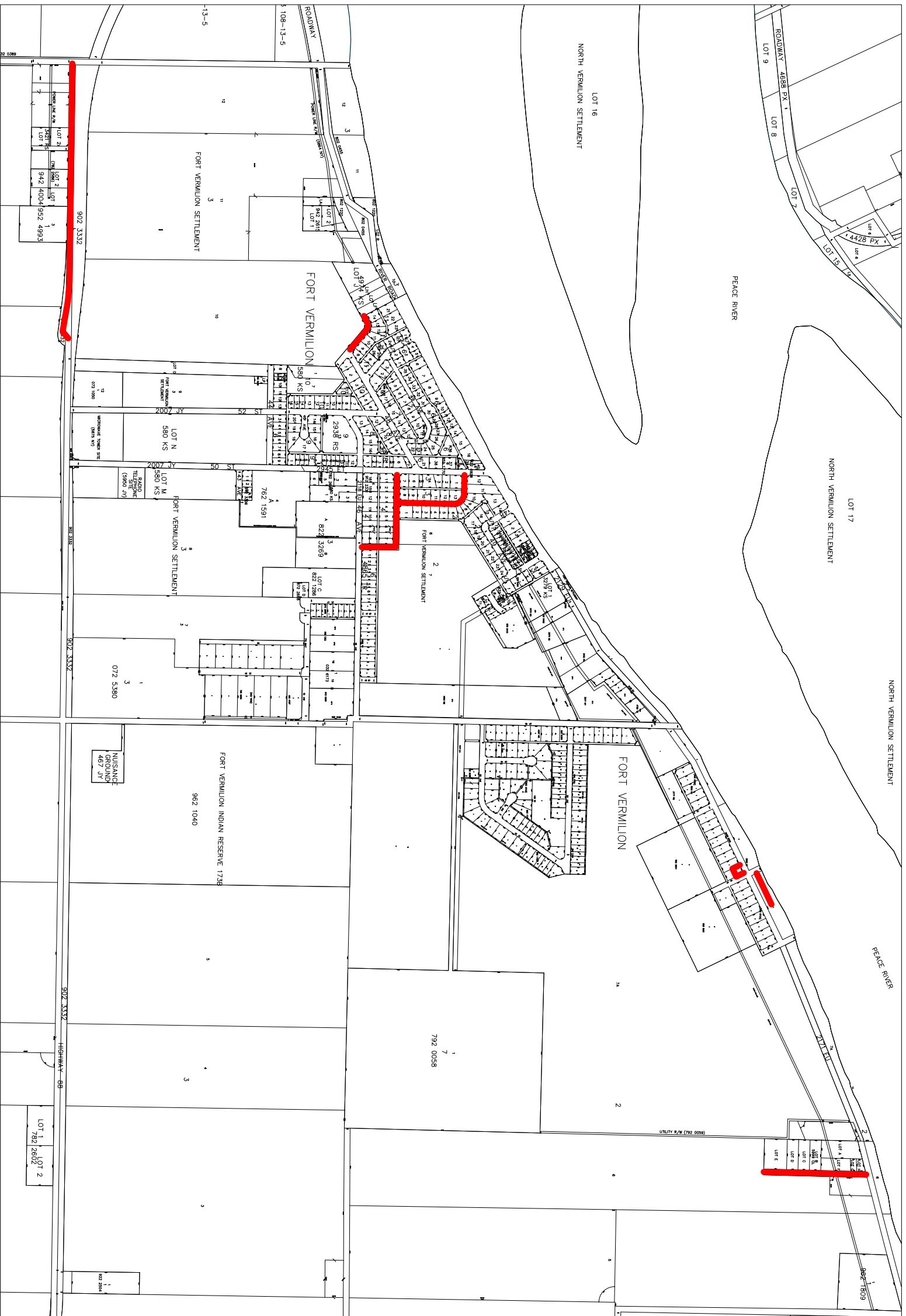


*Hamlet of La Crete  
County Applied Dust  
Control*



**Legend:**

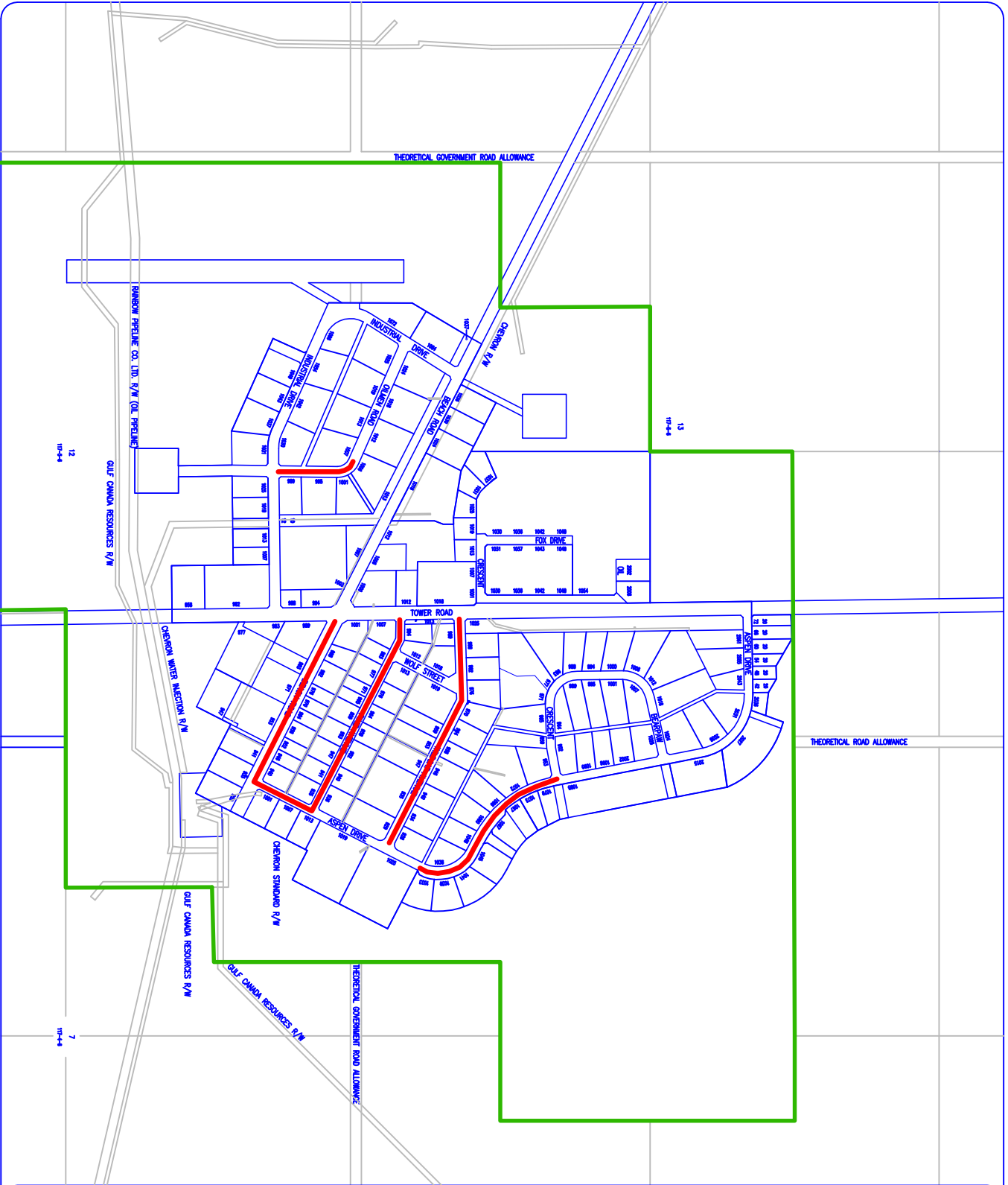
<span style="color: red;">—</span> 14,410 m	Calcium
<span style="color: blue;">—</span> 4,950 m	Oil
<span style="color: green;">—</span> 2,800 m	Future
22,160 m	Total



**Fort Vermilion  
Dust Control**

**Legend:**  
 Calcium  
 Calcium

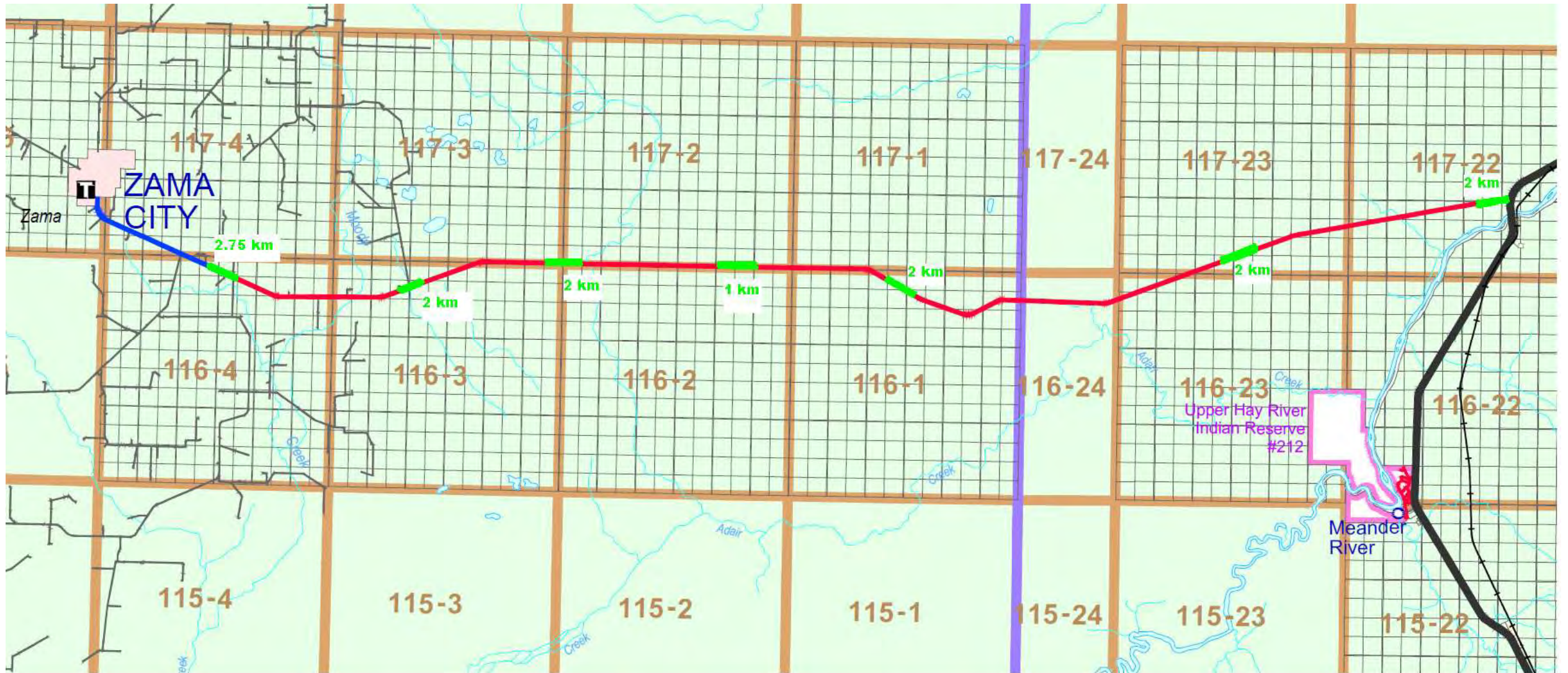
*Hamlet of Zama  
Dust Control 2011*



2.3 km  
Calcium







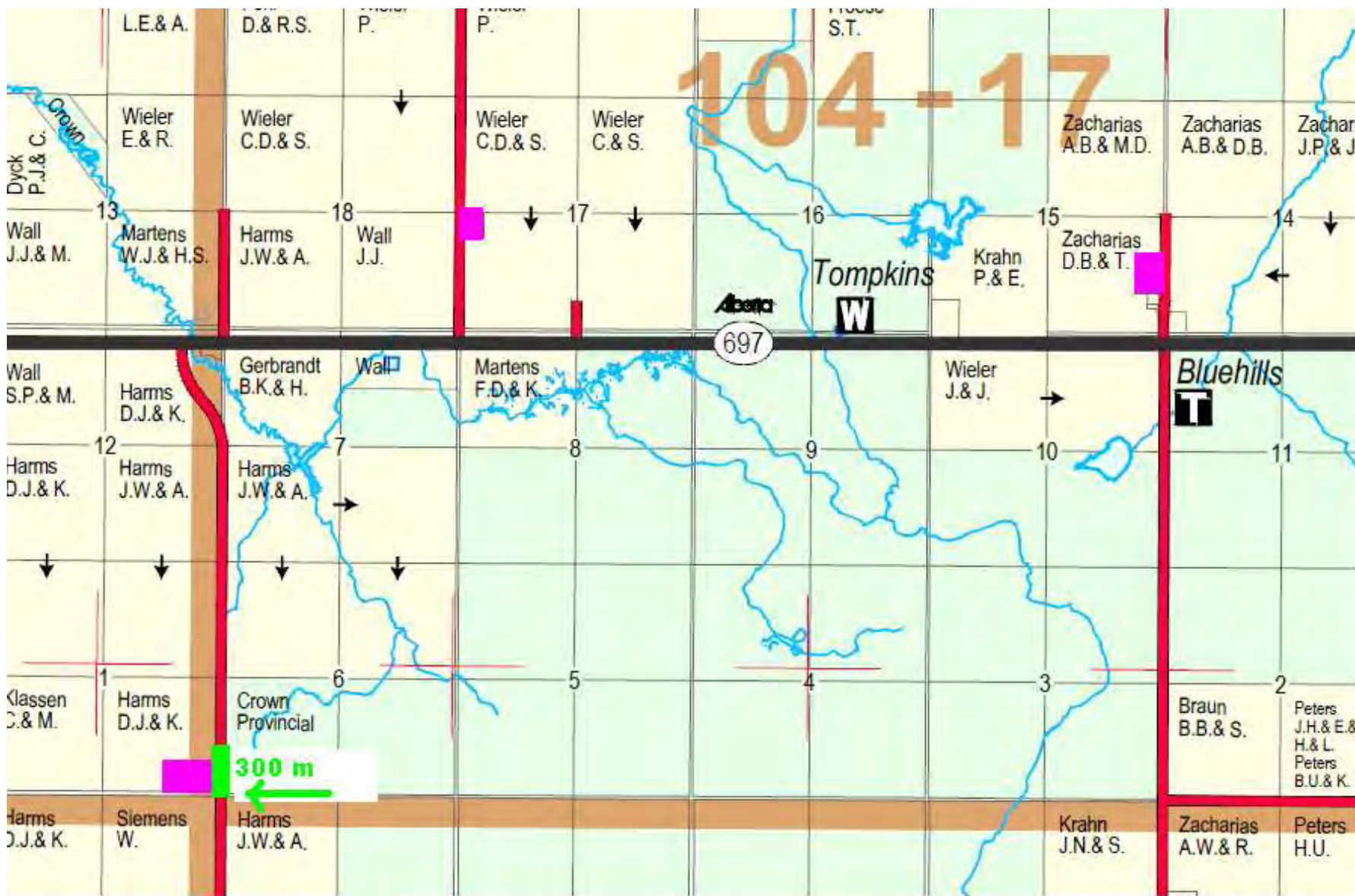




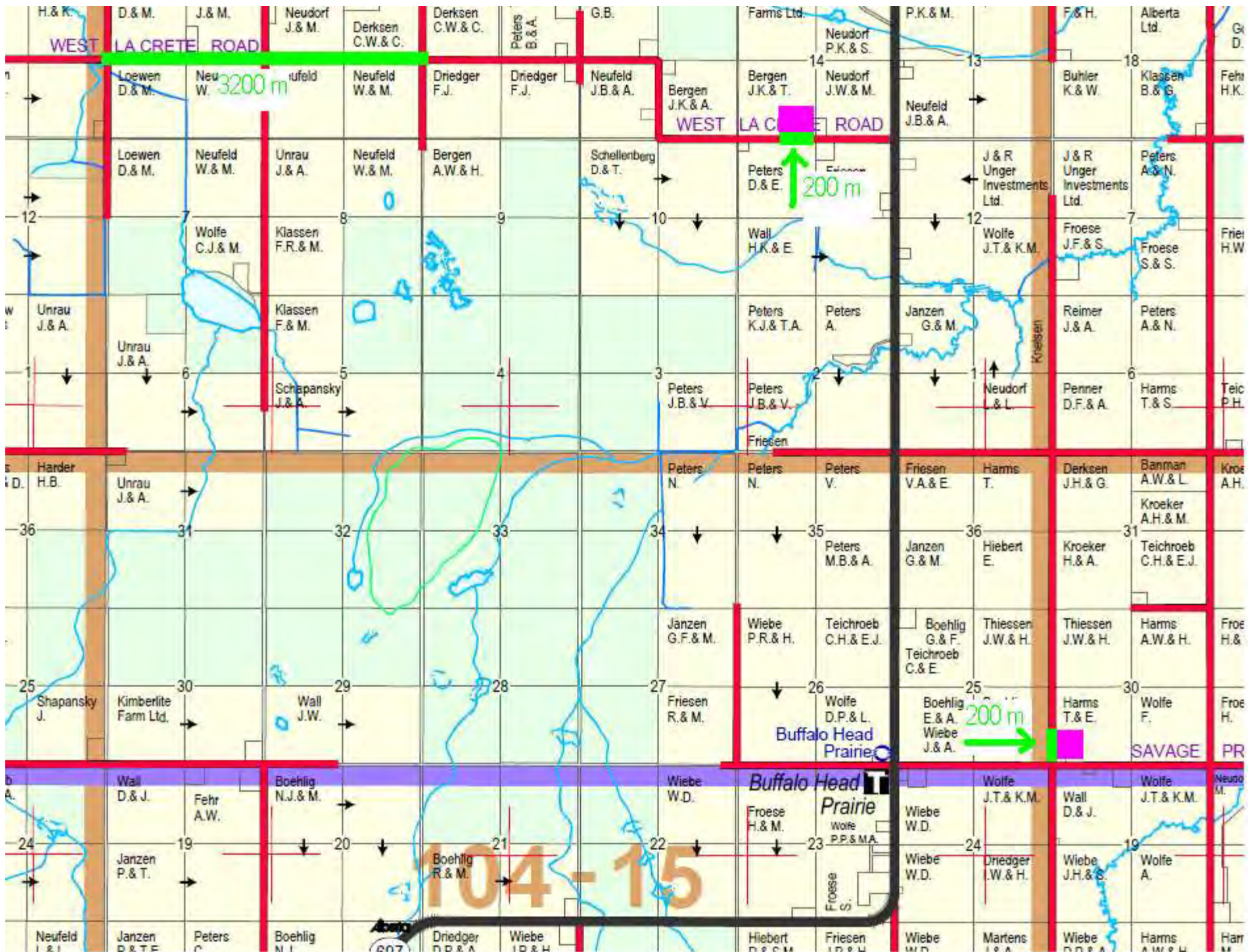
= School



= Dust Control Area















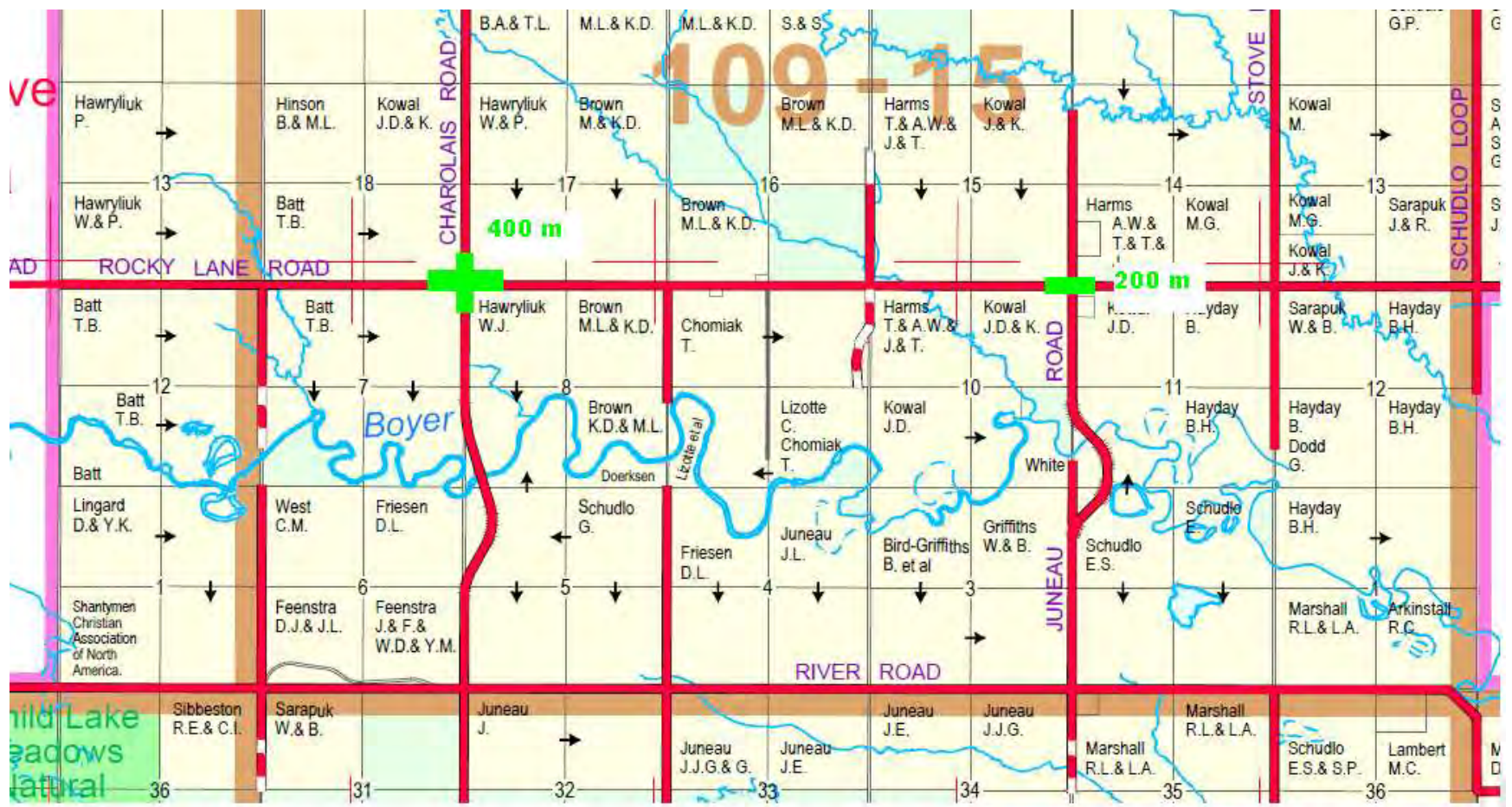


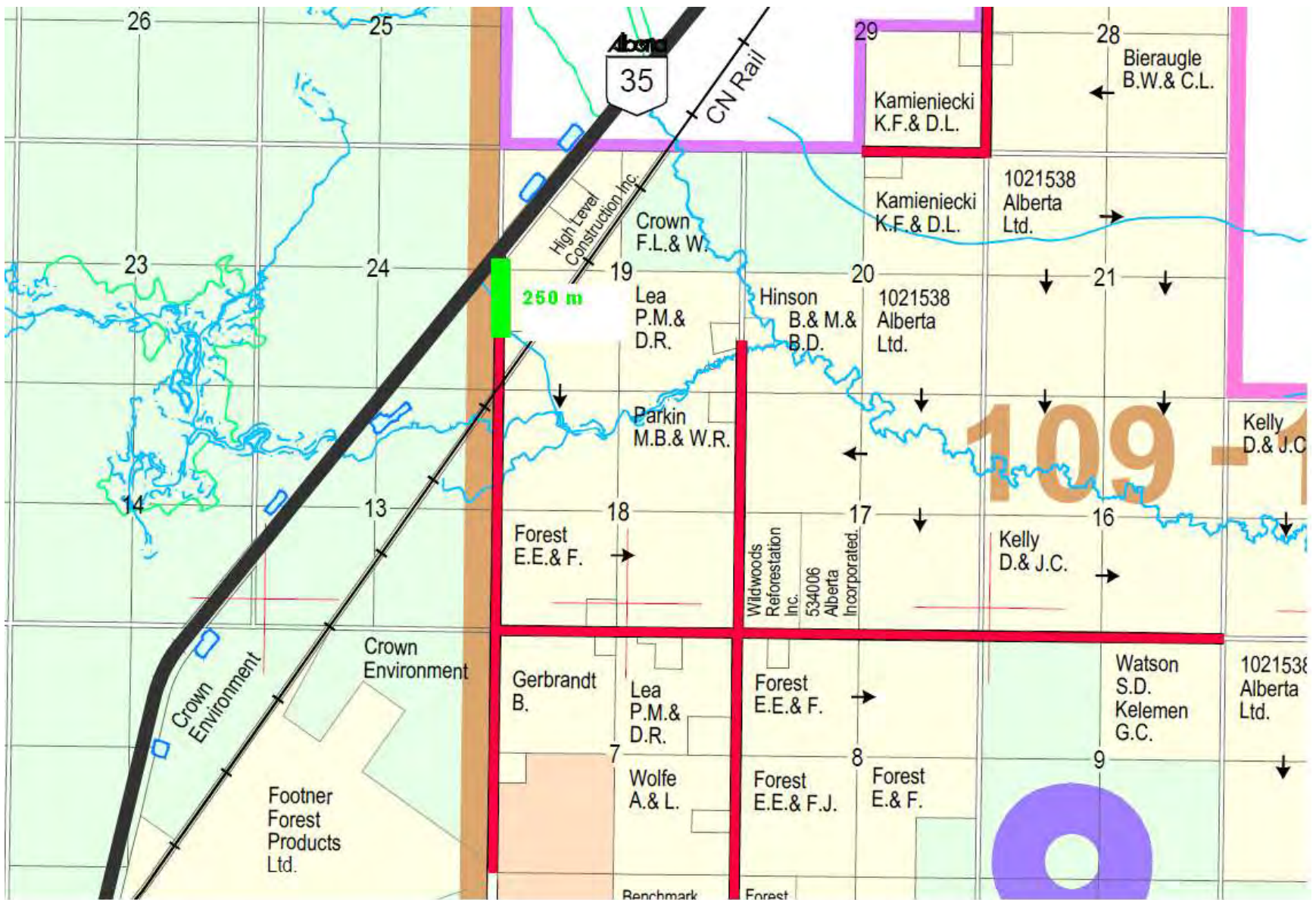












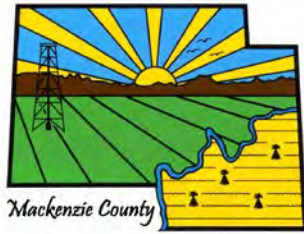
### Dust Control Response Summary

Municipality	Provide Dust Control?	Which products are used?	What distance is provided?	What is the application rate?	Ave width of application	What are the fees?	Seniors discount?	Provide municipal dust control?	Additional Info
MD 124 Lessar Slave River	yes	varies, typically calcium	100 m	varies	8 m	\$150/1st 100 m then cost recover	not specified	yes	* full cost recovery for oil * major intersections, district roads & bus stops with poor alignments, hamlets, cemeteries, industrial parks, haul routes, homes within 100m of road & at least 150 cars/day get DC
Sturgeon County	yes	calcium	100 m	2 L/m <sup>2</sup> 1st time 1 L/m <sup>2</sup> 2nd time	7 m	\$360/ 1st 100 m then \$105/10 m	no	yes	* full cost recovery for business * hills, busy intersections, high traffic roads get DC
Parkland County	yes	calcium, oil	100 m	calcium = 1.1 L/m <sup>2</sup>	7 m	\$350/1st 100 m then \$3.50/LM	no	yes	* product cost recovery for oil * full cost recovery for business * schools, hamlets, parks, waste sites, cemeteries, community centers, industrial parks, haul routes, arterial roads... get DC
Westlock County	yes	calcium	100 m minimum	2 L/m <sup>2</sup>	8 m	50% cost recovery	no	no	* used oil for the previous 5 years, just switched to calcium
Northern Sunrise County	yes	calcium	200 m	1.5 L/m <sup>2</sup>	7.5 m	\$530	no	yes	* County provides DC for arterial roads and haul roads
Athabasca County	yes	calcium	200 m	1.5 L/m <sup>2</sup>	7 m	\$300	no	yes	* fee is roughly 1/3 cost recovery * community halls & cemeteries get DC
MD Spirit River	yes	calcium	200 m	2.5 L/m <sup>2</sup>	7 m	\$3.75/m	not specified	yes	* provide 200 m off highways, high traffic roads, intersections * cost share for commercial

DC = dust control







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Policy UT004 Utility Connections</b>

### **BACKGROUND / PROPOSAL:**

As a result of revising the Water & Sewer Bylaw, administration determined the need for a Utility Connection Policy. Therefore, a policy was drafted and presented to the Rural Waterline Committee.

Attached for Council's perusal and consideration, please find a copy of the proposed policy.

### **OPTIONS & BENEFITS:**

To put in place a current Policy, which clarifies and expands the roles of administrative procedures.

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

That Policy UT004 Utility Connection Policy be adopted as presented.

**Author:** Pauline Short      **Review By:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## Mackenzie County

Title	Utility Connections	Policy No.	UT004
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Legislation Reference	Municipal Government Act, Section 33
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### **Purpose:**

To ensure the connections of all utilities within Mackenzie County are completed to County standards, and to ensure that all inspections are completed uniformly and consistently.

### **Policy Statement and Guidelines**

Mackenzie County shall have full control of all connections to Municipal Utilities in order to ensure proper connections are completed, to preserve the integrity of existing utilities, to ensure that all costs are administered properly and to ensure proper billing for new connections.

### **Interpretation**

For the purpose of this document the following definitions shall apply:

- a) **“Code”** means the National Plumbing Code of Canada, the Safety Codes Act of Alberta – Plumbing Code Regulation, the Alberta Building Code and/or Mackenzie County’s Engineering Guidelines and/or General Municipal Improvement Standards. If a conflict exists between portions of these documents, the document with the most strict applicable portion shall govern.
- b) **“Feasible Connection Location”** means that the Registered Owner’s property and desired service location are immediately adjacent to the existing rural waterline. The waterline must be currently in use, and/or be feasible for the County to activate the rural waterline for use. In order to activate the waterline for use there shall be, on average, two (2) service connections per mile of waterline. This requirement will vary depending on the consumers anticipated water usage.
- c) **“Fees”** all fees within this policy refer to the County’s Fee Schedule Bylaw; the fees are subject to change from time to time and without prior notice.
- d) **“Municipal Utility”** means the County water system, sanitary sewer system and storm sewer system.

## **Requirements**

- 1.1. All connections to Municipal Utilities must be completed in accordance with all Codes, Municipal, Provincial and/or Federal regulations.
- 1.2. Prior to commencing construction for any utility connection the appropriate form must be completed and must subsequently be approved by the County.
  - 1.2.1. A copy of the Utility Account Move In form (Schedule "A"), must be completed in order to ensure that the billing information for water and sewer service to a property is correct. This form shall be completed every time a dwelling or occupied building is constructed and every time the tenant or owner of a serviced property changes.
    - a) Accounts that have been disconnected, due to non-payment of the utility bill, also require a Utility Account Move In form to be completed before water will be restored to the property.
  - 1.2.2. A copy of the Utility Account Move Out form (Schedule "B") must be completed in order to ensure that consumer billing information is terminated appropriately. This form must be completed and submitted to the County in order to terminate utility service to your property.
    - a) Utility Account Move In form cannot be completed for a property with an existing dwelling until a Utility Account Move Out form has been processed for that property.
  - 1.2.3. A copy of the Application for Water & Sewer Installation form (Schedule "C") must be completed prior to connecting any private water and/or sewer service to a municipal utility. The County will evaluate the application and evaluate the data provided to the standards and procedures as determined by the Code and all applicable bylaws. Where the application meets the requirements, approval shall be granted to the consumer to proceed with connecting the water and/or sewer service to the municipal utility.
    - a) The County has full authority to deny any application that does not meet the Code, Municipal Development Plan, Area Structure Plans, applicable bylaws and/or other related standards and guidelines.

### **Rural Waterline Connections**

- 2.1. For applicants that wish to connect to the Rural Waterline, the County shall first determine if the proposed service location is located in a Feasible Connection Location.
  - 2.1.1. If the proposed service location meets requirements and the application is subsequently approved, the connection fee, as per the Fee Schedule bylaw, must be paid in full before the County will install the service.
- 2.2. The water meter shall be installed in a meter lift on County property, at the nearest the property line. If the driveway is adjacent to the rural water line, the meter lift and the CC will typically be placed alongside the driveway, on or near the property line. If the driveway is not adjacent to the rural water line, the County shall decide the best location for the meter lift and CC.
- 2.3. If a consumer desires a water service in a location where a branch line would need to be installed in order to provide the water service, the consumer must pay the full cost for engineering, construction, materials and all other related costs associated with installing the water line and extending the County's current rural waterline network.
  - 2.3.1. The waterline shall be sized to accommodate future development and water servicing needs for future consumers should the waterline be further extended.
- 2.4. The County shall discourage the approval of a water service if the consumer's service piping will cross private land that is ideal for future subdividing. The County shall clearly present to the consumer the requirements and conditions that the Water and Sewer Bylaw state about the service location, and indicate which property keeps and or acquires the water service should it be subdivided.

### **Standards**

- 3.1. When installing, revising or repairing any water or sewer service all work must be completed to the satisfaction of the County. County staff shall complete an inspection for every connection to a municipal utility.
- 3.2. All construction and installations must comply with the existing Codes, the Land Use Bylaw, and with any/all applicable Area Structure Plans and/or Municipal Development Plans.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	13-Feb-12	
<b>Amended</b>		
<b>Amended</b>		



**MACKENZIE COUNTY**  
**UTILITY ACCOUNT MOVE IN**

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**CUSTOMER INFORMATION (Carried forward from previous page)**

UTILITY ACCOUNT #: \_\_\_\_\_ CUSTOMER ID #: \_\_\_\_\_ TAX Roll #: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ STALL/UNIT: \_\_\_\_\_ LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ PLAN: \_\_\_\_\_

LEGAL LAND LOCATION: \_\_\_\_\_ 1/4 SECTION \_\_\_\_\_ TOWNSHIP \_\_\_\_\_ RANGE \_\_\_\_\_ WEST OF \_\_\_\_\_ MERIDIAN

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**SAFETY CODES OFFICER'S USE**

PLUMBING PERMIT #: \_\_\_\_\_ ( ) initials

DEVELOPMENT PERMIT #: \_\_\_\_\_ ( ) initials

PRIVATE SEWAGE DISPOSAL: \_\_\_\_\_ ( ) initials

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**UTILITY OFFICER'S USE ONLY**

DID YOU TURN SERVICE ON? \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

METER IDENTIFICATION #: \_\_\_\_\_ METER SERIAL #: \_\_\_\_\_

METER SIZE: \_\_\_\_\_ METER START READ: \_\_\_\_\_ # OF DIALS: \_\_\_\_\_

MISCELLANEOUS INFORMATION \_\_\_\_\_

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I hereby certify that the service requested hereon has been turned on as required and the readings noted above are correct.

OFFICER'S SIGNATURE \_\_\_\_\_ FAXED  SENT  TO UTILITY CLERK

**MACKENZIE COUNTY**  
**UTILITY ACCOUNT MOVE OUT**

1. UTILITY ACCOUNT #: \_\_\_\_\_ CUSTOMER ID #: \_\_\_\_\_
2. HAMLET  LC  FV  ZA STREET ADDRESS: \_\_\_\_\_  
 STALL/UNIT: \_\_\_ LOT: \_\_\_ BLOCK: \_\_\_ PLAN: \_\_\_\_\_  
 LEGAL LAND LOCATION: \_\_\_ 1/4 SECTION \_\_\_ TOWNSHIP \_\_\_ RANGE \_\_\_ WEST OF \_\_\_ MERIDIAN
3. NAME: \_\_\_\_\_  
 CURRENT MAILING ADDRESS: \_\_\_\_\_
4. IF MOVING, PROVIDE FORWARDING ADDRESS & PHONE NUMBER: \_\_\_\_\_  
 \_\_\_\_\_
5. HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_ CELL #: \_\_\_\_\_
6. **IS C.C. VALVE TO BE TURNED OFF AT CURB?** \_\_\_\_\_ **DATE MOVED OUT:** \_\_\_\_\_
7. **TIME/DATE YOU WILL BE AVAILABLE TO CONFIRM SHUT OFF:** \_\_\_\_\_
8. APPLY ACCOUNT DEPOSIT? \_\_\_\_\_ OR TRANSFER TO ACCOUNT # \_\_\_\_\_
9. WHO IS MOVING IN? \_\_\_\_\_ IF TRAILER PARK, NAME: \_\_\_\_\_

**CUSTOMER STATEMENT**

-I hereby authorize the disconnection of this water and/or sewer service and accept all charges levied for this service up to and including date of disconnection.  
 -In the case of metered services, I accept responsibility for any damages to the meter and/or any charges for restoring said meter to its original condition.  
 -This information is being collected in accordance with Part 2 of the Freedom of Information and Protection of Privacy Act and is being collected for the purpose of disconnecting utility service(s) within the hamlets of the MD. Our Freedom of Information and Protection of Privacy Act Coordinator is available to answer any questions you may have pertaining to the collection and use of the information and may be contacted at 927-3718.

REGISTERED OWNER	WITNESS (print name)	DATE
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**UTILITY OFFICER'S USE ONLY**

DID YOU TURN SERVICE OFF? \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

METER IDENTIFICATION # \_\_\_\_\_ ATCO TRANSPONDER # \_\_\_\_\_

METER READING: \_\_\_\_\_ WAS METER RETURNED? \_\_\_\_\_

MISCELLANEOUS INFORMATION \_\_\_\_\_

OFFICER'S SIGNATURE \_\_\_\_\_ FAXED  SENT  TO UTILITY CLERK

**MACKENZIE COUNTY**  
**Application for Water & Sewer Installation**

1. CUSTOMER ID #: \_\_\_\_\_ TAX Roll #: \_\_\_\_\_ DEVELOPMENT PERMIT#: \_\_\_\_\_

2. HAMLET  LC  FV  ZA STREET ADDRESS: \_\_\_\_\_

STALL/UNIT: \_\_\_ LOT: \_\_\_ BLOCK: \_\_\_ PLAN: \_\_\_\_\_

LEGAL LAND LOCATION: \_\_\_ ¼ SECTION \_\_\_ TOWNSHIP \_\_\_ RANGE \_\_\_ WEST OF \_\_\_ MERIDIAN

3. PROPOSED INSTALL DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

4. THIS PROPERTY IS CURRENTLY SERVICED WITH  NONE  WATER  SEWER  WATER & SEWER

5. THE INSTALLATION BEING REQUESTED IS :  MAIN TIE-IN  SERVICE TIE-IN  RURAL WATER TIE-IN  
94 AVE SEWER CONNECTION  RESIDENTIAL  INDUSTRIAL

6. OWNER'S NAME: \_\_\_\_\_ CONTACT(if business): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_ CELL #: \_\_\_\_\_

7. NAME OF INSTALLER: \_\_\_\_\_ COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_ CELL #: \_\_\_\_\_

**INSTALLATION FEES**

SUMMER RURAL WATER TIE-IN FEE (\$8000)  WINTER (Nov 1- May 1) RURAL WATER TIE-IN FEE (\$9000)  
RECEIPT #: \_\_\_\_\_

MAIN TIE-IN FEE: (\$500 + COST OF INSTALL): \$ \_\_\_\_\_ RECEIPT #: \_\_\_\_\_

SERVICE TIE-IN (\$100) RECEIPT #: \_\_\_\_\_

94 AVE. SEWER CONNECTION FEE  RESIDENTIAL (\$3958)  INDUSTRIAL (\$6582) \*as per bylaw 455/04.

\_\_\_\_\_  
PROPERTY OWNER'S SIGNATURE

\_\_\_\_\_  
WITNESS (print name)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
INSATLLER'S SIGNATURE

\_\_\_\_\_  
WITNESS (print name)

\_\_\_\_\_  
DATE

**MACKENZIE COUNTY OFFICE USE ONLY**

APPROVED

REFUSED (see attached)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE



**MACKENZIE COUNTY**  
**Application for Water & Sewer Installation**

MACKENZIE COUNTY INSPECTOR

DATE OF INSPECTION: \_\_\_\_\_ TIME: \_\_\_\_\_

- IS THERE WASHED ROCK/GRAVEL AROUND THE CC? \_\_\_\_\_  YES  NO
- HAS THE NEW SERVICE BEEN PRESSURE TESTED? \_\_\_\_\_  YES  NO
- DOES THE CC OPERATE PROPERLY? \_\_\_\_\_  YES  NO
- DOES THE CC HAVE A DRAIN PORT AND IS IT WORKING? \_\_\_\_\_  YES  NO
- WAS INSERT PROPERLY INSTALLED IN THE CONNECTION? \_\_\_\_\_  YES  NO
- ARE THE CORRECT SERVICE PIPE MATERIALS USED? \_\_\_\_\_  YES  NO
- HAVE PICTURES BEEN TAKEN AND INCLUDED? \_\_\_\_\_  YES  NO
- IS INSTALLATION SATISFACTORY? \_\_\_\_\_  YES  NO

ADDITIONAL INFORMATION: \_\_\_\_\_

I hereby certify that the service has been installed and completed in accordance with Mackenzie County code and regulations and the inspection above has been completed accurately.

\_\_\_\_\_  
INSTALLER'S SIGNATURE

\_\_\_\_\_  
INSTALLER (print name)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
INSPECTOR'S SIGNATURE

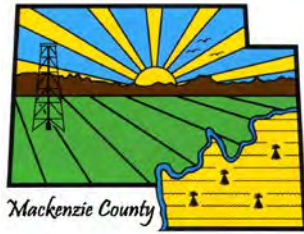
\_\_\_\_\_  
INSPECTOR (print name)

\_\_\_\_\_  
DATE

MACKENZIE COUNTY  
**Application for Water & Sewer Installation**

**REASON(S) FOR REFUSAL OF APPLICATION:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Policy RESV018 Water Reserve Fund</b>

**BACKGROUND / PROPOSAL:**

The rural waterline project will not use all the funds that were designated for the project because a portion of the contract was eliminated. This amount has not been finalized as the project is not yet finished.

In order to pay for the initial tie-in's, surveys and follow up, finances will be needed. Finances will also be required in order to complete preliminary engineering for future phases and to determine current water treatment plant capabilities.

The Rural Waterline Committee made motion 11-004 at the November 10, 2011 committee meeting, which states, "that administration create a Water Reserve fund and designate all remaining funds from the rural waterline project into the Water Reserve fund."

On February 7, 2012 at the next Rural Waterline Committee meeting, motion 12-001 was made which amended motion 11-004 to read, "that the Rural Waterline Committee recommends to Council that administration create a Water Reserve fund and designate all remaining funds from the rural waterline project into the Water Reserve fund."

A copy of the Policy will be presented at the meeting.

**OPTIONS & BENEFITS:**

To secure the finances needed to continue development of the rural waterline and to determine future capacities of our current water treatment infrastructure.

**Author:** B. Peters      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

Current Rural Waterline project surplus funds.

**RECOMMENDED ACTION:**

That Policy RESV018 Water Reserve Fund be adopted as presented.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Bylaw 851-12 Amendment to Bylaw 826-11 Subdivision Plan Cancellation Plan 082 5028, Block 1, Lots 2 through 4. (High Level Rural)</b>

**BACKGROUND / PROPOSAL:**

Bylaw 826-11, being a Subdivision Plan Cancellation application to cancel Plan 082 5028, Block 1, Lots 2 through 4 for the purpose of reverting the lands back into Part of SE 18-110-18-W5M, from which they were taken, was approved at the August 9, 2011 Council meeting.

This bylaw was done in conjunction with Bylaw 825-11 that being a road closure of an internal subdivision road. Bylaw 825-11 received approval at the November 30, 2011 Council meeting after the County received it back from Alberta Transportation on November 3, 2011.

Both Bylaw 826-11 and Bylaw 825-11 were submitted to Land Title for registration. A rejection notice was received back from Land Titles asking that the County amend Bylaw 826-11 to add the consolidation of the internal subdivision road along with the lot consolidations all in the same bylaw.

**OPTIONS & BENEFITS:**

This amendment is required in order to complete the registration of these bylaws.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_ **CAO** J. Roy Brideau

**RECOMMENDED ACTION:**

**MOTION 1:** *(requires 2/3)*

That first reading be given to Bylaw 851-12, being an amendment to Bylaw 826-11.” in accordance to Alberta Land Titles recommendation.

**MOTION 2:** *(requires 2/3)*

That second reading be given to Bylaw 851-12, being an amendment to Bylaw 826-11.” in accordance to Alberta Land Titles recommendation.

**MOTION 3:** *(requires unanimous)*

That consideration be given to proceed to third reading of Bylaw 851-12, being an amendment to Bylaw 826-11” in accordance to Alberta Land Titles recommendation.

**MOTION 4:** *(requires 2/3)*

That third reading be given to Bylaw 851-12, being an amendment to Bylaw 826-11.” in accordance to Alberta Land Titles recommendation.

Author: L. Lambert Reviewed by: \_\_\_\_\_ CAO J. Roy Brideau

**BYLAW NO. 851-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Council of Mackenzie County passed all three readings of Bylaw 626-11 thereby cancelling a portion of Plan 082 5028, Block 1, Lot 2 through 4 for the purpose of reverting it to quarter section status and consolidating it with Part of SE 18-110-18-W5M in accordance with the Municipal Government Act Revised Statutes of Alberta 2000, and

**WHEREAS**, Bylaw 626-11 requires description amendments as specified by Alberta Land Titles Registries prior to registration, and

**NOW THEREFORE**, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY AMEND THE DESCRIPTION IN BYLAW 626-11 TO READ AS FOLLOWS:

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Road in Subdivision Plan 082 5028, along with Lots 2 through 4, Block 1, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and the lands shall revert back into Part of SE 18-110-18-W5M, from which they were taken.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

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Bill Neufeld  
Reeve

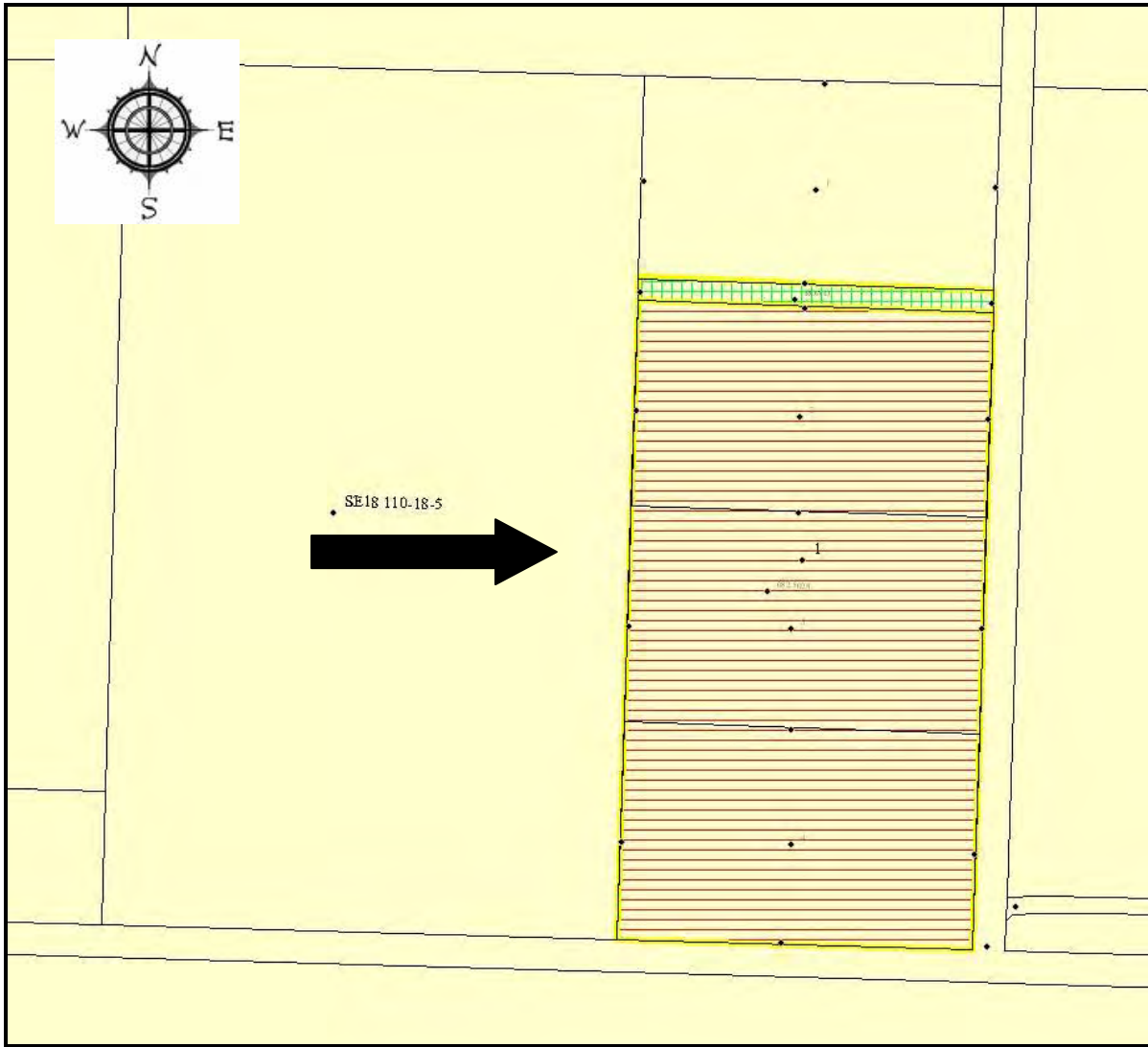
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J. Roy Brideau  
Chief Administrative Officer

**BYLAW NO. 851-12**

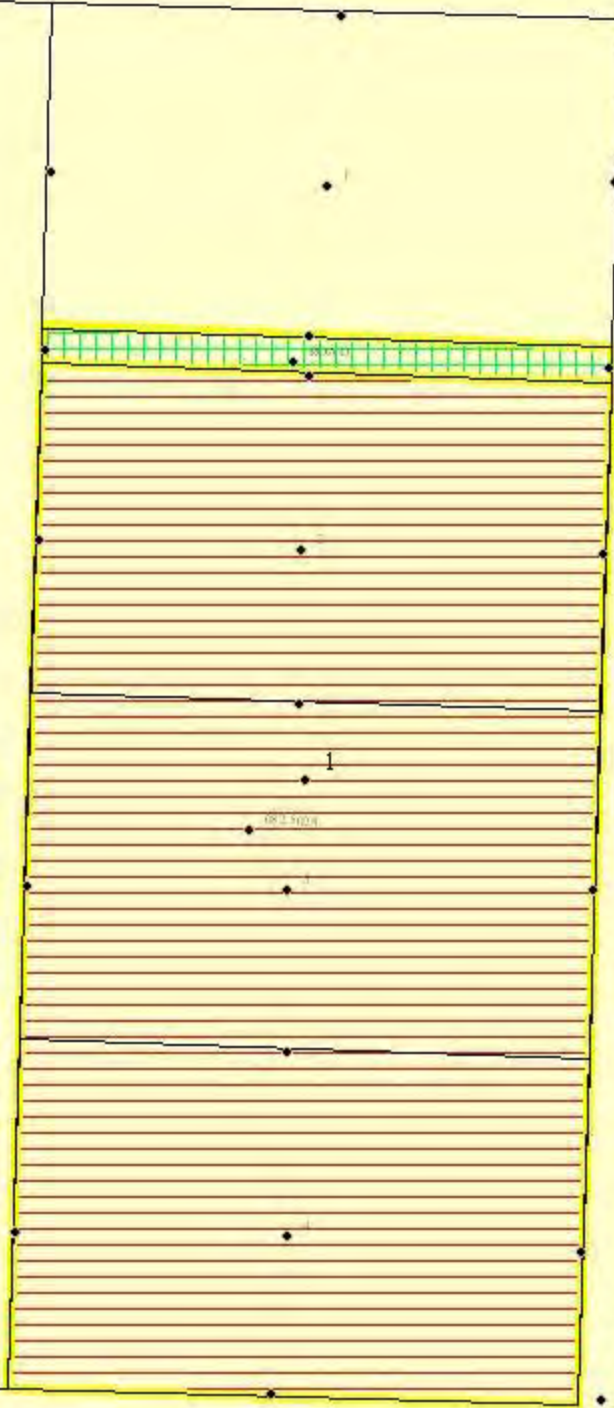
**SCHEDULE "A"**

1. That the Road in Subdivision Plan 082 5028, along with Lots 2 through 4, Block 1,, located in High Level Rural area, be cancelled in full and the lands shall revert back into Part of SE 18-110-18-W5M from which they were taken.

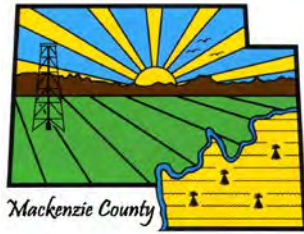




SE18 110-18-5







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Bylaw 852-12 Land Use Bylaw Amendment Rezoning Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural "A" to Highway Development "HD" (Bluehills)</b>

**BACKGROUND / PROPOSAL:**

The Planning Department received a Land Use Bylaw amendment application to rezone Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural (A) to Highway Development (HD) in order to accommodate the operation of a Service Station and Convenience Store in Bluehills.

This proposed service station and convenience store is to be located on a 12 ac +- subdivision adjacent to Highway 697 west of Blue Creek and directly north of the Bluehills road intersection.

Many years ago on this same location there used to be a store that served the local area community. The applicant wishes to once again provide this service to the local area residence and any bypassing travelers.

The applicant has been in contact with Alberta Transportation with his plans in order to make them aware of his proposal. As part of his proposal he will be providing two accesses one directly north of the Bluehills intersection and an additional access several meters west.

Bylaw 852-12 will be forwarded to Alberta Transportation for their comments and concerns prior to the Public Hearing.

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_ **CAO** J. Roy Brideau

This application was presented to the Municipal Planning Commission (MPC) at their January 19, 2012 meeting where the following motion was made:

**MOTION 12-008**     *That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw \_\_\_\_-11, being a Land Use Bylaw to rezone to rezone Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural (A) to Highway Development (HD) to accommodate the operation of a Service Station and Convenience Store, subject to public hearing input.*

Bylaw number 852-12 has since been assigned to this application.

**OPTIONS & BENEFITS:**

Provides the local area residence and passing travelers access to a service station, rest stop and conveniences.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 852-12, being a Land Use Bylaw amendment to rezone Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural (A) to Highway Development (HD) to accommodate the operation of a Service Station and Convenience Store, subject to public hearing input.

**Author:** L. Lambert     **Reviewed by:** \_\_\_\_\_     **CAO** J. Roy Brideau

**BYLAW NO. 852-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate commercial development.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 922 0041, Block 1, Lot 1(NW 12-104-18-W5M)

within Mackenzie County, be rezoned from Agricultural “A” to Highway Development “HD”, as outlined in Schedule “A” hereto attached.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer

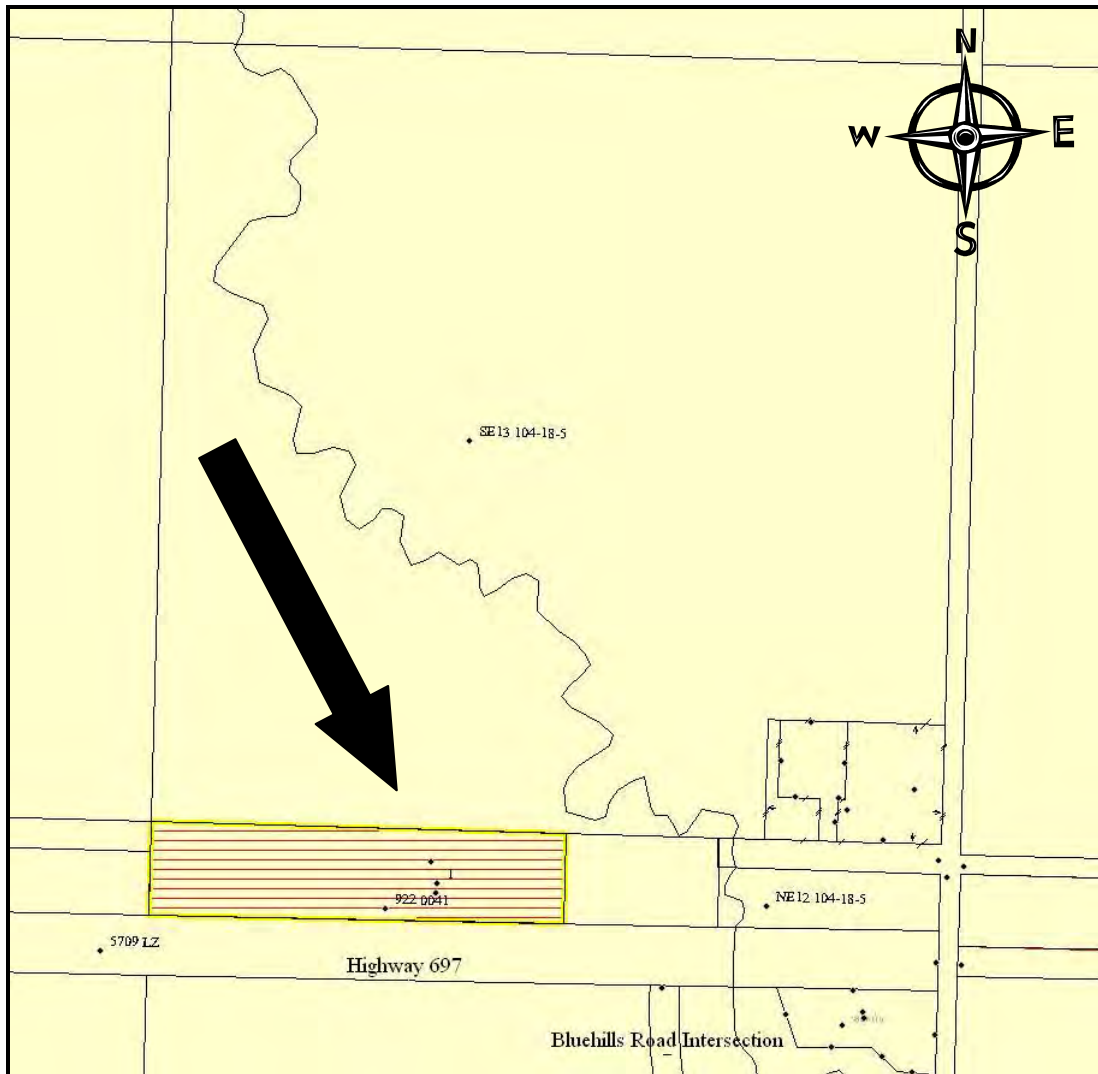
**BYLAW No. 852-12**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 922 0041, Block 1, Lot 1(NW 12-104-18-W5M)

within Mackenzie County, be rezoned from Agricultural "A" to Highway Development "HD", as outlined in Schedule "A" hereto attached, to accommodate commercial development.



FROM: Agricultural "A"

TO: Highway Development "HD"



4  
N

Residential Portion to remain Agricultural Zoning



Proposed Highway Development Zoning

922 0041

5709 LZ

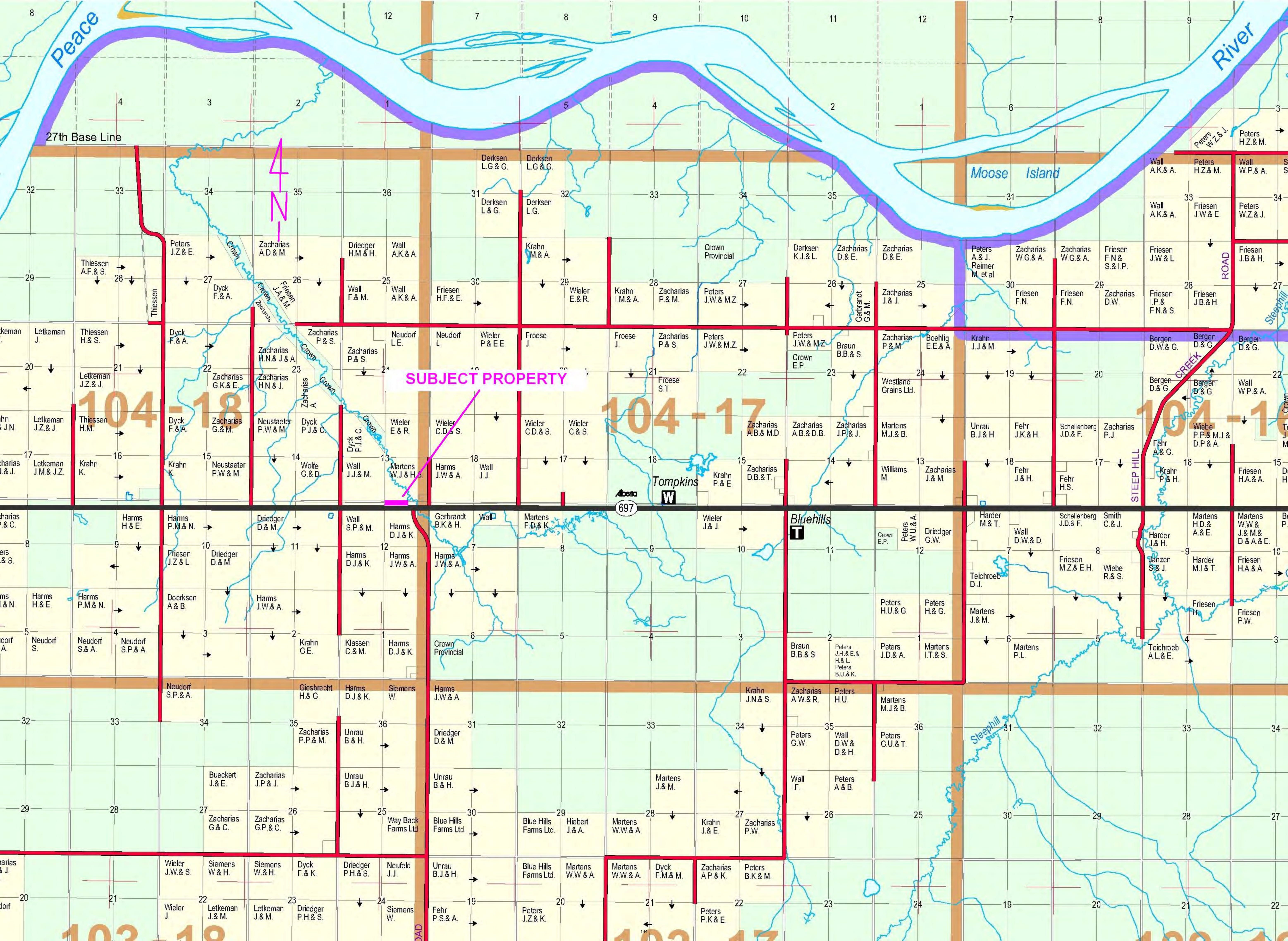
Highway 697

Bluehills Road Intersection

NE12 104-18-5

982 6





SUBJECT PROPERTY

104-18

104-17

104-16

103-18

103-17

103-16

ROAD

ROAD

ROAD

Alberta  
697  
Tompkins  
Bluehills

27th Base Line

Moose Island

STEEP HILL CREEK  
STEEP HILL ROAD

Peace River

Peace River

4 3 2 1

5 4 3 2 1

6 5 4 3 2 1

32 33 34 35 36

31 32 33 34 35

31 32 33 34

29 28 27 26 25

30 29 28 27 26 25

26 25 24 23 22 21 20

20 21 22 23 24

21 22 23 24 25

24 23 22 21 20 19 18

17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

13 12 11 10 9 8 7 6 5 4 3 2 1

8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36

9 8 7 6 5 4 3 2 1

12 11 10 9 8 7 6 5 4 3 2 1

5 4 3 2 1

6 5 4 3 2 1

11 10 9 8 7 6 5 4 3 2 1

32 33 34 35 36

31 32 33 34 35 36

35 34 33 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

30 29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

36 35 34 33 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

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24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

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23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Bylaw 853-12 Land Use Bylaw Amendment to Add Manufactured Home – Double Wide, Manufactured Home - Modular Home, Garage – Attached, Garage – Detached and Shop to the Hamlet General “HG” Zoning</b>

### **BACKGROUND / PROPOSAL:**

During the revising of the new Land Use Bylaw 791-10, every effort was taken to ensure that all zonings meet the needs of all the hamlets within the County. The Hamlet of Zama is a unique area with a diverse mix of industrial, commercial, and residential uses combined together in a small area.

Particular attention was required for several specific recommendations for the Zama districts. However, in order to move forward with the adoption of the new Land Use Bylaw, these recommendations were delayed until the Zama Area Structure Plan was to be reviewed and revised.

Recently, it was noted that there are several items that should be addressed with the Hamlet General “HG” zone in Zama. A request was recommended to the Planning Department to add five items to the Hamlet General “HG” zoning to address an immediate issue.

Those being the addition of Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shops.

Currently the only residential dwelling allowed in the Hamlet General zoning is Manufactured Homes-Single Wide, garages and shops are not even listed in either permitted or discretionary.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Joulia Whittleton,  
Director of Corporate  
Services

**CAO**

**8.5 HAMLET GENERAL “HG”**

The general purpose of this LAND USE DISTRICT is to allow a variety of urban-type land uses in isolated, natural resource HAMLETS and settlements. No use is to be established that is, or will become, obnoxious by way of noise, odour or fumes.

<b>A. PERMITTED USES</b>	<b>B. DISCRETIONARY USES</b>
<ul style="list-style-type: none"> <li>a) ANCILLARY BUILDING/SHED</li> <li>b) CARETAKERS RESIDENCE/SECURITY SUITE</li> <li>c) CHURCH</li> <li>d) CONVENIENCE STORE</li> <li>e) LAUNDROMAT</li> <li><b>f) MANUFACTURED HOME - SINGLE WIDE</b></li> <li>g) PROFESSIONAL OFFICE</li> <li>h) RESTAURANT</li> <li>i) RETAIL STORE</li> <li>j) SEA CAN</li> <li>k) SERVICE STATION</li> <li>l) STORAGE YARD</li> <li>m) TRADESMEN’S BUSINESS</li> <li>n) VEHICLE WASH ESTABLISHMENT</li> </ul>	<ul style="list-style-type: none"> <li>a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES</li> <li>b) BULK FUEL/PROPANE SALES</li> <li>c) CARDLOCK</li> <li>d) CONTRACTOR’S BUSINESS/YARD</li> <li>e) INDUSTRIAL CAMP</li> <li>f) INTENSIVE RECREATIONAL USE</li> <li>g) MOTEL or HOTEL</li> <li>h) OIL FIELD SERVICE</li> <li>i) TEMPORARY/PORTABLE UNIT</li> <li>j) TRUCK STOP</li> <li>k) WELDING SHOP</li> </ul>

**OPTIONS & BENEFITS:**

A Manufactured Homes-Single Wide is a permitted use in the Hamlet General “HG” zone; it is felt that this should not be limited to Single Wide only. In addition, by adding Manufactured Homes – Double Wide, Manufactured Home – Modular Homes will give the landowners more options and incentives to develop.

If residential dwellings are permitted in this zoning then it only makes sense that a Garage – Attached and Garage – Detached would be allowed. By adding these particular additions, several existing Hamlet General Lots will be brought into compliance with the Land Use Bylaw.

Commercial and Industrial Uses are either a permitted or a discretionary use in Hamlet General “HG” however a shop is not allowed. Commercial and Industrial Uses generally need a building to reside in and a developer may want to build a shop prior to a business moving in, therefore the addition of a “shop” is required in this zoning.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Joulia Whittleton,  
Director of Corporate  
Services

**CAO**

This application was presented to the Municipal Planning Commission (MPC) at their February 2, 2012 meeting where the following motion was made:

**MOTION 12-014**     *Recommendation to Council for APPROVAL of Bylaw \_\_\_\_-12, being a Land Use Bylaw Amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamel General “HG” zoning.*

Bylaw number 853-12 has since been assigned to this application.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 853-12, being a Land Use Bylaw Amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamel General “HG” zoning, subject to public hearing input.

**Author:** Liane Lambert,  
Development Officer

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**Reviewed by:** Joulia Whittleton,  
Director of Corporate  
Services

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**CAO**

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**BYLAW NO. 853-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamlet General “HG” zone.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.8 A and B, Hamlet General Permitted Uses, and Discretionary Uses be amended to:

<b>A. PERMITTED USES</b>	<b>B. DISCRETIONARY USES</b>
a) ANCILLARY BUILDING/SHED	a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES
b) CARETAKERS RESIDENCE/SECURITY SUITE	b) BULK FUEL/PROPANE SALES
c) CHURCH	c) CARDLOCK
d) CONVENIENCE STORE	d) CONTRACTOR’S BUSINESS/YARD
<b>e) GARAGE - ATTACHED</b>	e) INDUSTRIAL CAMP
<b>f) GARAGE - DETACHED</b>	f) INTENSIVE RECREATIONAL USE
g) LAUNDROMAT	g) MOTEL or HOTEL
h) MANUFACTURED HOME - SINGLE WIDE	h) OIL FIELD SERVICE
<b>i) MANUFACTURED HOME- DOUBLE WIDE</b>	i) TEMPORARY/PORTABLE UNIT
<b>j) MANUFACTURED HOME - MODULAR</b>	j) TRUCK STOP
k) PROFESSIONAL OFFICE	<b>k) SHOP</b>
l) RESTAURANT	l) WELDING SHOP
m) RETAIL STORE	
n) SEA CAN	

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

J. Roy Brideau  
Chief Administrative Officer

**8.5 HAMLET GENERAL “HG”**

The general purpose of this LAND USE DISTRICT is to allow a variety of urban-type land uses in isolated, natural resource HAMLETS and settlements. No use is to be established that is, or will become, obnoxious by way of noise, odour or fumes.

<b>A. PERMITTED USES</b>	<b>B. DISCRETIONARY USES</b>
<ul style="list-style-type: none"> <li>a) ANCILLARY BUILDING/SHED</li> <li>b) CARETAKERS RESIDENCE/SECURITY SUITE</li> <li>c) CHURCH</li> <li>d) CONVENIENCE STORE</li> <li>e) LAUNDROMAT</li> <li>f) MANUFACTURED HOME - SINGLE WIDE</li> <li>g) PROFESSIONAL OFFICE</li> <li>h) RESTAURANT</li> <li>i) RETAIL STORE</li> <li>j) SEA CAN</li> <li>k) SERVICE STATION</li> <li>l) STORAGE YARD</li> <li>m) TRADESMEN’S BUSINESS</li> <li>n) VEHICLE WASH ESTABLISHMENT</li> </ul>	<ul style="list-style-type: none"> <li>a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES</li> <li>b) BULK FUEL/PROPANE SALES</li> <li>c) CARDLOCK</li> <li>d) CONTRACTOR’S BUSINESS/YARD</li> <li>e) INDUSTRIAL CAMP</li> <li>f) INTENSIVE RECREATIONAL USE</li> <li>g) MOTEL or HOTEL</li> <li>h) OIL FIELD SERVICE</li> <li>i) TEMPORARY/PORTABLE UNIT</li> <li>j) TRUCK STOP</li> <li>k) WELDING SHOP</li> </ul>

**C. DISTRICT REGULATIONS**

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

**(a) LOT Area:** Minimum: 0.4 ha (1.0 acre)  
Maximum: 1.0 ha (2.5 acres)

**(b) Minimum Setbacks:**

YARD - FRONT: 9.1 m (30 feet)  
YARD - EXTERIOR SIDE: 9.1 m (30 feet)  
YARD - INTERIOR SIDE: 3.1 m (10 feet)  
YARD - REAR: 9.1 m (30 feet)

**D. ADDITIONAL REQUIREMENTS**

(a) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated

buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.

- (b) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

**E. OTHER REQUIREMENTS**

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>PUBLIC HEARING</b> <b>Bylaw 844-11 Land Use Bylaw Amendment to</b> <b>Rezone Part of FORTVER, Range 2, Lot 7A from</b> <b>Urban Fringe “UF” to Direct Control “DC”</b> <b>(Fort Vermilion)</b>

### **BACKGROUND / PROPOSAL:**

Bylaw 844-11, being a Land Use Bylaw amendment application to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe (UF) to Direct Control in order to accommodate the reopening of a historical gravel pit located within the Hamlet of Fort Vermilion received first reading at the January 10, 2012 Council meeting.

The Planning Department received a Land Use Bylaw amendment application to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe (UF) to Direct Control (DC). The request is required for the reopening of a historical gravel pit located within the Hamlet of Fort Vermilion.

Knelsen Sand and Gravel (owner/applicant) applied for renewal from Alberta Environment to reopen the historical pit, however Alberta Environment will not approve the Knelsen pit plan without the land having an acceptable zoning with the County.

A Natural Resources Extraction Industry is neither a permitted nor a discretionary use in the subject zoning.

The purpose of an Urban Fringe zoning is to control development around urban centers and minimize the impact and conflict between urban and rural uses as well as protect future growth areas for urban development.

The subject land is located at the western end of the Hamlet of Fort Vermilion. There is residential development on both sides of the existing pit, a cultivated field behind and River Road in the front. The pit itself is located at the northeast corner of the subject

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_ **CAO** J. Roy Brideau

property. Future expansion of the pit would most likely be to the south towards the sewage lagoons. The remainder of the land outside the pit extraction would continue to be farmed in order to control weed population. This area is not an ideal location for residential development being that it is entirely within the 1/100 year flood zone area.

The County Municipal Development Plan shows the subject lands as being intended for parks and institutional uses. The Fort Vermilion Area Structure Plan shows the area as being for open space purposes, not for future development due to the flood zone. The subject lands will likely not be developed for park/institutional purposes for a number of years and the proposed use would not prevent such development in the future. As a result, the Planning Department feels that the proposed use could be allowed as a transitional use.

The application was presented to the Municipal Planning Commission (MPC) at their November 28, 2011 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 844-11, being a Land Use Bylaw to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe "UF" to Direct Control "DC" to accommodate a Natural Resources Extraction Industry, subject to public hearing input.*

### **OPTIONS & BENEFITS:**

Since structural development is not encouraged in this area, allowing the gravel pit to be reopened would not conflict with the Municipal Development Plan or the Fort Vermilion Area Structure Plan. In fact, once the gravel pit has been exhausted the owner must reclaim the gravel pit. This reclaimed gravel pit could make for an interesting open space or park with hills and valleys, ponds and picnic areas.

Mackenzie County's Land Use Bylaw does not contain zoning districts that allow a Natural Resources Extraction Industry within a Hamlet. The Planning Department does not feel that adding Natural Resources Extraction Industries to the Urban Fringe or any other Hamlet zoning is a good idea, as this type of development is generally not desired within a Hamlet. As a result, the request is to rezone the lands to Direct Control so that Council can decide the development in this area which has special character and circumstances.

### **COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

Author: L. Lambert Reviewed by: \_\_\_\_\_ CAO J. Roy Brideau

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 844-11, being a Land Use Bylaw to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe “UF” to Direct Control “DC” to accommodate a Natural Resources Extraction Industry.

**MOTION 2**

That third reading be given to Bylaw 844-11, being a Land Use Bylaw to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe “UF” to Direct Control “DC” to accommodate a Natural Resources Extraction Industry.

Author: L. Lambert Reviewed by: \_\_\_\_\_ CAO J. Roy Brideau



**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 844-11**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 844-11**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Gravel Pit within Hamlet Boundaries.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of FORTVER, Range 2, Lot 7A

be rezoned from Urban Fringe "UF" to Direct Control "DC", as outlined in Schedule "A".

READ a first time this 10<sup>th</sup> day of January, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer

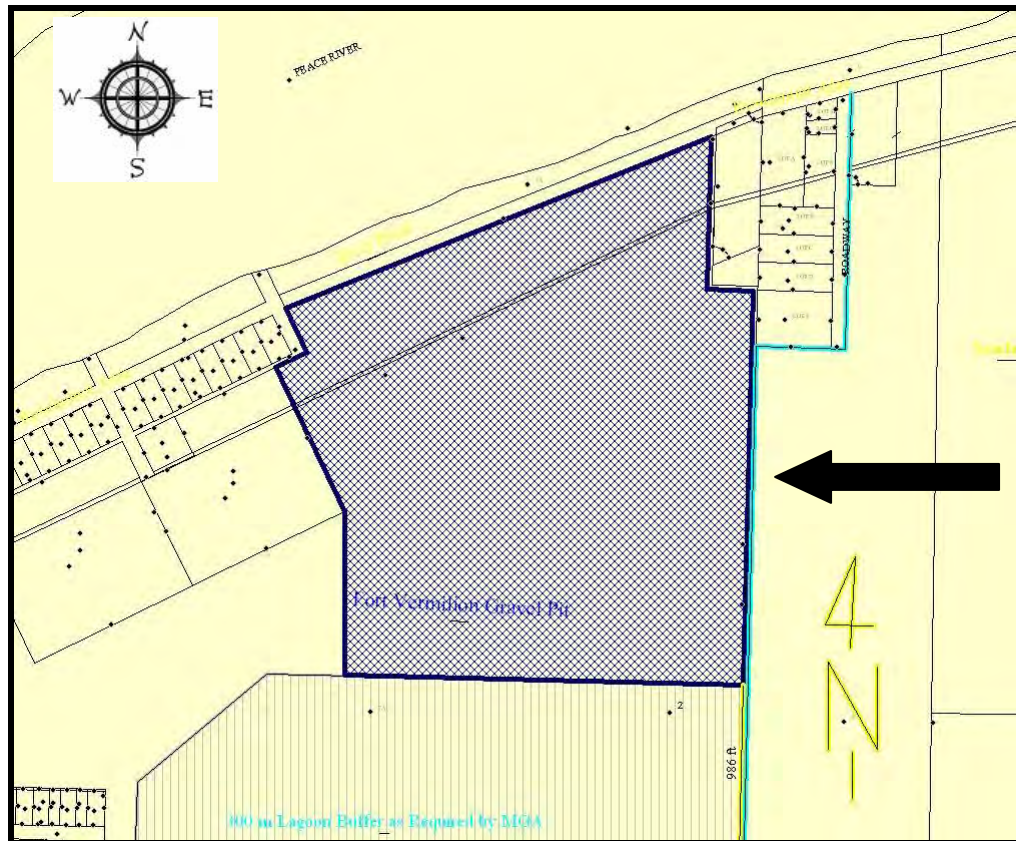
**BYLAW No. 844-11**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Part of FORTVER, Range 2, Lot 7A

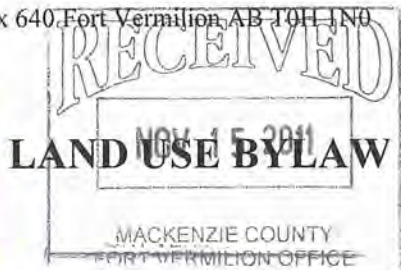
In the Hamlet of Fort Vermilion be rezoned from Urban Fringe "UF" to Direct Control "DC".



FROM: Urban Fringe "UF"

TO: Direct Control "DC"





# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 844-11

NAME OF APPLICANT		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						Fort Ver	B2	7A

### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Urban Reserve TO: Direct Control

### REASONS SUPPORTING PROPOSED AMENDMENT:

Knelsen wishes to obtain a renewal with Alberta Environment to operate a historical gravel pit within the Fort Vermilion settlement.

AB Environment will not approve the Knelsen Pit Plan without the land having acceptable zoning with the municipality.

The Plan is to exhaust our pit to the East, which is found on lots 4, 5 and 6 as well as 962 1609, then move back to the 'Fort Vermilion pit'. Additional gravel testing may result in a further expansion of the pit in the future. The remainder of Lot 7A will be farmed to control weeds.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150 RECEIPT NO. \_\_\_\_\_

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

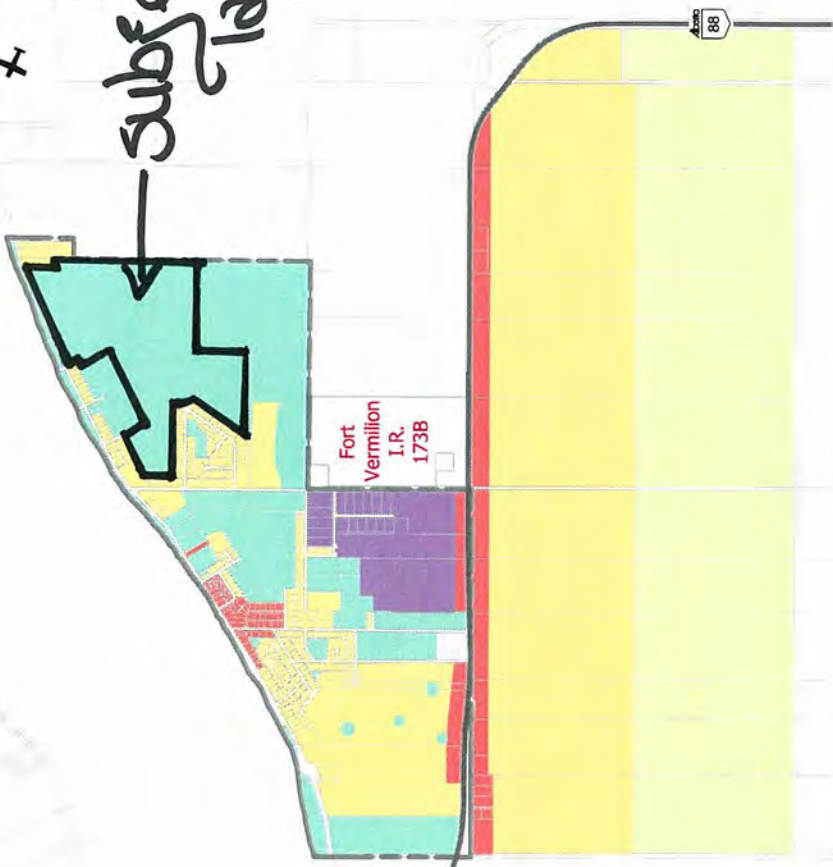
NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Rayel Knelsen REGISTERED OWNER DATE Nov 15, 2011



MAP 4

Subject lands



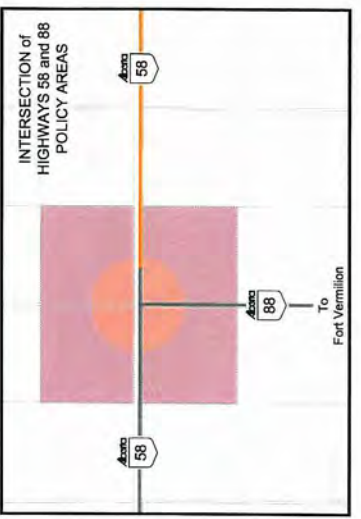
To Highway 58 (See Inset)

Highway 88

Highway 667

POLICY AREA:

- Agriculture
- Country Residential
- Rural Commercial
- Rural Industrial
- Hamlet Residential
- Hamlet Commercial
- Hamlet Industrial
- Parks / Institutional
- Tower
- Indian Reserve
- Hamlet Boundary



MACKENZIE COUNTY  
MUNICIPAL DEVELOPMENT PLAN  
MAP 4 - GREATER FORT VERMILION  
POLICY AREAS

N.T.S.



Mackenzie County

HAMLET OF FORT VERMILION  
Potential Ice-Jam  
Flood Prone Lands

MAP "D"





north

N.T.S.

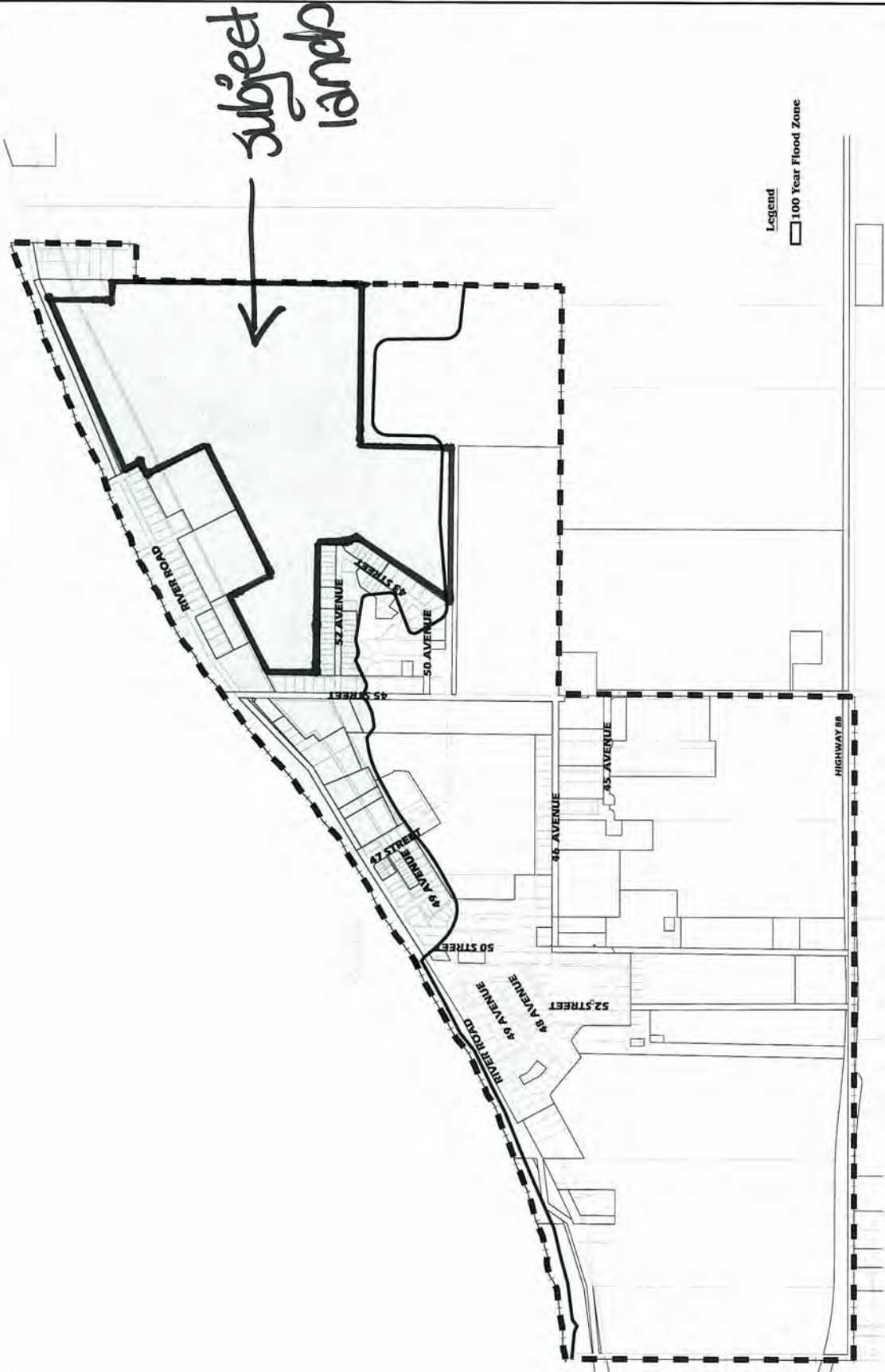


# ice jam/flood hazard area



## hamlet of fort vermillion

Area Structure Plan



Legend  
 [Dashed Line] 100 Year Flood Zone

URBAN SYSTEMS.

U:\Projects\_2005\2005030710-019-Dwgs-Design\Aerial\CAD\DWG\FortVermillion\111717.mxd (20050319 09:58 AM) (1:11)





N.T.S.



# future land use plan



## hamlet of fort vermilion

Area Structure Plan



URBAN SYSTEMS.



N.T.S.



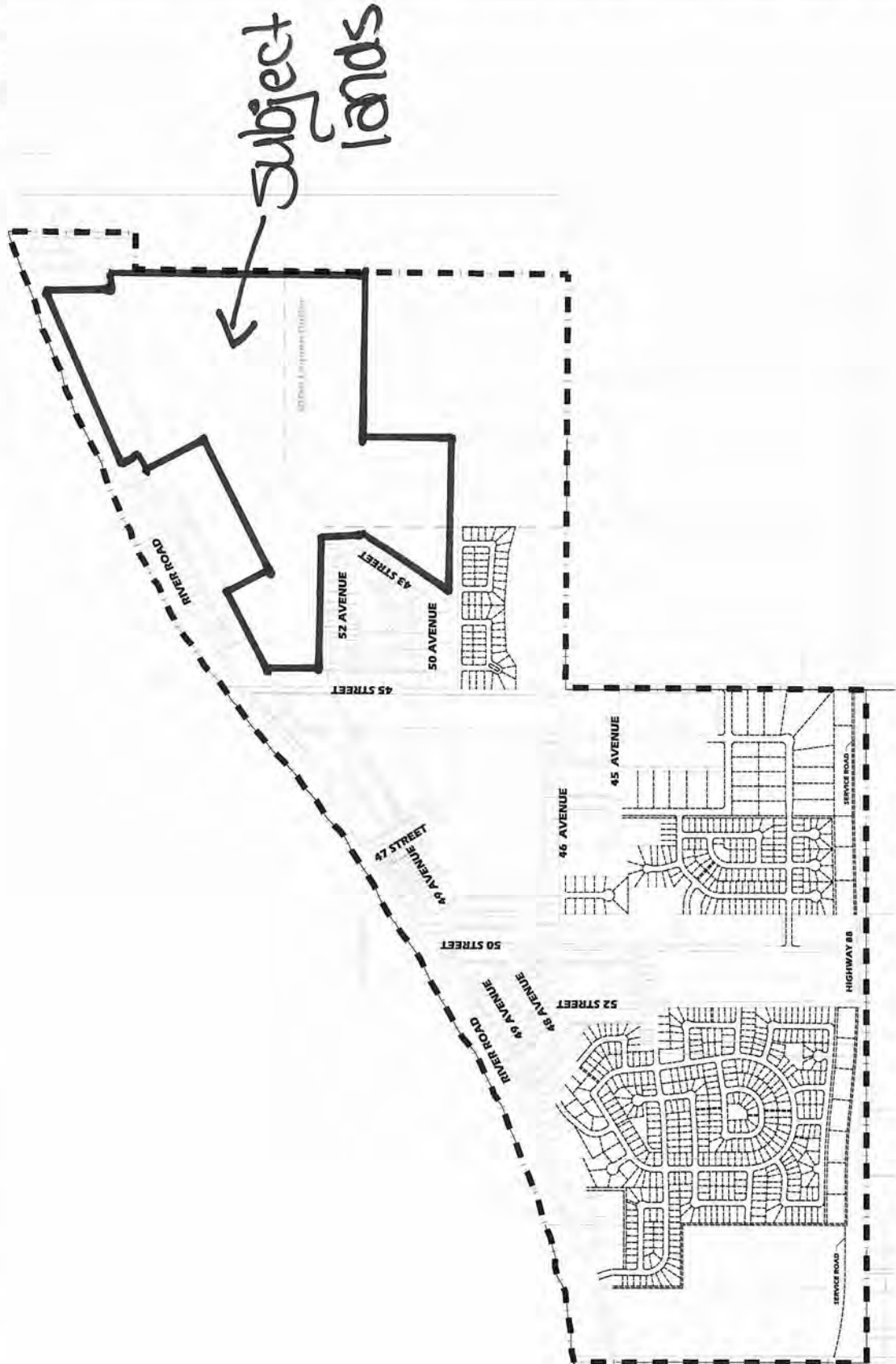
# community concept plan



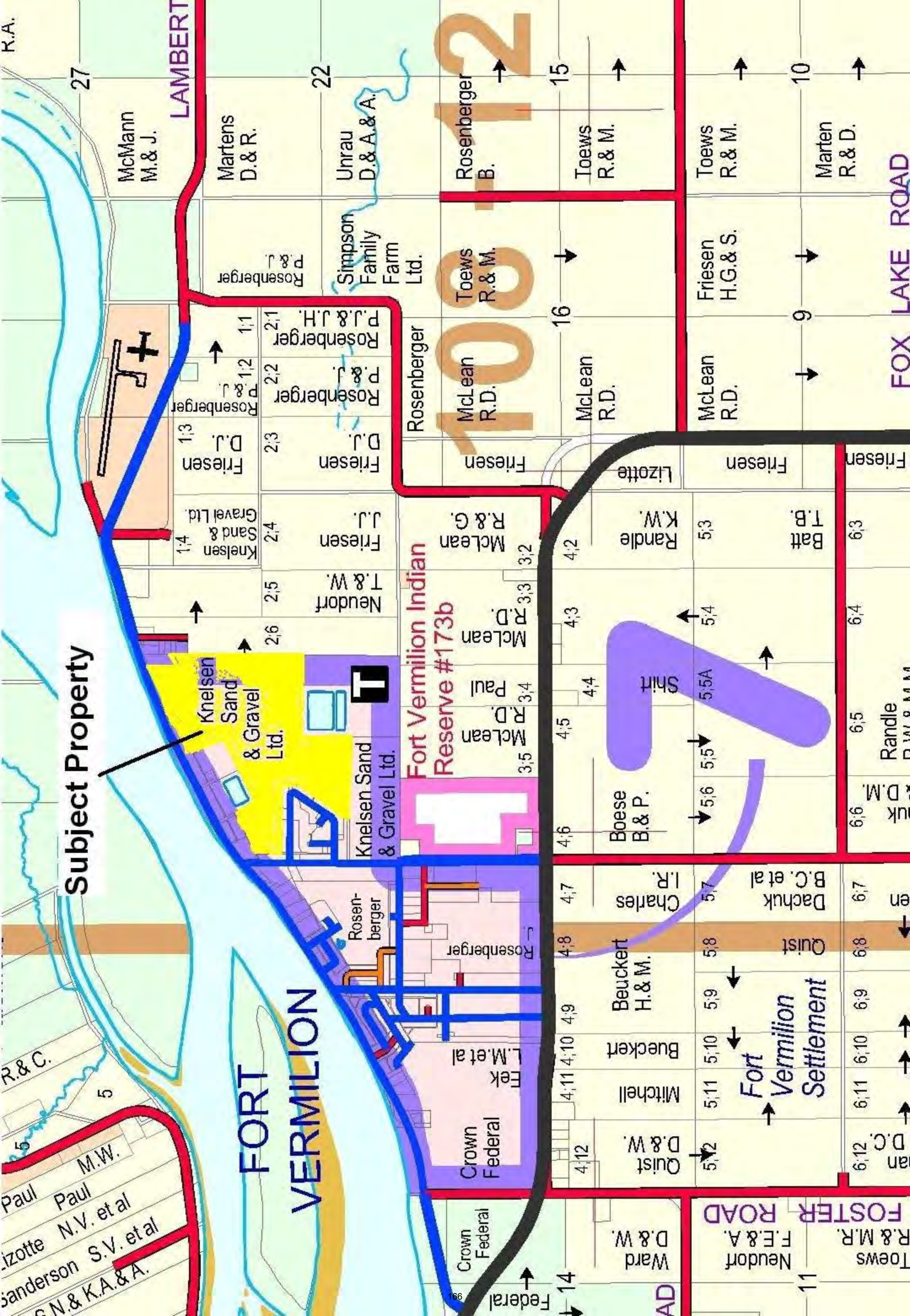
## hamlet of fort vermillion

Area Structure Plan

URBANSYSTEMS.







**Subject Property**

**FORT VERMILION**

**Fort Vermilion Indian Reserve #173b**

**Fort Vermilion Settlement**

**FOX LAKE ROAD**

**FOSTER ROAD**

**LAMBERT**

McMann  
M. & J.

Martens  
D. & R.

Unrau  
D. & A. & A.

Rosenberger  
B.

Toews  
R. & M.

Toews  
R. & M.

Marten  
R. & D.

Rosenberger  
P. & J.

Simpson  
Family  
Farm  
Ltd.

Toews  
R. & M.

Toews  
R. & M.

Friesen  
H. G. & S.

Rosenberger  
P. & J.

Rosenberger  
P. & J.

Rosenberger  
P. & J.

Rosenberger

McLean  
R. D.

McLean  
R. D.

McLean  
R. D.

Friesen  
D. J.

Friesen  
D. J.

Friesen  
D. J.

Friesen

Friesen

Friesen

Friesen

Friesen

Knelsen  
Sand &  
Gravel  
Ltd.

Friesen  
J. J.

Friesen  
T. & W.

McLean  
R. & G.

McLean  
R. & G.

Randle  
K. W.

Batt  
T. B.

Knelsen  
Sand &  
Gravel  
Ltd.

Neudorf  
T. & W.

Neudorf  
T. & W.

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McLean  
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McLean  
R. D.

Randle  
K. W.

Batt  
T. B.

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R.A.

R. & C.

Paul M.W.  
Paul N.V. et al  
Sanderson S.V. et al  
N. & K.A. & A.

Toews R. & M.R.  
Neudorf F. E. & A.

Dachuk B. C. et al

Randle D. W. & M. M.

Friesen

Friesen H. G. & S.

Marten R. & D.

R.A.







**DEVELOPMENT SEQUENCE**

Direction of mining shown as >>>

**NEW MINING AREA (9.1ha):**

- prepare next 2.5ha --
- strip topsoil (TS) to expose subsoil (SS); direct-place where TS has been placed or where SS has been contoured; strip TS a minimum of 5m ahead of the pit face;
- strip SS to expose overburden (OB); direct-place where SS has been placed or where OB has been contoured; strip SS a minimum of 5m ahead of the pit face;
- soil stockpiles separated from all pit faces by 5m; from other stockpiles by 3m;
- place excess layer of screenings in area of previous excavation that is to be progressively reclaimed;
- strip OB and place directly in previous excavation area (cover any distributed screenings);
- mine up to 2.5ha.

**CONCURRENT PROGRESSIVE RECLAMATION;**

- contour OB that was direct-placed;
- scarify areas of OB that have been compacted before placing SS;
- place and contour SS from current excavation area on all contoured OB in all areas that will not be re-disturbed;
- place and contour TS from current excavation area on contoured SS;
- seed all areas that have TS replaced with pasture mix.

**ONGOING MINING AND PROGRESSIVE RECLAMATION:**

- follows above sequence (last mining block up to 3.0ha).

**FINAL RECLAMATION:**

- scarify all compacted areas where OB has been contoured;
- remove aggregate stockpiles, and scarify compacted areas;
- place and evenly contour excess screenings on pit floor;
- place OB from stockpiles over screenings and over all exposed pit floor;
- place and contour SS from stockpiles;
- place and contour TS from stockpiles;
- seed all contoured TS and reseed previous areas as necessary.
- implement agricultural practices to maintain and enhance reclaimed areas.

HIGHEST RECLAMATION LIABILITY WITHIN THE NEXT FIVE YEARS IS PROJECTED TO BE THE EXISTING CONDITION and TOPSOIL/SUBSOILS FROM THE NEXT PHASE OF MINING [MINING 2.5HA [ REF. DWG 2 ]:

**OVER AN AREA OF 10.03HA:**

- remove stockpiled aggregate;
- remove excess stockpiled screenings and evenly distribute on the pit floor;
- scarify and recontour compacted overburden;
- place stockpiled overburden and contour over distributed screenings and open pit floor;

**OVER AN AREA OF 10.03HA + 2.5HA:**

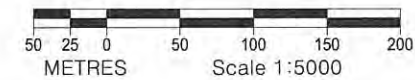
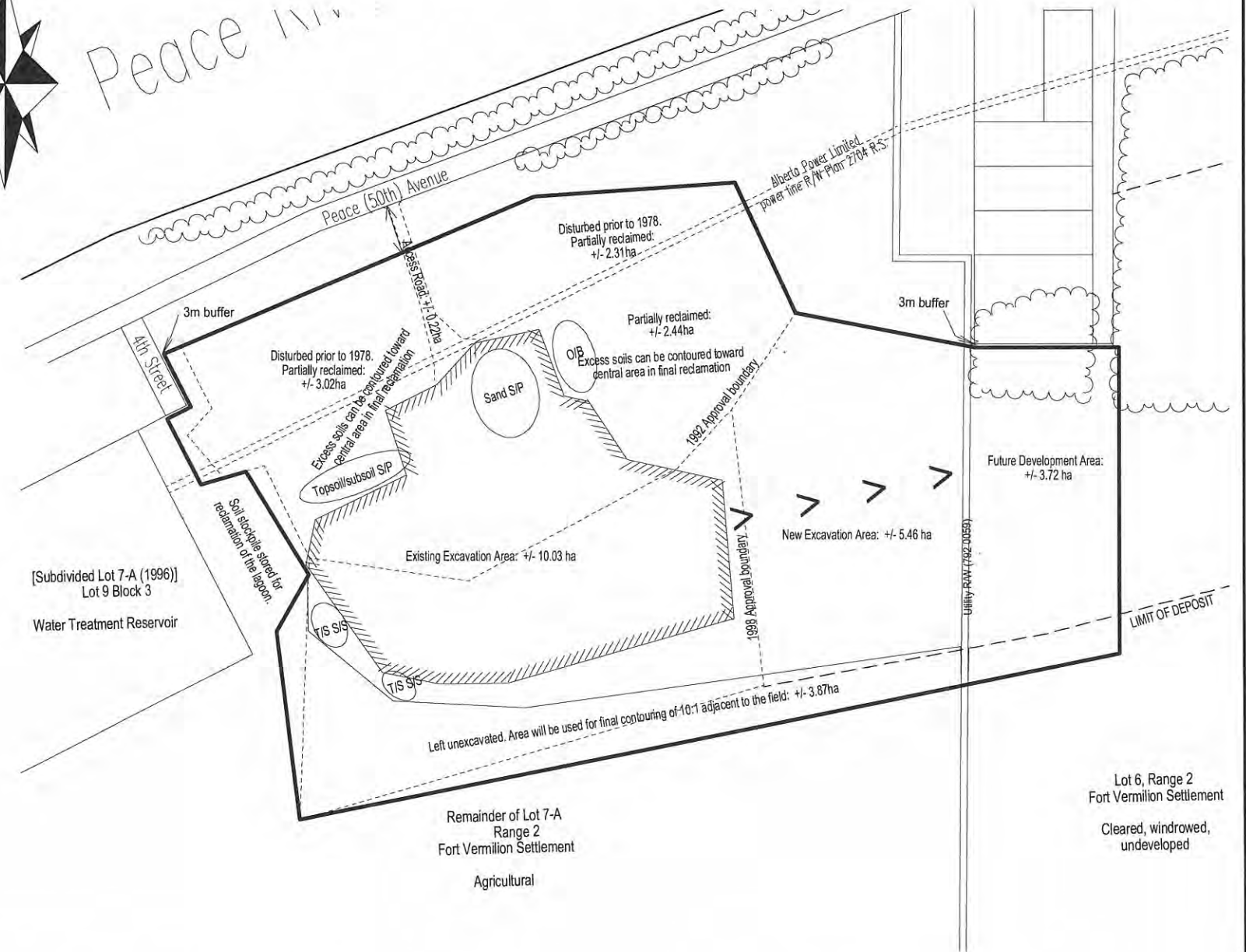
- redistribute and place stockpiled subsoil and contour;
- redistribute and place stockpiled topsoil and contour;
- seed to pasture mix

OVER AREAS CURRENTLY PARTIALLY RECLAIMED WITH ALL SOILS PLACED 8.9ha:  
-- implement agricultural practices to maintain and enhance reclaimed areas.

[ Ref. Code Application Form and attached Security Calculation Table ]



Peace III

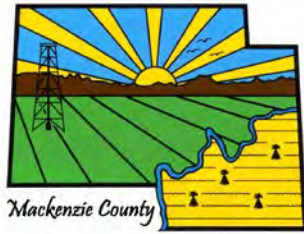


Total Registration Area 31.3ha comprising:

- Area under progressive reclamation 7.77ha (overburden, soils placed; partially contoured) [ of the 7.77ha, 5.33ha were disturbed prior to 1978 ]
- Active area 10.03ha
- Planned development area 9.10ha [ 1.0ha stripped ]
- Area required for sloping adjacent to field 3.87ha [ 1.2ha stripped ]
- Undisturbed buffers and utility R/W 7920059 0.53ha

**Dwg. No. 3**  
of  
DRAWINGS  
Dwg. No. 1: Existing Site Oct 2009  
Dwg. No. 2: Cross-Section Profiles  
Dwg. No. 3: Development Sequencing  
Dwg. No. 4: Planned Reclamation





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 850-12 Fee Schedule Bylaw</b>

### **BACKGROUND / PROPOSAL:**

Council establishes various fees for services in the County's Fee Schedule Bylaw.

### **OPTIONS & BENEFITS:**

Bylaw 850-12 received its first and second reading at the January 23, 2012 council meeting.

Bylaw 850-12 includes the new proposed water and sewer fees.

### **COSTS & SOURCE OF FUNDING:**

Annual Operating Revenues

### **RECOMMENDED ACTION:**

That third reading be given to Bylaw 850-12 being the Fee Schedule Bylaw for Mackenzie County.

Author: J. Whittleton Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



**BYLAW NO. 850-12**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the fees for services be approved as follows:

**ADMINISTRATION**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps	\$25.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$10.00	Applicable
Aerial Photos	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00;  Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable

Item	Amount	GST
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

**DEVELOPMENT**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

**SAFETY CODES FEES**

**BUILDING PERMIT FEES**

<b>RESIDENTIAL</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (Attached/Detached)/Sheds (over 200 sq ft)	\$0.40 sq/ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a Building on a Basement or Crawlspace	\$0.60/sq ft	\$0.50/sq ft
Placement of House/Modular/Mobile Home/Garage/Addition only	\$175.00	\$150.00
Major Renovations (Any Structural Change)	\$0.50/sq ft	\$0.40 sq ft

Fireplaces/Wood Burning Appliances	\$175.00	\$150.00
Decks (Greater Than 2 Feet Above Grade)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00

<b>COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL</b>
\$6.00 per \$1,000 of project value
Minimum fee is \$300.00
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**SAFETY CODES FEES (CONT)**

**INDUSTRIAL CAMP FEES**

<b>BUILDING</b>	<b>FEE</b>
1 to 50 person capacity	\$500.00
51 to 100 person capacity	\$750.00
101 to 200 person capacity	\$1,250.00
201 to 250 person capacity	\$2,000.00
251 to 300 person capacity	\$3,000.00

<b>PLUMBING</b>	<b>FEE</b>
1 to 50 person capacity	\$150.00
51 to 100 person capacity	\$200.00
101 to 200 person capacity	\$300.00
201 to 250 person capacity	\$450.00
251 to 300 person capacity	\$650.00

<b>ELECTRICAL</b>	<b>FEE</b>
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

<b>GAS</b>	<b>FEE</b>
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

<b>PRIVATE SEWAGE</b>	<b>FEE</b>
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**ELECTRICAL PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS</b>		
<b>Square footage of area to be wired</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Up to 1200	\$190.00	\$160.00
1201 to 1500	\$250.00	\$190.00
1501 to 2000	\$285.00	\$240.00
2001 to 2500	\$315.00	\$260.00
Over 2500	\$315.00 plus \$0.10/sq ft over 2500 sq ft	\$260.00 plus \$0.10/sq ft over 2500 sq ft

<b>DESCRIPTION</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Mobile/Modular Home Connection only	\$100.00	\$75.00
Temporary and Underground Services (125 amps or less)	Contractor Required	\$75.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

<b>OTHER THAN NEW RESIDENTIAL</b>		
<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$0 – 300	\$85.00	\$75.00
\$301 – 500	\$95.00	\$85.00
\$501 – 1,000	\$105.00	\$95.00
\$1,001 – 1500	\$115.00	\$105.00
\$1,501 – 2,000	\$125.00	\$115.00
\$2,001 – 2,500	\$135.00	\$120.00
\$2,501 – 3,000	\$140.00	\$125.00
\$3,001 – 3,500	\$147.00	\$130.00
\$3,501 – 4,000	\$156.00	\$135.00
\$4,001 – 4,500	\$173.00	\$144.00
\$4,501 – 5,000	\$177.00	\$148.00
\$5,001 – 5,500	\$191.00	\$159.00

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$5,501 – 6,000	\$200.00	\$167.00
\$6,001 – 6,500	\$207.00	\$173.00
\$6,501 – 7,000	\$216.00	\$180.00
\$7,001 – 7,500	\$225.00	\$188.00
\$7,501 – 8,000	\$234.00	\$195.00
\$8,001 – 8,500	\$242.00	\$202.00
\$8,501 – 9,000	\$251.00	\$209.00
\$9,001 – 9,500	\$260.00	\$217.00
\$9,501 – 10,000	\$269.00	\$224.00
\$10,001 – 11,000	\$276.00	\$230.00
\$11,001 – 12,000	\$285.00	\$238.00
\$12,001 – 13,000	\$294.00	\$245.00
\$13,001 – 14,000	\$303.00	\$253.00
\$14,001 – 15,000	\$311.00	\$259.00
\$15,001 – 16,000	\$329.00	\$265.00
\$16,001 – 17,000	\$338.00	\$274.00
\$17,001 – 18,000	\$345.00	\$282.00
\$18,001 – 19,000	\$354.00	\$288.00
\$19,001 – 20,000	\$365.00	\$295.00
\$20,001 – 21,000	Contractor required	\$303.00
\$21,001 – 22,000	Contractor required	\$305.00
\$22,001 – 23,000	Contractor required	\$313.00
\$23,001 – 24,000	Contractor required	\$320.00
\$24,001 – 25,000	Contractor required	\$328.00
\$25,001 – 26,000	Contractor required	\$334.00
\$26,001 – 27,000	Contractor required	\$342.00
\$27,001 – 28,000	Contractor required	\$349.00
\$28,001 – 29,000	Contractor required	\$357.00
\$29,001 – 30,000	Contractor required	\$363.00

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$30,001 – 31,000	Contractor required	\$369.00
\$31,001 – 32,000	Contractor required	\$374.00
\$32,001 – 33,000	Contractor required	\$380.00
\$33,001 – 34,000	Contractor required	\$387.00
\$34,001 – 35,000	Contractor required	\$392.00
\$35,001 – 36,000	Contractor required	\$398.00
\$36,001 – 37,000	Contractor required	\$403.00
\$37,001 – 38,000	Contractor required	\$409.00
\$38,001 – 39,000	Contractor required	\$415.00
\$39,001 – 40,000	Contractor required	\$420.00
\$40,001 – 41,000	Contractor required	\$427.00
\$41,001 – 42,000	Contractor required	\$432.00
\$42,001 – 43,000	Contractor required	\$438.00
\$43,001 – 44,000	Contractor required	\$444.00
\$44,001 – 45,000	Contractor required	\$449.00
\$45,001 – 46,000	Contractor required	\$455.00
\$46,001 – 47,000	Contractor required	\$460.00
\$47,001 – 48,000	Contractor required	\$467.00
\$48,001 – 49,000	Contractor required	\$473.00
\$49,001 – 50,000	Contractor required	\$478.00
\$50,001 – 60,000	Contractor required	\$529.00
\$61,001 – 70,000	Contractor required	\$587.00
\$70,001 – 80,000	Contractor required	\$644.00
\$80,001 – 90,000	Contractor required	\$702.00
\$90,001 – 100,000	Contractor required	\$759.00
\$100,001 – 110,000	Contractor required	\$788.00
\$110,001 – 120,000	Contractor required	\$830.00
\$120,001 – 130,000	Contractor required	\$874.00
\$130,001 – 140,000	Contractor required	\$917.00

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$140,001 – 150,000	Contractor required	\$960.00
\$150,001 – 160,000	Contractor required	\$1,003.00
\$160,001 – 170,000	Contractor required	\$1,047.00
\$170,001 – 180,000	Contractor required	\$1,089.00
\$180,001 – 190,000	Contractor required	\$1,133.00
\$190,001 – 200,000	Contractor required	\$1,175.00
\$200,001 – 210,000	Contractor required	\$1,205.00
\$210,001 – 220,000	Contractor required	\$1,262.00
\$220,001 – 230,000	Contractor required	\$1,305.00
\$230,001 – 240,000	Contractor required	\$1,348.00
\$240,001 – 250,000	Contractor required	\$1,392.00
\$250,001 – 300,000	Contractor required	\$1,520.00
\$300,001 – 350,000	Contractor required	\$1,664.00
\$350,001 – 400,000	Contractor required	\$1,808.00
\$400,001 – 450,000	Contractor required	\$1,952.00
\$450,001 – 500,000	Contractor required	\$2,095.00
\$500,001 – 550,000	Contractor required	\$2,239.00
\$550,001 – 600,000	Contractor required	\$2,383.00
\$600,001 – 650,000	Contractor required	\$2,527.00
\$650,001 – 700,000	Contractor required	\$2,670.00
\$700,001 – 750,000	Contractor required	\$2,814.00
\$750,001 – 800,000	Contractor required	\$2,958.00
\$800,001 – 850,000	Contractor required	\$3,102.00
\$850,001 – 900,000	Contractor required	\$3,245.00
\$900,001 – 950,000	Contractor required	\$3,389.00
\$950,001 – 1,000,000	Contractor required	\$3,533.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**ANNUAL ELECTRICAL PERMIT PROCESS**

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

<b>ANNUAL ELECTRICAL PERMIT FEES</b>	
<b>Rating of Establishment (KVA)</b>	<b>Fee</b>
100 or less	\$300.00
101 to 2,500	\$300.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$660.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$960.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,410.00 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,010.00 plus 3.00 per 100 KVA over 20,000 KVA

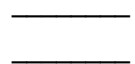
\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**GAS PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS</b>		
<b>Number of Outlets</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
1	\$85.00	\$75.00
2	\$105.00	\$85.00
3	\$125.00	\$105.00
4	\$156.00	\$130.00
5	\$195.00	\$163.00
6	\$215.00	\$179.00
7	\$234.00	\$195.00
8	\$252.00	\$210.00
9	\$273.00	\$228.00
10	\$293.00	\$244.00
11	\$305.00	\$254.00
12	\$318.00	\$265.00
13	\$330.00	\$275.00
14	\$344.00	\$287.00
15	\$356.00	\$297.00
16	\$371.00	\$309.00
17	\$383.00	\$319.00
18	\$396.00	\$330.00
19	\$408.00	\$340.00
20	\$422.00	\$352.00
<b>Add \$15.00 per outlet over 20</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560





**SAFETY CODES FEES (CONT)**

<b>GAS PERMIT FEES</b>
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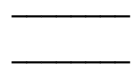
RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	\$90.00	\$75.00
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$100.00	\$75.00

Grain Dryer	Contractor Required	\$250.00
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NON- RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	Contractor Required	\$75.00
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$150.00

REPLACEMENT OF NON-RESIDENTIAL APPLIANCES	FEE
First Appliance Add \$15.00 for each additional appliance	\$70.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**SAFETY CODES FEES (CONT)**

<b>GAS PERMIT FEES</b>		
<b>NON-RESIDENTIAL INSTALLATIONS</b>		
<b>BTU Input</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
0-100,000	Contractor Required	\$75.00
100,001-110,000	Contractor Required	\$85.00
110,001-120,000	Contractor Required	\$95.00
120,001-130,000	Contractor Required	\$125.00
130,001-140,000	Contractor Required	\$135.00
140,001-150,000	Contractor Required	\$145.00
150,001-170,000	Contractor Required	\$150.00
170,001-190,000	Contractor Required	\$155.00
190,001-210,000	Contractor Required	\$160.00
210,001-230,000	Contractor Required	\$165.00
230,001-250,000	Contractor Required	\$170.00
250,001-300,000	Contractor Required	\$175.00
300,001-350,000	Contractor Required	\$180.00
350,001-400,000	Contractor Required	\$190.00
400,001-450,000	Contractor Required	\$195.00
450,001-500,000	Contractor Required	\$200.00
500,001-550,000	Contractor Required	\$205.00
550,001-600,000	Contractor Required	\$210.00
600,001-650,000	Contractor Required	\$220.00
650,001-700,000	Contractor Required	\$230.00
700,001-750,000	Contractor Required	\$240.00
750,001-800,000	Contractor Required	\$250.00
800,001-850,000	Contractor Required	\$260.00
850,001-900,000	Contractor Required	\$270.00
900,001-950,000	Contractor Required	\$280.00
950,001-1,000,000	Contractor Required	\$290.00
<b>Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

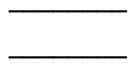
**GAS PERMIT FEES**

**NON-RESIDENTIAL INSTALLATIONS**

**TEMPORARY HEAT**

<b>BTU Input</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
0 to 250,000	Contractor Required	\$75.00
250,001 to 500,000	Contractor Required	\$125.00
Over 500,000	Contractor Required	\$125.00 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**SAFETY CODES FEES (CONT)**

**PLUMBING PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS</b>		
<b>Number of Fixtures</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
1	\$85.00	See contractor fees
2	\$95.00	See contractor fees
3	\$105.00	See contractor fees
4	\$115.00	See contractor fees
5	\$125.00	See contractor fees
6	\$135.00	See contractor fees
7	\$140.00	See contractor fees
8	\$149.00	See contractor fees
9	\$164.00	See contractor fees
10	\$176.00	See contractor fees
11	\$186.00	See contractor fees
12	\$195.00	See contractor fees
13	\$204.00	See contractor fees
14	\$215.00	See contractor fees
15	\$224.00	See contractor fees
16	\$234.00	See contractor fees
17	\$245.00	See contractor fees
18	\$252.00	See contractor fees
19	\$263.00	See contractor fees
20	\$273.00	See contractor fees
<b>Add \$8.00 for each fixture over 20</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**PLUMBING PERMIT FEES**

Number of Fixtures	CONTRACTOR
1	\$75.00
2	\$85.00
3	\$90.00
4	\$95.00
5	\$105.00
6	\$110.00
7	\$115.00
8	\$124.00
9	\$137.00
10	\$147.00
11	\$155.00
12	\$163.00
13	\$170.00
14	\$179.00
15	\$187.00
16	\$195.00
17	\$204.00
18	\$210.00
19	\$219.00
20	\$228.00
21	\$234.00
22	\$242.00
23	\$248.00
24	\$254.00
25	\$262.00

Number of Fixtures	CONTRACTOR
26	\$268.00
27	\$274.00
28	\$282.00
29	\$288.00
30	\$294.00
31	\$302.00
32	\$309.00
33	\$314.00
34	\$322.00
35	\$329.00
36	\$335.00
37	\$342.00
38	\$349.00
39	\$357.00
40	\$362.00
41	\$369.00
42	\$377.00
43	\$382.00
44	\$389.00
45	\$397.00
46	\$402.00
47	\$409.00
48	\$417.00
49	\$422.00
50	\$429.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

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**SAFETY CODES FEES (CONT)**

**PLUMBING PERMIT FEES**

Number of Fixtures	CONTRACTOR
51	\$435.00
52	\$440.00
53	\$445.00
54	\$450.00
55	\$457.00
56	\$463.00
57	\$467.00
58	\$473.00
59	\$478.00
60	\$484.00
61	\$488.00
62	\$494.00
63	\$500.00
64	\$505.00
65	\$510.00
66	\$515.00
67	\$522.00
68	\$527.00
69	\$532.00
70	\$537.00
71	\$543.00
72	\$549.00
73	\$553.00
74	\$559.00
75	\$564.00

Number of Fixtures	CONTRACTOR
76	\$570.00
77	\$574.00
78	\$580.00
79	\$587.00
80	\$592.00
81	\$594.00
82	\$597.00
83	\$599.00
84	\$602.00
85	\$604.00
86	\$608.00
87	\$610.00
88	\$613.00
89	\$617.00
90	\$618.00
91	\$620.00
92	\$623.00
93	\$627.00
94	\$629.00
95	\$632.00
96	\$635.00
97	\$638.00
98	\$639.00
99	\$642.00
100	\$645.00

**Add \$1.00 for each fixture over 100**

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

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**SAFETY CODES FEES (CONT)**

**PRIVATE SEWAGE TREATMENT SYSTEMS**

<b>DESCRIPTION OF WORK</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Holding Tanks and Open Discharges	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc	\$275.00	\$275.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**SAFETY CODES FEES (CONT)**

**OTHER CHARGES AND PAYMENTS**

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
Code Seminars	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

**Additional Inspection Services**

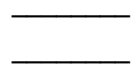
In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County the full spectrum of Inspection Services, including:

- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Private Home Inspections for real estate deals (all disciplines),
- Insurance Inspections,
- Electrical Equipment Approvals,
- New Code Book Sales, and
- Code Seminars in all disciplines for local contractors.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer.

**SAFETY CODES FEES (CONT)**

<b>MISCELLANEOUS</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Additional Inspection (within 100 km radius)	\$75.00
Additional Inspection (over 100 km radius)	\$125.00
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.



**PUBLIC WORKS**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Winter Maintenance Flags	\$20.00/up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

**EQUIPMENT AND LABOUR**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

**AIRPORTS**

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	Fort Vermilion Airport – \$1.25 per square meter annually; La Crete Airport – \$1.30 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

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**SOLID WASTE**

**Section 1: General Solid Waste Fees**

<b>At Regional Landfill</b>	
Current rate as set by the Mackenzie Regional Landfill Authority	
<b>At Transfer Station</b>	
½ ton pickup truck	\$10.00
¾ ton pickup truck	\$15.00
1 ton truck	\$25.00
2 ton truck	\$30.00
3 ton truck	\$35.00
5 ton truck	\$100.00
Trailers shorter than 8'	\$10.00
Trailers 8' - 20'	\$30.00
Trailers over 20'	\$50.00
Untarped loads of commercial, construction, industrial and/or institutional material	\$50.00
Trucks larger than 5 ton are to be directed to the regional landfill.	

Definitions:

- a) **“Commercial waste”** means any waste generated from businesses such as stores, garages, hotels, motels and restaurants.
- b) **“Construction waste”** waste generated due to construction/demolition/renovation of property and or buildings.
- c) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.
- d) **“Institutional”** is waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.

Note: Residential and farming garbage (not including construction waste) is exempt from charges.

Note: Mackenzie County reserves the right to control the type and nature of refuse which may be deposited at the transfer station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

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**PARKS**

**Section 1: General Park Fees**

Day Use	Overnight	Weekly	Group Camping	Seasonal or Monthly Camping Stalls	Marina Dock Rental
<b>Wadlin Lake</b>					
No Charge	\$20	\$120	\$50 basic fee plus \$16/unit/day  plus \$250 damage deposit	<u>Seasonal:</u>  May 1-Sept.30: \$1,500 plus \$250 damage deposit	\$28/day with camping stall;  \$10/day without camping stall
<b>Machesis Lake</b>					
No Charge	\$20	\$120	N/A	N/A	N/A
<b>Hutch Lake</b>					
No Charge	\$20	\$120	N/A	N/A	N/A
<b>Zama Community Park</b>					
No Charge	Non-Serviced: \$10  Partially Serviced: \$15  Fully Serviced: \$20	Non-Serviced: \$60  Partially Serviced: \$90  Fully Serviced: \$100	N/A	<u>Monthly:</u>  Non-Serviced: \$200  Partially Serviced: \$275  Fully Serviced: \$400	N/A
<b>Tourangeau Lake</b>					
No Charge	N/A	N/A	N/A	N/A	N/A
<b>Fort Vermilion Bridge Campsite</b>					
No Charge	N/A	N/A	N/A	N/A	N/A

Note: Where available, the Group Camping Fee allows for reservation of shelter for renter's use only. Basic fee is applicable for shelter only (no R.V.s).

**Section 2: Penalties**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00



Section 2: Penalties Cont'd

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

**Note:**

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

**TRAFFIC REGULATIONS**

Traffic Regulation Bylaw Part 2: Parking

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person’s Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

**FIRE SERVICES FEES**

Provincial Roadways Incidents

Item	Amount
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
<b><u>Manpower Fee:</u></b> (if only manpower is requested/needed)	
Officers	\$50.00 per man hour
Firefighter	\$40.00 per man hour

Other Incidents:

Item	Amount
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<b><u>Manpower Fee:</u></b> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

Note:

- a) Travel time to and from the scene of an accident shall be free of charge;
- b) A residential invoice shall not exceed \$5,000 per incident. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County’s assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.

False Alarms

Item	Amount
Response to False Alarm 1 <sup>st</sup> Call	No charge
(within same year as 1 <sup>st</sup> Call) 2 <sup>nd</sup> Call	\$100.00
(within same year as 1 <sup>st</sup> Call) 3 <sup>rd</sup> Call	\$200.00
(within same year as 1 <sup>st</sup> Call) 4 <sup>nd</sup> Call	\$300.00

Other Fees

Item	Amount
Violation Ticket*– 1 <sup>st</sup> Offence	\$250.00
Violation Ticket* – 2 <sup>st</sup> and Subsequent Offences	\$500.00
Fire Works Permit (no charge to non-profit groups)	\$50.00 per permit
Filling of Air Cylinders (breathing air)	
i) Small cylinder (30 min)	\$25.00
ii) Cascade cylinder	\$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$25.00 per hour to a maximum of \$350.00 per

	day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

\*As specified in Fire Services Bylaw

Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
- b) Nothing shall prevent a Peace Officer from:
  - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
  - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

**DOG CONTROL FEES**

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Failure to obtain a valid license penalty		\$35.00	\$50.00
Failure to wear a dog tag penalty	\$35.00		
<b><i>Annual Fees</i></b>			
– neutered male or spayed female		\$10.00	\$50.00
– unneutered male or unspayed female		\$25.00	\$100.00
<b><i>Lifetime Fee</i></b>			
– neutered male or spayed female		\$50.00	\$50.00
– unneutered male or unspayed female		\$200.00	\$200.0
Replacement for misplaced, lost, or stolen dog tag	\$5.00		
Failure to obtain a kennel license penalty	\$50.00		
<b>Dog running at large – <i>Handling fee</i></b>			
1 <sup>st</sup> offence		\$50.00	\$500.00
2 <sup>nd</sup> offence		\$100.00	\$1,000.00

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
3 <sup>rd</sup> offence and subsequent		\$200.00	\$1,500.00
Bite a person penalty		\$250.00	\$1,000.00
Injure a person penalty		\$250.00	\$1,000.00
Chase or threaten a person penalty		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty		\$250.00	\$1,000.00
Bark, howl or disturb any person penalty			\$50.00
Worry or annoy any other animal penalty	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		
Leave dog unattended in motor vehicle penalty		\$50.00	\$250.00
Fail to provide water, food, shelter or proper care penalty	\$100.00		
Abuse or abandonment of dog penalty	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for not less than ten (10) days penalty	\$50.00		
Interfere or threaten an Animal Control Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or live trap penalty	\$100.00		
Remove or attempt to remove a dog from an Animal Control Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
<b>Impoundment fees</b> (to be verified with the veterinarian)		Amount expended	Amount expended

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness of leash a dangerous dog properly penalty			\$500.00
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00

No penalties will be levied for “dog at large: under part 4 section 18 or 22 if impoundment fee and handling fees are paid.

Note:

- a) Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to Mackenzie County Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.

**WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS**

**Water/Sewer Rates**

<b>Rate Description</b>	<b>Fixed Fee</b>	<b>Consumption Fee</b>
Water Rates for Metered Users	Up to January 31, 2012 - \$15.73/month	Up to January 31, 2012 - \$2.43/m <sup>3</sup>
	February 1, 2012 - <del>\$30.67</del> \$28.76/month	February 1, 2012 - <del>\$2.84/m<sup>3</sup></del> \$3.20/m <sup>3</sup>
Water Rates for Cardlock Users (treated water)	NA	Up to January 31, 2012 - \$2.43/m <sup>3</sup>
		February 1, 2012 - \$3.20/m <sup>3</sup>
Water Rates for Cardlock Users (untreated water)	NA	Up to January 31, 2012 - \$1.70/m <sup>3</sup>
		February 1, 2012 - \$2.38/m <sup>3</sup>
Sewer Rate for Metered users		<del>33.5%</del> 28% of the total water charge amount



**Penalties**

One time 10% penalty will be charged on all current charges if the utility bill is not paid by the due date.

**Fees and Deposits**

- (i) Application fee for new service -\$20.00
- (ii) Transfer from one service to another -\$20.00
- (iii) a) Reconnection of service due to non-payment of account in accordance with Section 53 -\$50.00  
 b) Fee for service required to connect or disconnect water upon the request of the customer within the two (2) working days requirement in accordance with Section 47 -\$20.00
- (iv) Fee for inspection of water connection within the required two (2) day notification in accordance with Section 25 -\$20.00
- (v) Deposit for cardlock -\$100.00 for residential; \$500 for commercial or industrial users
- (vi) Deposit for keylock -\$20.00
- (vii) As per section 28, the cost of water meters and the installation fees, based on commercial or residential, are as follows:

Size of Meter	Cost of Meter	Installation Fee
5/8"	\$170.00	\$65.00
3/4" Residential	\$214.00	\$65.00
3/4" Commercial	\$214.00	\$125.00
1"	\$272.00	\$125.00
1 1/2"	\$620.00	\$125.00
2"	\$850.00	\$125.00
3"	\$1,612.00	\$125.00
4"	\$2,625.00	\$125.00

\* 15% administrative fee is included in all meter costs.

\*\* The consumer will be given the option of paying the complete cost upon application,

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having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.

\*\*\* Meters of a greater size than identified above will be dealt with on an individual basis.

- (viii) Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, Mackenzie County will refund that person fifty (50%) percent of the original amount paid for the meter upon initial installation.
- (ix) A \$50.00 fee for water meter testing in accordance with Section 40.
- (x) Deposits may be transferable from one service to another by the same consumer.
- (xi) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.
- (xii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.
- (xiii) Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.
- (xiv) \$50.00 per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation.

### Rural Water Line Connection Fees

Option 1:

\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Water and Sewer Bylaw Schedule A)

\$10,800 lump sum prior to connection to the water line

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Option 2:

\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Water and Sewer Bylaw Schedule A)

\$114.55 / per month as a phased repayment of capital contribution costs towards the construction of rural water line for a period not to exceed 10 (ten) years with the payment starting date being the date of the connection to the water line

**Fines for Water/Sewer**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out in opposite the section number:

<b>SECTION</b>	<b>DESCRIPTION</b>	<b>PENALTY</b>
6	Failing to connect to county owned water and sewer facilities	\$2,500.00
9	Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
7,10, 11, 12, 15,23, 24, 25, 27, 29, 34, 40, 54, 55, 56	Interfering/Tampering with Municipal water or sewer systems	\$2,500.00
13, 23, 50	Failing to allow County staff or agent to enter premises	\$250.00
14	Failing to maintain water or sewer system	\$100.00
15	Failure to use proper material	\$250.00
15	Failure to install backflow preventer	\$150.00
15	Failure to execute proper tapping or backfilling	\$250.00
17	Covering a water or sewer system prior to inspection	\$250.00
17	Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
28	Failure to report broken seal to County	\$20.00
35	Obstruction of Fire Hydrants/Valves	\$100.00
49	Illegal disposal of water	\$1,500.00
50	Well or other source of water supply	\$150.00
51, 52, 53 & 58	Illegal disposal in sewer or storm drainage system	\$2,500.00

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an

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offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than twenty (\$20.00) and not more than five thousand (\$5,000.00), and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

2. This Bylaw shall come into force and effect upon receiving third reading and shall repeal and replace Bylaw ~~840-11~~ 848-12 and ~~Bylaw 376-03 Fee Schedule for Solid Waste Disposal.~~

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramourncy.

READ a first time this        day of        , 2012.

READ a second time this        day of        , 2012.

READ a third time and finally passed this        day of        , 2012.

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 854-12 Fee Schedule Bylaw</b>

**BACKGROUND / PROPOSAL:**

Council establishes various fees for services in the County's Fee Schedule Bylaw.

**OPTIONS & BENEFITS:**

Bylaw 854-12 is presented to Council for the following revisions:

**1. Development Fees**

Administration has reviewed the fees and determined that changes are needed to achieve a high rate of cost recovery for the amount of time that staff spends working on each different item.

It is estimated that a Land Use Bylaw amendment for rezoning requires between 7.5 and 11 hours of a staff member's time to complete, plus the cost of advertising. At the minimum rate of \$24/hour and average advertising costs, this type of amendment costs the County from \$510 to \$594 leaving a shortfall of \$360 to \$444 based on the current fee of \$150. This shortfall for an amendment to the text of the Land Use bylaw is even more pronounced at \$774 to \$918. Administration estimates the shortfall of permitted use Development Permits is between \$35 and \$227.

This new set of fees is being proposed as a way to achieve a higher rate of cost recovery for development related work by administration staff as well as bringing Mackenzie County's Development Fees in line with other municipalities.

**Author:** C. Wilcott      **Review by:** \_\_\_\_\_      **CAO** J. Roy Brideau

These changes are also designed to discourage frivolous applications to amend County bylaws and to bring the County's fees in line with other municipalities in the rest of Alberta.

**2. Water and Sewer Fees**

*(to be presented by the Supervisor of Utilities)*

Fees were updated and revised to more accurately reflect the time commitment that the utilities department is required to provide for various services.

**COSTS & SOURCE OF FUNDING:**

Annual Operating Budget

**RECOMMENDED ACTION:** (requires 2/3)

**MOTION 1:**

That first reading be given to Bylaw 854-11 being the Fee Schedule Bylaw for Mackenzie County.

**MOTION 2:**

That second reading be given to Bylaw 854-11 being the Fee Schedule Bylaw for Mackenzie County.

**MOTION 3:** (requires unanimous)

That consideration be given to proceed to third reading of Bylaw 854-11 being the Fee Schedule Bylaw for Mackenzie County.

**MOTION 4:**

That third reading be given to Bylaw 854-11 being the Fee Schedule Bylaw for Mackenzie County.

Author: C. Wilcott Review by: \_\_\_\_\_ CAO J. Roy Brideau

**BYLAW NO. 850-12 854-12**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

**1. SHORT TITLE**

This bylaw may be cited as the "Fee Schedule Bylaw"

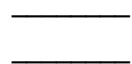
2. That the fees for services be approved as follows:

**ADMINISTRATION**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps	\$25.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$10.00	Applicable



Item	Amount	GST
Aerial Photos	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00;  Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable



**DEVELOPMENT**

Item	Amount	GST
Area Structure Plan	<del>\$15.00</del> <b>\$25.00 Hard Copy</b>	Applicable
Municipal Development Plan	<del>\$25.00</del> <b>\$50.00 Hard Copy</b>	Applicable
Land Use Bylaw	<del>\$35.00</del> <b>\$50.00 Hard Copy</b>	Applicable
<b>General Municipal Standards Manual</b>	<b>\$50.00 Hard Copy</b>	<b>Applicable</b>
<b>File Search</b>	<b>\$50.00</b>	<b>N/A</b>
<b>Business Certificate</b>	<b>\$50.00</b>	<b>N/A</b>
<b>Written Zoning Confirmation Request</b>	<b>\$25.00 Per Lot</b>	<b>N/A</b>
<b>Compliance Request – Residential</b>	<b>\$50.00 Per Lot</b>	<b>N/A</b>
<b>Compliance Request – Commercial/Industrial</b>	<b>\$75.00 Per Lot</b>	<b>N/A</b>
<b>Revised Letter of Compliance (within 3 months)</b>	<b>50% of Full Price</b>	<b>N/A</b>
<b>Rush Compliance Request (1-3 Business Days)</b>	<b>Double Listed Price</b>	<b>N/A</b>
<b>Municipal Development Plan Amendment</b>	<b>\$2,000.00</b>	<b>N/A</b>
<b>Area Structure Plan Amendment</b>	<b>\$2,000.00</b>	<b>N/A</b>
Land Use Bylaw Amendment	<del>\$150.00</del> <b>\$700.00</b>	<b>N/A</b>
<b>Land Use Bylaw Rezoning</b>	<b>\$400.00</b>	<b>N/A</b>
<b>Road Closure Bylaw</b>	<b>\$400.00</b>	<b>N/A</b>
<b>Bylaw Amendment Advertising &amp; Notification Cost</b>	<b>Invoice According to Cost + 5% Administration Fee</b>	<b>N/A</b>
Development Permit - Other than Commercial or Industrial – <b>Permitted Use</b>	<del>\$25.00</del> <b>\$100.00</b>	<b>N/A</b>
<b>Development Permit - Other than Commercial or Industrial – Permitted Use with Variance</b>	<del>\$25.00</del> <b>\$200.00</b>	<b>N/A</b>
<b>Development Permit - Other than Commercial or Industrial – Discretionary Use</b>	<del>\$25.00</del> <b>\$200.00</b>	<b>N/A</b>

<b>Development Permit - Other than Commercial or Industrial – Discretionary Use with Variance</b>	<b>\$25.00- \$300.00</b>	<b>N/A</b>
Development Permit – Commercial and Industrial – Permitted Use	\$50.00- \$200.00	N/A
<b>Development Permit – Commercial and Industrial – Permitted Use with Variance</b>	<b>\$50.00- \$400.00</b>	<b>N/A</b>
<b>Development Permit – Commercial and Industrial – Discretionary Use</b>	<b>\$50.00- \$400.00</b>	<b>N/A</b>
<b>Development Permit – Commercial and Industrial – Discretionary Use with Variance</b>	<b>\$50.00- \$600.00</b>	<b>N/A</b>
Development Permit after Legal Counsel Intervention	<b>Permit Cost Plus Legal Fee Cost</b>	N/A
Development Permit Time Extension	\$50.00	N/A
<b>Development Prior to Development Permit Issuance</b>	<b>\$500.00 Fine</b>	<b>N/A</b>
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

**SAFETY CODES FEES**

**BUILDING PERMIT FEES**

<b>RESIDENTIAL</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (Attached/Detached)/Sheds (over 200 sq ft)	\$0.40 sq/ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a Building on a Basement or Crawlspace	\$0.60/sq ft	\$0.50/sq ft
Placement of House/Modular/Mobile Home/Garage/Addition only	\$175.00	\$150.00
Major Renovations (Any Structural Change)	\$0.50/sq ft	\$0.40 sq ft

Fireplaces/Wood Burning Appliances	\$175.00	\$150.00
Decks (Greater Than 2 Feet Above Grade)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00

<b>COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL</b>
\$6.00 per \$1,000 of project value
Minimum fee is \$300.00
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**INDUSTRIAL CAMP FEES**

<b>BUILDING</b>	<b>FEE</b>
1 to 50 person capacity	\$500.00
51 to 100 person capacity	\$750.00
101 to 200 person capacity	\$1,250.00
201 to 250 person capacity	\$2,000.00
251 to 300 person capacity	\$3,000.00

<b>PLUMBING</b>	<b>FEE</b>
1 to 50 person capacity	\$150.00
51 to 100 person capacity	\$200.00
101 to 200 person capacity	\$300.00
201 to 250 person capacity	\$450.00
251 to 300 person capacity	\$650.00

<b>ELECTRICAL</b>	<b>FEE</b>
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

<b>GAS</b>	<b>FEE</b>
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

<b>PRIVATE SEWAGE</b>	<b>FEE</b>
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**ELECTRICAL PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS</b>		
<b>Square footage of area to be wired</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Up to 1200	\$190.00	\$160.00
1201 to 1500	\$250.00	\$190.00
1501 to 2000	\$285.00	\$240.00
2001 to 2500	\$315.00	\$260.00
Over 2500	\$315.00 plus \$0.10/sq ft over 2500 sq ft	\$260.00 plus \$0.10/sq ft over 2500 sq ft

<b>DESCRIPTION</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Mobile/Modular Home Connection only	\$100.00	\$75.00
Temporary and Underground Services (125 amps or less)	Contractor Required	\$75.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

<b>OTHER THAN NEW RESIDENTIAL</b>		
<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$0 – 300	\$85.00	\$75.00
\$301 – 500	\$95.00	\$85.00
\$501 – 1,000	\$105.00	\$95.00
\$1,001 – 1500	\$115.00	\$105.00
\$1,501 – 2,000	\$125.00	\$115.00
\$2,001 – 2,500	\$135.00	\$120.00
\$2,501 – 3,000	\$140.00	\$125.00
\$3,001 – 3,500	\$147.00	\$130.00
\$3,501 – 4,000	\$156.00	\$135.00
\$4,001 – 4,500	\$173.00	\$144.00
\$4,501 – 5,000	\$177.00	\$148.00
\$5,001 – 5,500	\$191.00	\$159.00

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$5,501 – 6,000	\$200.00	\$167.00
\$6,001 – 6,500	\$207.00	\$173.00
\$6,501 – 7,000	\$216.00	\$180.00
\$7,001 – 7,500	\$225.00	\$188.00
\$7,501 – 8,000	\$234.00	\$195.00
\$8,001 – 8,500	\$242.00	\$202.00
\$8,501 – 9,000	\$251.00	\$209.00
\$9,001 – 9,500	\$260.00	\$217.00
\$9,501 – 10,000	\$269.00	\$224.00
\$10,001 – 11,000	\$276.00	\$230.00
\$11,001 – 12,000	\$285.00	\$238.00
\$12,001 – 13,000	\$294.00	\$245.00
\$13,001 – 14,000	\$303.00	\$253.00
\$14,001 – 15,000	\$311.00	\$259.00
\$15,001 – 16,000	\$329.00	\$265.00
\$16,001 – 17,000	\$338.00	\$274.00
\$17,001 – 18,000	\$345.00	\$282.00
\$18,001 – 19,000	\$354.00	\$288.00
\$19,001 – 20,000	\$365.00	\$295.00
\$20,001 – 21,000	Contractor required	\$303.00
\$21,001 – 22,000	Contractor required	\$305.00
\$22,001 – 23,000	Contractor required	\$313.00
\$23,001 – 24,000	Contractor required	\$320.00
\$24,001 – 25,000	Contractor required	\$328.00
\$25,001 – 26,000	Contractor required	\$334.00
\$26,001 – 27,000	Contractor required	\$342.00
\$27,001 – 28,000	Contractor required	\$349.00
\$28,001 – 29,000	Contractor required	\$357.00
\$29,001 – 30,000	Contractor required	\$363.00



<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$30,001 – 31,000	Contractor required	\$369.00
\$31,001 – 32,000	Contractor required	\$374.00
\$32,001 – 33,000	Contractor required	\$380.00
\$33,001 – 34,000	Contractor required	\$387.00
\$34,001 – 35,000	Contractor required	\$392.00
\$35,001 – 36,000	Contractor required	\$398.00
\$36,001 – 37,000	Contractor required	\$403.00
\$37,001 – 38,000	Contractor required	\$409.00
\$38,001 – 39,000	Contractor required	\$415.00
\$39,001 – 40,000	Contractor required	\$420.00
\$40,001 – 41,000	Contractor required	\$427.00
\$41,001 – 42,000	Contractor required	\$432.00
\$42,001 – 43,000	Contractor required	\$438.00
\$43,001 – 44,000	Contractor required	\$444.00
\$44,001 – 45,000	Contractor required	\$449.00
\$45,001 – 46,000	Contractor required	\$455.00
\$46,001 – 47,000	Contractor required	\$460.00
\$47,001 – 48,000	Contractor required	\$467.00
\$48,001 – 49,000	Contractor required	\$473.00
\$49,001 – 50,000	Contractor required	\$478.00
\$50,001 – 60,000	Contractor required	\$529.00
\$61,001 – 70,000	Contractor required	\$587.00
\$70,001 – 80,000	Contractor required	\$644.00
\$80,001 – 90,000	Contractor required	\$702.00
\$90,001 – 100,000	Contractor required	\$759.00
\$100,001 – 110,000	Contractor required	\$788.00
\$110,001 – 120,000	Contractor required	\$830.00
\$120,001 – 130,000	Contractor required	\$874.00
\$130,001 – 140,000	Contractor required	\$917.00

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$140,001 – 150,000	Contractor required	\$960.00
\$150,001 – 160,000	Contractor required	\$1,003.00
\$160,001 – 170,000	Contractor required	\$1,047.00
\$170,001 – 180,000	Contractor required	\$1,089.00
\$180,001 – 190,000	Contractor required	\$1,133.00
\$190,001 – 200,000	Contractor required	\$1,175.00
\$200,001 – 210,000	Contractor required	\$1,205.00
\$210,001 – 220,000	Contractor required	\$1,262.00
\$220,001 – 230,000	Contractor required	\$1,305.00
\$230,001 – 240,000	Contractor required	\$1,348.00
\$240,001 – 250,000	Contractor required	\$1,392.00
\$250,001 – 300,000	Contractor required	\$1,520.00
\$300,001 – 350,000	Contractor required	\$1,664.00
\$350,001 – 400,000	Contractor required	\$1,808.00
\$400,001 – 450,000	Contractor required	\$1,952.00
\$450,001 – 500,000	Contractor required	\$2,095.00
\$500,001 – 550,000	Contractor required	\$2,239.00
\$550,001 – 600,000	Contractor required	\$2,383.00
\$600,001 – 650,000	Contractor required	\$2,527.00
\$650,001 – 700,000	Contractor required	\$2,670.00
\$700,001 – 750,000	Contractor required	\$2,814.00
\$750,001 – 800,000	Contractor required	\$2,958.00
\$800,001 – 850,000	Contractor required	\$3,102.00
\$850,001 – 900,000	Contractor required	\$3,245.00
\$900,001 – 950,000	Contractor required	\$3,389.00
\$950,001 – 1,000,000	Contractor required	\$3,533.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**ANNUAL ELECTRICAL PERMIT PROCESS**

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

<b>ANNUAL ELECTRICAL PERMIT FEES</b>	
<b>Rating of Establishment (KVA)</b>	<b>Fee</b>
100 or less	\$300.00
101 to 2,500	\$300.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$660.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$960.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,410.00 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,010.00 plus 3.00 per 100 KVA over 20,000 KVA

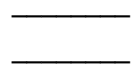
\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**GAS PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS</b>		
<b>Number of Outlets</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
1	\$85.00	\$75.00
2	\$105.00	\$85.00
3	\$125.00	\$105.00
4	\$156.00	\$130.00
5	\$195.00	\$163.00
6	\$215.00	\$179.00
7	\$234.00	\$195.00
8	\$252.00	\$210.00
9	\$273.00	\$228.00
10	\$293.00	\$244.00
11	\$305.00	\$254.00
12	\$318.00	\$265.00
13	\$330.00	\$275.00
14	\$344.00	\$287.00
15	\$356.00	\$297.00
16	\$371.00	\$309.00
17	\$383.00	\$319.00
18	\$396.00	\$330.00
19	\$408.00	\$340.00
20	\$422.00	\$352.00
<b>Add \$15.00 per outlet over 20</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**SAFETY CODES FEES (CONT)**

**GAS PERMIT FEES**

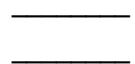
<b>RESIDENTIAL PROPANE TANK SET</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Propane Tank Set	\$90.00	\$75.00
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$100.00	\$75.00

Grain Dryer	Contractor Required	\$250.00
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<b>NON- RESIDENTIAL PROPANE TANK SET</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Propane Tank Set	Contractor Required	\$75.00
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$150.00

<b>REPLACEMENT OF NON-RESIDENTIAL APPLIANCES</b>	<b>FEE</b>
First Appliance Add \$15.00 for each additional appliance	\$70.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**SAFETY CODES FEES (CONT)**

<b>GAS PERMIT FEES</b>		
<b>NON-RESIDENTIAL INSTALLATIONS</b>		
<b>BTU Input</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
0-100,000	Contractor Required	\$75.00
100,001-110,000	Contractor Required	\$85.00
110,001-120,000	Contractor Required	\$95.00
120,001-130,000	Contractor Required	\$125.00
130,001-140,000	Contractor Required	\$135.00
140,001-150,000	Contractor Required	\$145.00
150,001-170,000	Contractor Required	\$150.00
170,001-190,000	Contractor Required	\$155.00
190,001-210,000	Contractor Required	\$160.00
210,001-230,000	Contractor Required	\$165.00
230,001-250,000	Contractor Required	\$170.00
250,001-300,000	Contractor Required	\$175.00
300,001-350,000	Contractor Required	\$180.00
350,001-400,000	Contractor Required	\$190.00
400,001-450,000	Contractor Required	\$195.00
450,001-500,000	Contractor Required	\$200.00
500,001-550,000	Contractor Required	\$205.00
550,001-600,000	Contractor Required	\$210.00
600,001-650,000	Contractor Required	\$220.00
650,001-700,000	Contractor Required	\$230.00
700,001-750,000	Contractor Required	\$240.00
750,001-800,000	Contractor Required	\$250.00
800,001-850,000	Contractor Required	\$260.00
850,001-900,000	Contractor Required	\$270.00
900,001-950,000	Contractor Required	\$280.00
950,001-1,000,000	Contractor Required	\$290.00
<b>Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

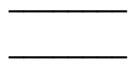
**GAS PERMIT FEES**

**NON-RESIDENTIAL INSTALLATIONS**

**TEMPORARY HEAT**

<b>BTU Input</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
0 to 250,000	Contractor Required	\$75.00
250,001 to 500,000	Contractor Required	\$125.00
Over 500,000	Contractor Required	\$125.00 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560





**SAFETY CODES FEES (CONT)**

**PLUMBING PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS</b>		
<b>Number of Fixtures</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
1	\$85.00	See contractor fees
2	\$95.00	See contractor fees
3	\$105.00	See contractor fees
4	\$115.00	See contractor fees
5	\$125.00	See contractor fees
6	\$135.00	See contractor fees
7	\$140.00	See contractor fees
8	\$149.00	See contractor fees
9	\$164.00	See contractor fees
10	\$176.00	See contractor fees
11	\$186.00	See contractor fees
12	\$195.00	See contractor fees
13	\$204.00	See contractor fees
14	\$215.00	See contractor fees
15	\$224.00	See contractor fees
16	\$234.00	See contractor fees
17	\$245.00	See contractor fees
18	\$252.00	See contractor fees
19	\$263.00	See contractor fees
20	\$273.00	See contractor fees
<b>Add \$8.00 for each fixture over 20</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**PLUMBING PERMIT FEES**

Number of Fixtures	CONTRACTOR
1	\$75.00
2	\$85.00
3	\$90.00
4	\$95.00
5	\$105.00
6	\$110.00
7	\$115.00
8	\$124.00
9	\$137.00
10	\$147.00
11	\$155.00
12	\$163.00
13	\$170.00
14	\$179.00
15	\$187.00
16	\$195.00
17	\$204.00
18	\$210.00
19	\$219.00
20	\$228.00
21	\$234.00
22	\$242.00
23	\$248.00
24	\$254.00
25	\$262.00

Number of Fixtures	CONTRACTOR
26	\$268.00
27	\$274.00
28	\$282.00
29	\$288.00
30	\$294.00
31	\$302.00
32	\$309.00
33	\$314.00
34	\$322.00
35	\$329.00
36	\$335.00
37	\$342.00
38	\$349.00
39	\$357.00
40	\$362.00
41	\$369.00
42	\$377.00
43	\$382.00
44	\$389.00
45	\$397.00
46	\$402.00
47	\$409.00
48	\$417.00
49	\$422.00
50	\$429.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

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**SAFETY CODES FEES (CONT)**

**PLUMBING PERMIT FEES**

Number of Fixtures	CONTRACTOR
51	\$435.00
52	\$440.00
53	\$445.00
54	\$450.00
55	\$457.00
56	\$463.00
57	\$467.00
58	\$473.00
59	\$478.00
60	\$484.00
61	\$488.00
62	\$494.00
63	\$500.00
64	\$505.00
65	\$510.00
66	\$515.00
67	\$522.00
68	\$527.00
69	\$532.00
70	\$537.00
71	\$543.00
72	\$549.00
73	\$553.00
74	\$559.00
75	\$564.00

Number of Fixtures	CONTRACTOR
76	\$570.00
77	\$574.00
78	\$580.00
79	\$587.00
80	\$592.00
81	\$594.00
82	\$597.00
83	\$599.00
84	\$602.00
85	\$604.00
86	\$608.00
87	\$610.00
88	\$613.00
89	\$617.00
90	\$618.00
91	\$620.00
92	\$623.00
93	\$627.00
94	\$629.00
95	\$632.00
96	\$635.00
97	\$638.00
98	\$639.00
99	\$642.00
100	\$645.00

**Add \$1.00 for each fixture over 100**

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

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**SAFETY CODES FEES (CONT)**

**PRIVATE SEWAGE TREATMENT SYSTEMS**

<b>DESCRIPTION OF WORK</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Holding Tanks and Open Discharges	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc	\$275.00	\$275.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**SAFETY CODES FEES (CONT)**

**OTHER CHARGES AND PAYMENTS**

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
Code Seminars	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

**Additional Inspection Services**

In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County the full spectrum of Inspection Services, including:

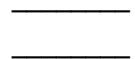
- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Private Home Inspections for real estate deals (all disciplines),
- Insurance Inspections,
- Electrical Equipment Approvals,
- New Code Book Sales, and
- Code Seminars in all disciplines for local contractors.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer.

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**SAFETY CODES FEES (CONT)**

<b>MISCELLANEOUS</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Additional Inspection (within 100 km radius)	\$75.00
Additional Inspection (over 100 km radius)	\$125.00
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.



**PUBLIC WORKS**

Item	Amount	GST
Winter Maintenance Flags	\$20.00/up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

**EQUIPMENT AND LABOUR**

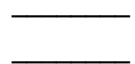
Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.



**AIRPORTS**

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	Fort Vermilion Airport – \$1.25 per square meter annually; La Crete Airport – \$1.30 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A



**SOLID WASTE**

**Section 1: General Solid Waste Fees**

<b>At Regional Landfill</b>	
Current rate as set by the Mackenzie Regional Landfill Authority	
<b>At Transfer Station</b>	
½ ton pickup truck	\$10.00
¾ ton pickup truck	\$15.00
1 ton truck	\$25.00
2 ton truck	\$30.00
3 ton truck	\$35.00
5 ton truck	\$100.00
Trailers shorter than 8'	\$10.00
Trailers 8' - 20'	\$30.00
Trailers over 20'	\$50.00
Untarped loads of commercial, construction, industrial and/or institutional material	\$50.00
Trucks larger than 5 ton are to be directed to the regional landfill.	

Definitions:

- a) **“Commercial waste”** means any waste generated from businesses such as stores, garages, hotels, motels and restaurants.
- b) **“Construction waste”** waste generated due to construction/demolition/renovation of property and or buildings.
- c) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.
- d) **“Institutional”** is waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.

Note: Residential and farming garbage (not including construction waste) is exempt from charges.

Note: Mackenzie County reserves the right to control the type and nature of refuse which may be deposited at the transfer station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

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**PARKS**

**Section 1: General Park Fees**

Day Use	Overnight	Weekly	Group Camping	Seasonal or Monthly Camping Stalls	Marina Dock Rental
<b>Wadlin Lake</b>					
No Charge	\$20	\$120	\$50 basic fee plus \$16/unit/day  plus \$250 damage deposit	<u>Seasonal:</u>  May 1-Sept.30: \$1,500 plus \$250 damage deposit	\$28/day with camping stall;  \$10/day without camping stall
<b>Machesis Lake</b>					
No Charge	\$20	\$120	N/A	N/A	N/A
<b>Hutch Lake</b>					
No Charge	\$20	\$120	N/A	N/A	N/A
<b>Zama Community Park</b>					
No Charge	Non-Serviced: \$10  Partially Serviced: \$15  Fully Serviced: \$20	Non-Serviced: \$60  Partially Serviced: \$90  Fully Serviced: \$100	N/A	<u>Monthly:</u>  Non-Serviced: \$200  Partially Serviced: \$275  Fully Serviced: \$400	N/A
<b>Tourangeau Lake</b>					
No Charge	N/A	N/A	N/A	N/A	N/A
<b>Fort Vermilion Bridge Campsite</b>					
No Charge	N/A	N/A	N/A	N/A	N/A

Note: Where available, the Group Camping Fee allows for reservation of shelter for renter's use only. Basic fee is applicable for shelter only (no R.V.s).

**Section 2: Penalties**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

Section 2: Penalties Cont'd

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

**Note:**

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

**TRAFFIC REGULATIONS**

Traffic Regulation Bylaw Part 2: Parking

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person’s Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

**FIRE SERVICES FEES**

Provincial Roadways Incidents

Item	Amount
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
<b><u>Manpower Fee:</u></b> (if only manpower is requested/needed)	
Officers	\$50.00 per man hour
Firefighter	\$40.00 per man hour

Other Incidents:

Item	Amount
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<b><u>Manpower Fee:</u></b> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour



Note:

- a) Travel time to and from the scene of an accident shall be free of charge;
- b) A residential invoice shall not exceed \$5,000 per incident. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County’s assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.

False Alarms

Item	Amount
Response to False Alarm 1 <sup>st</sup> Call	No charge
(within same year as 1 <sup>st</sup> Call) 2 <sup>nd</sup> Call	\$100.00
(within same year as 1 <sup>st</sup> Call) 3 <sup>rd</sup> Call	\$200.00
(within same year as 1 <sup>st</sup> Call) 4 <sup>nd</sup> Call	\$300.00

Other Fees

Item	Amount
Violation Ticket*– 1 <sup>st</sup> Offence	\$250.00
Violation Ticket* – 2 <sup>st</sup> and Subsequent Offences	\$500.00
Fire Works Permit (no charge to non-profit groups)	\$50.00 per permit
Filling of Air Cylinders (breathing air)	
i) Small cylinder (30 min)	\$25.00
ii) Cascade cylinder	\$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$25.00 per hour to a maximum of \$350.00 per

	day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

\*As specified in Fire Services Bylaw

Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
- b) Nothing shall prevent a Peace Officer from:
  - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
  - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

**DOG CONTROL FEES**

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Failure to obtain a valid license penalty		\$35.00	\$50.00
Failure to wear a dog tag penalty	\$35.00		
<b>Annual Fees</b>			
– neutered male or spayed female		\$10.00	\$50.00
– unneutered male or unspayed female		\$25.00	\$100.00
<b>Lifetime Fee</b>			
– neutered male or spayed female		\$50.00	\$50.00
– unneutered male or unspayed female		\$200.00	\$200.0
Replacement for misplaced, lost, or stolen dog tag	\$5.00		
Failure to obtain a kennel license penalty	\$50.00		
<b>Dog running at large – Handling fee</b>			
1 <sup>st</sup> offence		\$50.00	\$500.00
2 <sup>nd</sup> offence		\$100.00	\$1,000.00

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
3 <sup>rd</sup> offence and subsequent		\$200.00	\$1,500.00
Bite a person penalty		\$250.00	\$1,000.00
Injure a person penalty		\$250.00	\$1,000.00
Chase or threaten a person penalty		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty		\$250.00	\$1,000.00
Bark, howl or disturb any person penalty			\$50.00
Worry or annoy any other animal penalty	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		
Leave dog unattended in motor vehicle penalty		\$50.00	\$250.00
Fail to provide water, food, shelter or proper care penalty	\$100.00		
Abuse or abandonment of dog penalty	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for not less than ten (10) days penalty	\$50.00		
Interfere or threaten an Animal Control Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or live trap penalty	\$100.00		
Remove or attempt to remove a dog from an Animal Control Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
<b>Impoundment fees</b> (to be verified with the veterinarian)		Amount expended	Amount expended

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness of leash a dangerous dog properly penalty			\$500.00
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00

No penalties will be levied for “dog at large: under part 4 section 18 or 22 if impoundment fee and handling fees are paid.

Note:

- a) Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to Mackenzie County Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.

**WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS**

**Water/Sewer Rates**

<b>Rate Description</b>	<b>Fixed Fee</b>	<b>Consumption Fee</b>
Water Rates for Metered Users	Up to January 31, 2012 - \$15.73/month	Up to January 31, 2012 - \$2.43/m <sup>3</sup>
	February 1, 2012 - \$28.76/month	February 1, 2012 - \$3.20/m <sup>3</sup>
Water Rates for Cardlock Users (treated water)	NA	Up to January 31, 2012 - \$2.43/m <sup>3</sup>
		February 1, 2012 - \$3.20/m <sup>3</sup>
Water Rates for Cardlock Users (untreated water)	NA	Up to January 31, 2012 - \$1.70/m <sup>3</sup>
		February 1, 2012 - \$2.38/m <sup>3</sup>
Sewer Rate for Metered users		26% of the total water charge amount

**Penalties**

One time 10% penalty will be charged on all current charges if the utility bill is not paid by the due date.

**Fees and Deposits**

- (i) Application fee for new service -\$20.00 (Moved to the table below)
- (ii) Transfer from one service to another -\$20.00 (Moved to the table below)
- (iii) a) Reconnection of service due to non-payment of account in accordance with ~~Section 53~~ -\$50.00 (Moved to the table below)
- b) Fee for service required to connect or disconnect water upon the request of the customer within the two (2) working days requirement in accordance with ~~Section 47~~ -\$20.00 (Moved to the table below and changed 2 working days to 1 working day to reflect water and sewer bylaw change)
- (iv) Fee for inspection of water connection within the required two (2) day notification in accordance with ~~Section 25~~ -\$20.00 (Moved to the table below and changed 2 working days to 1 working day to reflect water and sewer bylaw change)
- (v) Deposit for cardlock -\$100.00 for residential; \$500 for commercial or industrial users (Moved to the table below)
- (vi) ~~Deposit for keylock -\$20.00~~
- (vii) ~~As per section 28, the cost of water meters and the installation fees, based on commercial or residential, are as follows:~~ (Removed and just inserted "Meter Fees" above the table for meter fees)

Description	Fee Amount
Application fee for new <del>service account</del> move in	\$20.00
Transfer from one <del>service account</del> to another	\$20.00
Reconnection of <del>service account</del> due to non-payment of account	\$50.00
Fee for services required upon the request of the customer <u>within</u> the <del>two (2)</del> one (1) working day requirement	\$50.00

Fee for hamlet water and/or sewer service tie-in (NEW)	\$100.00
Fee for hamlet water and/or sewer main tie-in (NEW)	\$500.00 + Cost of installation
Fee for rural water tie-in (NEW)	Summer \$8,000.00 Winter (Nov 1-May 1) \$9,000.00
Fee for rural water multi-lot subdivision (NEW)	\$2,500.00/lot
Fee for water meter testing (CHANGED)	<del>\$50</del> \$100.00
Fee for county employee services, including regular working hours and overtime hours, required to construct, repair, inspect, or service where the responsibility for work was borne by the developer, consumer or corporation	\$50.00/hr.
Fee for after hour emergency call out of County employee for services born by the consumer (NEW)	\$75.00
Deposit for cardlock	\$100.00 for residential \$500.00 for commercial

(viii) Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, Mackenzie County will refund that person fifty (50%) percent of the original amount paid for the meter upon initial installation. (REMOVED. No refund will be given)

(ix) A \$50.00 fee for water meter testing in accordance with Section 40. (Moved to table above, changed the fee to \$100, and removed "Section 40")

(x) (i) Deposits may be transferable from one service to another by the same consumer.

(xi) (ii) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.

(xii) (iii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.

(xiii) (iv) Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.

(xiv) \$50.00 per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation. (Moved to “Fees and Deposits” table shown above, and also reworded to include this to be within regular working hours)

**Meter Fees**

Size of Meter	Cost of Meter and Install
5/8”	\$400.00
3/4” Residential	\$440.00
3/4” Commercial	\$520.00
1”	\$620.00
1 1/2”	\$980.00
2”	\$1,260.00

(CHANGED the table above. Meter cost and install are now one cost that includes the cost of the meter with the new registers, cost of the install and a 15% admin fee as stated below. I also removed 3” and 4” meters as we will deal with those on an individual basis)

\* 15% administrative fee is included in all meter costs.

\*\* The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.

\*\*\* Meters of a greater size than identified above will be dealt with on an individual basis.

**Rural Water Line Connection Fees**

~~Option 1:~~

~~\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Water and Sewer Bylaw Schedule A)~~

~~\$10,800 lump sum prior to connection to the water line~~

~~Option 2:~~

~~\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Water and Sewer Bylaw Schedule A)~~

~~\$114.55 / per month as a phased repayment of capital contribution costs towards the construction of rural water line for a period not to exceed 10 (ten) years with the payment starting date being the date of the connection to the water line~~

**Fines for Water/Sewer**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention ~~of any of the sections set out below~~, shall be the sum as set **in the following table**: ~~out in opposite the section number~~:

<b>DESCRIPTION</b>	<b>PENALTY</b>
Failing to connect to Municipal Utility	\$2,500.00
Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
Interfering/Tampering with Municipal <b>Utility water or sewer systems</b>	\$2,500.00
<b>Operation or use of Municipal Utility without authorization</b>	<b>\$250.00</b>
Failing to allow County staff or agent to enter premises	\$250.00
Failing to maintain water or sewer system	\$100.00
Failure to use proper material	\$250.00
Failure to install backflow preventer	\$150.00
<b>Failure to install cross connection control device</b>	<b>\$500.00</b>
Failure to execute proper tapping or backfilling	\$250.00
Covering a water or sewer system prior to inspection	\$250.00
Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
Failure to report broken seal to County	<del>\$20</del> \$50.00
Obstruction of Fire Hydrants/Valves	\$100.00
Illegal disposal of water	\$1,500.00
Well or other source of water supply	<del>\$150</del> \$250.00
Illegal disposal in sewer or storm drainage system	\$2,500.00

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than ~~twenty (\$20.00)~~ **fifty (\$50.00)** and not more than five thousand (\$5,000.00), and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

- This Bylaw shall come into force and effect upon receiving third reading and shall repeal and replace Bylaw **850-12-854-12**.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

\_\_\_\_\_  
 \_\_\_\_\_



READ a first time this      day of      , 2012.

READ a second time this      day of      , 2012.

READ a third time and finally passed this      day of      , 2012.

---

Bill Neufeld  
Reeve

---

J. Roy Brideau  
Chief Administrative Officer

Development Fees	Current Charge	Proposed Charge	Minburn County	Lamont County	Grande Prairie County	Wood Buffalo	Lac La Biche County	Lacombe County	Town of High Level	Town of Peace River
<b>Documents</b>										
ASP	\$ 25.00	\$ 25.00	\$ 10.00	\$ 30.00	\$ 50.00		\$ 25.00	\$ 10.00	\$ 20.00	\$ 25.00
MDP	\$ 25.00	\$ 50.00	\$ 15.00	\$ 30.00	\$ 50.00		\$ 50.00	\$ 10.00	\$ 20.00	\$ 25.00
LUB	\$ 35.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 100.00		\$ 50.00	\$ 50.00	\$ 35.00	\$ 25.00
Development Agreement				\$ 10.00						
<b>File Search/Zoning Confirmation</b>		50/25	\$50 per lot			\$ 40.00			\$50.00 per Hour	
<b>Compliance Requests</b>										
Residential		\$ 50.00	\$ 50.00	\$ 75.00	\$ 50.00	\$ 75.00	\$ 150.00	\$ 50.00	\$ 55.00	\$ 50.00
Commercial/Industrial		\$ 75.00	\$ 50.00	\$ 75.00	\$ 50.00	\$ 150.00	\$ 150.00	\$ 50.00	\$ 100.00	\$ 50.00
Revised Letter of Compliance (within 3 mos.)		50% of full price								
Rush 1-3 Bus. Days		Double Listed Price				Double Listed Price			Double Listed Price	\$ 150.00
<b>Municipal Development Plan Amendments</b>		\$ 2,000.00		\$ 600.00	\$ 2,100.00	\$ 3,000.00	\$ 1,000.00		\$ 500.00	\$ 500.00
Ad Fee		\$ 100.00								
<b>Area Structure Plan Amendments</b>		\$ 2,000.00		\$ 600.00	\$ 2,100.00	\$ 3,000.00	\$ 1,000.00		\$ 500.00	\$ 500.00
Ad Fee		\$ 100.00								
<b>Land Use Bylaw</b>										
Amendments	\$ 150.00	\$ 1,000.00		\$ 600.00	\$ 900.00	\$ 2,000.00	\$ 1,000.00		\$ 300.00	\$ 500.00
Rezoning	\$ 150.00	\$ 700.00				\$ 3,000.00		\$ 1,000.00		
Road Closure	\$ 150.00	\$ 700.00						\$ 1,000.00		
Advertising and Notification		\$ 100.00								
<b>Home Business License</b>	\$ 25.00	\$ 50.00			\$ 100.00	\$ 75.00			\$ 55.00	\$ 50.00
<b>Development Permits Residential</b>										
Permitted	\$ 25.00	\$ 100.00	\$ 40.00	\$ 75.00	\$ 100.00	\$ 75.00	\$ 150.00	\$ 100.00	\$ 65.00	\$ 75.00
Permitted with Variance	\$ 25.00	\$ 200.00	\$ 70.00	\$ 175.00	\$ 150.00			\$ 200.00	\$ 165.00	
Discretionary	\$ 25.00	\$ 200.00	\$ 70.00	\$ 75.00			\$ 300.00	\$ 200.00	\$ 65.00	
Discretionary with Variance	\$ 25.00	\$ 300.00	\$ 100.00	\$ 175.00				\$ 200.00	\$ 165.00	
<b>Development Permits Commercial/Industrial</b>										
Permitted	\$ 50.00	\$ 200.00	\$ 80.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 500.00	\$ 100.00	\$ 200.00	\$ 150.00
Permitted with Variance	\$ 50.00	\$ 400.00	\$ 110.00	\$ 600.00	\$ 550.00			\$ 200.00	\$ 300.00	
Discretionary	\$ 50.00	\$ 400.00	\$ 110.00	\$ 500.00				\$ 200.00	\$ 200.00	
Discretionary with Variance	\$ 50.00	\$ 600.00	\$ 140.00	\$ 600.00				\$ 200.00	\$ 300.00	
<b>Development Permit Time Extension</b>		\$ 50.00		\$ 50.00						
<b>Development Prior to DP Application</b>		\$ 500.00		\$ 200.00	\$ 1,000.00				Fee Doubled	
<b>Subdivision or Boundary Adjustment Application</b>										
Application	\$ 700.00	\$ 700.00			\$ 200.00		\$ 350.00	\$ 500.00	\$ 300.00	\$ 525.00
Lot Created	\$ 200.00	\$ 200.00		\$ 100.00	\$ 150.00		\$ 100.00	\$ 1,000.00	\$ 100.00	\$ 100.00





- 2011 Building Activity 178 permits (Value \$15,668,450.00)

**Subdivision Application Report**

- 2009 Subdivisions 30 applications
- 2010 Subdivisions 22 applications
- 2011 Subdivisions 32 applications

Please review the attached graphs and data.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That the development statistics report be received for information.

**Author:** Liane Lambert  
Development Officer

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**Reviewed By:**

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**CAO**

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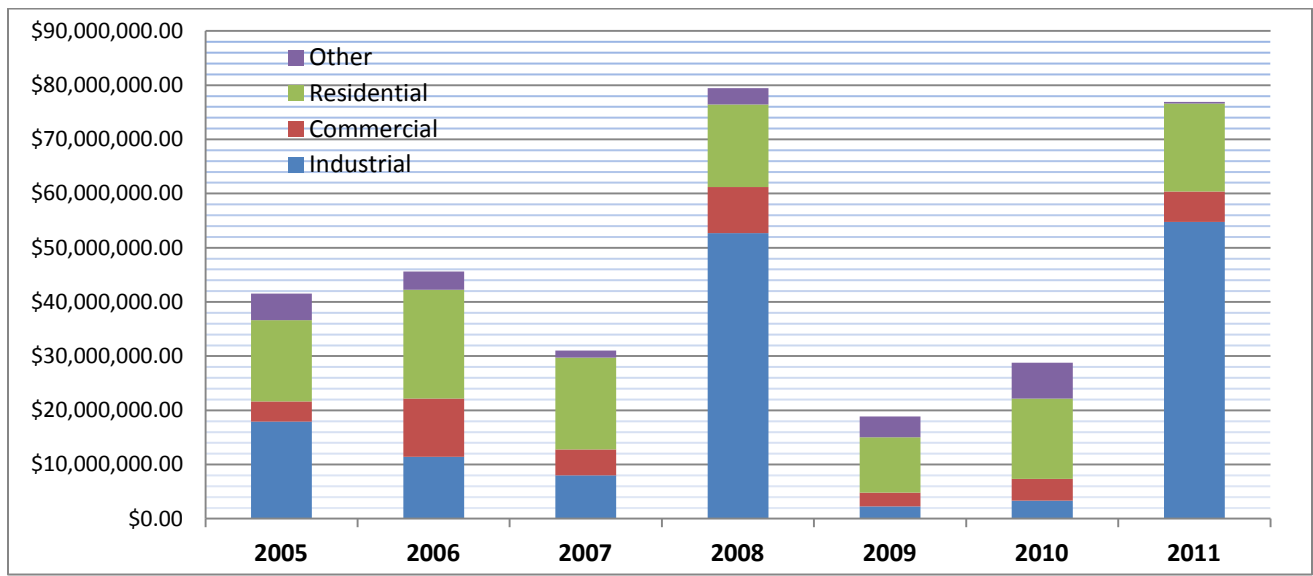
## DEVELOPMENT STATISTICS

### Development applications by construction value

	2005	2006	2007	2008*	2009	2010	2011*
Industrial	17,890,576	11,430,000.	8,008,300	52,687,000	2,265,000	3,319,000	54,777,000
Commercial	3,727,000	10,752,900	4,760,500	8,515,000	2,571,200	4,022,000	5,592,550
Residential	14,998,830	20,074,436	16,954,863	15,233,063	10,169,616	14,803,816	16,231,775
Other*	4,893,105	3,330,100	1,294,660	3,028,000	3,879,046	6,663,992	301,800
<b>Total</b>	<b>41,509,511</b>	<b>45,587,436</b>	<b>31,018,323</b>	<b>79,463,063</b>	<b>18,884,862</b>	<b>28,808,808</b>	<b>76,903,125</b>

### Development applications by number of permits

	2005	2006	2007	2008	2009	2010	2011
Industrial	56	35	27	19	19	26	21
Commercial	33	56	40	51	55	58	45
Residential	232	221	211	180	172	192	203
Other*	32	20	26	21	19	24	9
<b>Total</b>	<b>353</b>	<b>332</b>	<b>304</b>	<b>272</b>	<b>265</b>	<b>300</b>	<b>278</b>

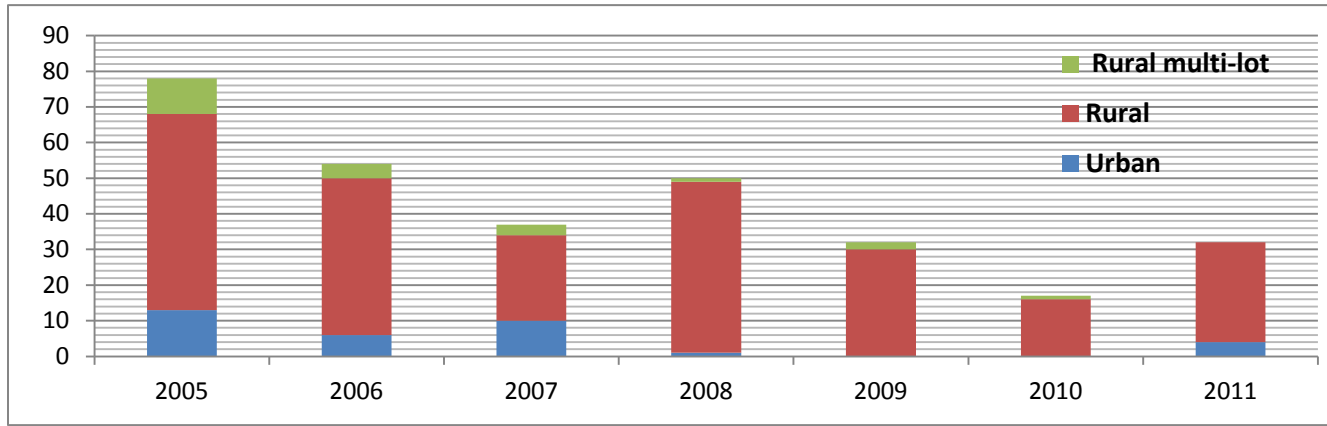


### Residential Development by number of permits

	2005	2006	2007	2008	2009	2010	2011
Multi-Family Dwellings	56	35	27	19	19	2	4
Single Family Dwellings	33	56	40	51	55	52	47
Mobile Homes	232	221	211	180	172	43	53
Ancillary(Garages, Additions)	32	20	26	21	19	56	62
Others (Fences, Decks, Reno's)						22	12
<b>Total</b>	<b>353</b>	<b>332</b>	<b>304</b>	<b>272</b>	<b>265</b>	<b>175</b>	<b>178</b>

	2005	2006	2007	2008	2009	2010	2011
Urban	13	6	10	1	0	0	4
Rural	55	44	24	48	30	16	28
Rural Multi-lot	10	4	3	1	2	1	0
<b>Total</b>	<b>61</b>	<b>33</b>	<b>59</b>	<b>33</b>	<b>17</b>	<b>17</b>	<b>32</b>

### **Subdivisions by number of applications**



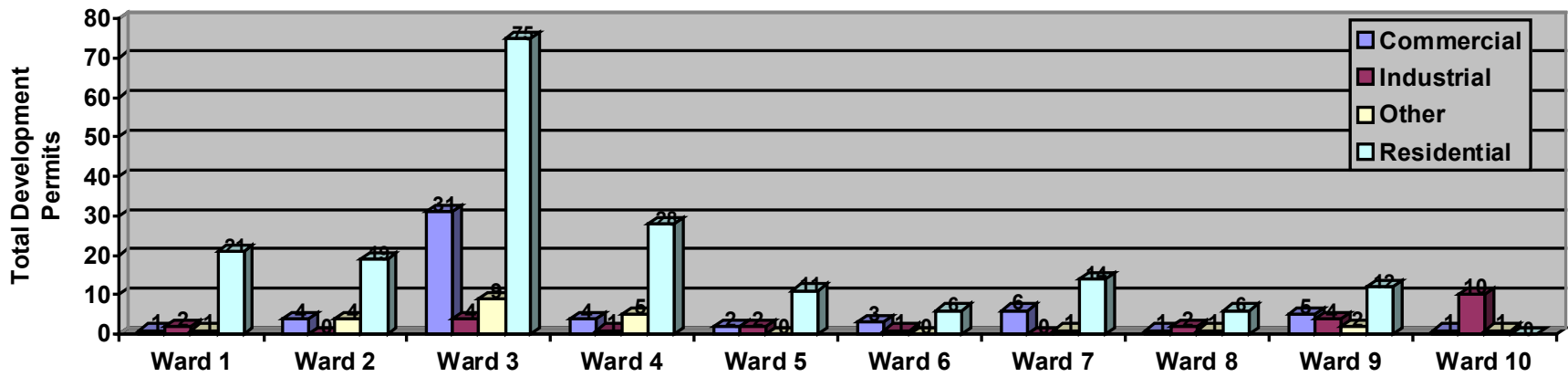
	2005	2006	2007	2008	2009	2010	2011
Number of Lots	105	99	82	59	89	22	32
Rural in acres	444	211	644	317	353	206	311
Multi-rural in acres	137	122	9	113	0	0	0
Urban in acres	70	59	260	8	4	27	46
<b>Total Acres</b>	<b>756</b>	<b>491</b>	<b>995</b>	<b>497</b>	<b>357</b>	<b>233</b>	<b>357</b>

### **Subdivisions by lots or acres (rural)**

\*Other – public use facilities and home based businesses

\*2008 Industrial spike is due to the Mustus Lake Co-Gen plant

\*2011 Industrial spike is due to a New Compressor Station in Ward 10



Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	0	1	28	4	3	0	5	1	2	1	45
Industrial	2	0	2	3	0	1	0	0	3	10	21
Other	1	0	3	3	0	0	0	1	0	1	9
Residential	16	16	72	35	21	7	13	7	14	2	203
<b>Total</b>	<b>19</b>	<b>17</b>	<b>105</b>	<b>45</b>	<b>24</b>	<b>8</b>	<b>18</b>	<b>9</b>	<b>19</b>	<b>14</b>	<b>278</b>

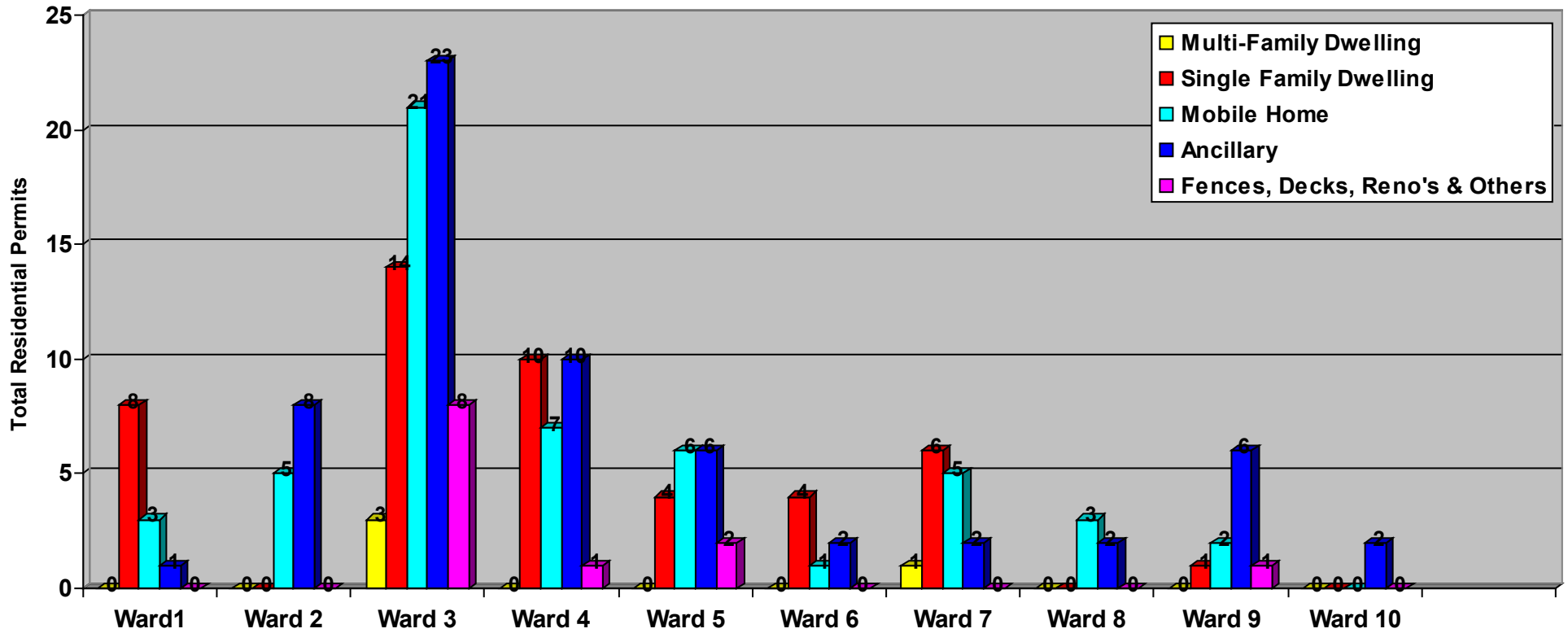
Development	Permits	Construction Cost
Commercial	45	\$5,592,550.00
Industrial	26	\$54,777,000.00
Other	24	\$301,800.00
Residential	192	\$16,231,775.00
<b>TOTALS</b>	<b>265</b>	<b>\$76,903,125.00</b>

Wards	Construction Cost
Ward 1	\$1,418,025.00
Ward 2	\$963,200.00
Ward 3	\$12,213,525.00
Ward 4	\$3,994,175.00
Ward 5	\$1,554,600.00
Ward 6	\$800,000.00
Ward 7	\$1,057,000.00
Ward 8	\$348,000.00
Ward 9	\$839,600.00
Ward 10	\$53,715,000.00
<b>TOTAL</b>	<b>76,903,125.00\$</b>

**Mackenzie County  
Development Summary  
January 1, 2011 to December 31, 2011**



## Mackenzie County Residential Development Permit Application January – December, 2011



Residential Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling	0	0	3	0	0	0	1	0	0	0	4
Single Family Dwelling	8	0	14	10	4	4	6	0	1	0	47
Mobile Homes	3	5	21	7	6	1	5	3	2	0	53
Ancillary (Additional, Garages)	1	8	23	10	6	2	2	2	6	2	62
Fences, Decks, Reno's & Others	0	0	8	1	2	0	0	0	1	0	12
<b>Total</b>	<b>12</b>	<b>13</b>	<b>69</b>	<b>28</b>	<b>18</b>	<b>7</b>	<b>14</b>	<b>5</b>	<b>10</b>	<b>2</b>	<b>178</b>

Wards	Permits	2011 Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	3	\$3,220,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7	1	\$000
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>2</b>	<b>\$3,220,000.00</b>

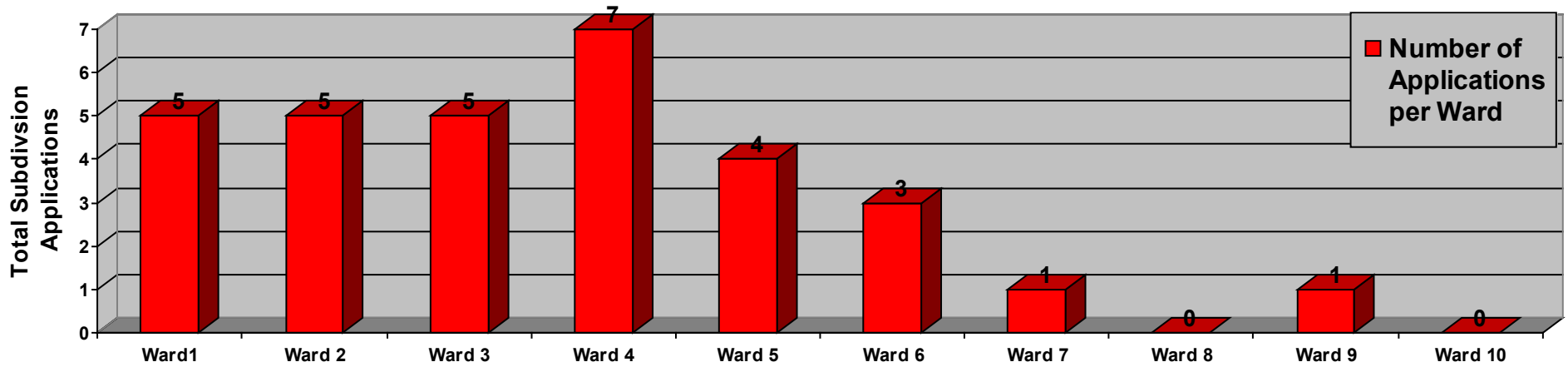
Wards	Permits	2011 Single Family Dwelling Construction Cost
Ward 1	8	\$1,126,025.00
Ward 2	0	\$0.00
Ward 3	14	\$2,451,000.00
Ward 4	10	\$1,755,000.00
Ward 5	4	\$890,000.00
Ward 6	4	\$725,000.00
Ward 7	6	\$515,000.00
Ward 8	0	\$0.00
Ward 9	1	\$0.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>47</b>	<b>\$7,462,025.00</b>

Wards	Permits	2011 Mobile Home Construction Cost
Ward 1	3	\$106,500.00
Ward 2	5	\$300,500.00
Ward 3	21	\$1,014,200.00
Ward 4	7	\$486,000.00
Ward 5	6	\$322,000.00
Ward 6	1	\$50,000.00
Ward 7	5	\$218,000.00
Ward 8	3	\$253,000.00
Ward 9	2	\$360,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>53</b>	<b>\$3,110,200.00</b>

Wards	Permits	2011 Ancillary Building (Additions, Garages Detached & Attached)
Ward 1	1	\$35,000.00
Ward 2	8	\$378,000.00
Ward 3	23	\$524,100.00
Ward 4	10	\$350,500.00
Ward 5	6	\$156,000.00
Ward 6	2	\$25,000.00
Ward 7	2	\$9,000.00
Ward 8	2	\$30,000.00
Ward 9	6	\$235,000.00
Ward 10	2	\$30,000.00
<b>TOTAL</b>	<b>62</b>	<b>\$1,772,600.00</b>

Wards	Permits	2011 Fences, Decks, Reno's & Others
Ward 1	0	\$0.00
Ward 2	0	\$0.00
Ward 3	8	\$84,625.00
Ward 4	1	\$0.00
Ward 5	2	\$2,000.00
Ward 6	0	\$0.00
Ward 7	0	\$0.00
Ward 8	0	\$0.00
Ward 9	1	\$17,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>12</b>	<b>\$103,625.00</b>

Wards	Permits	2011 TOTAL Residential Building Activity
Ward 1	12	\$1,267,525.00
Ward 2	13	\$678,500.00
Ward 3	69	\$7,293,925.00
Ward 4	27	\$2,591,500.00
Ward 5	18	\$1,370,000.00
Ward 6	7	\$800,000.00
Ward 7	14	\$742,000.00
Ward 8	5	\$283,000.00
Ward 9	11	\$612,000.00
Ward 10	2	\$30,000.00
<b>TOTAL</b>	<b>178</b>	<b>\$15,668,450.00</b>

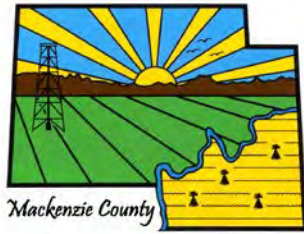


Approved Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	4	0	0	0	0	0	0	0	4
Rural	5	5	1	7	4	3	1	0	2	0	28
Rural Multi Lot	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>32</b>

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres	Boundary Adjustments in Acres
Ward 1	5	45	0	0	0.42
Ward 2	5	66.59	0	0	0
Ward 3	5	10	0	45.94	0
Ward 4	7	103.36	0	0	4.96
Ward 5	4	32.11	0	0	0
Ward 6	2	20	0	0	0
Ward 7	1	0	0	0.39	0
Ward 8	0	0	0	0	0
Ward 9	2	34.2	0	0	0
Ward 10	0	0	0	0	0
<b>TOTAL</b>	<b>32</b>	<b>311.26</b>	<b>0</b>	<b>46.33</b>	<b>5.38</b>

**Mackenzie County  
Approved Subdivision  
Application Summary  
January 1 to December 31,  
2011**

**Total amount of area subdivided from January till December 2011- 362.97 acres**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>La Crete Agricultural Society – Letter of Support Request</b>

### **BACKGROUND / PROPOSAL:**

Mackenzie County Council provides various financial and non-financial support to local non-profit groups and organizations.

### **OPTIONS & BENEFITS:**

Please see the attached request from La Crete Agricultural Society for letters of support.

The Society is asking for support towards:

1. Seasonal Project Manager for the Heritage Village – CIP application;
2. Shed Expansion for the Northern Alberta Fun Flyers – CFEP application.

Please note that the County approved \$10,000 towards capital for the Society subject that the funds not be used towards the Northern Alberta Fun Flyers projects.

### **COSTS & SOURCE OF FUNDING:**

NA

**Author:** J. Whittleton      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

**Motion 1:**

That a letter of support be provided to the La Crete Agricultural Society for their project manager application under the Communities Initiatives Program grant.

**Motion 2:**

That a letter of support be provided to the La Crete Agricultural Society for the Northern Alberta Fun Flyer's shed expansion project under the Communities Facilities Enhancement Program grant.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

**From:** [La Crete Agricultural Society](#)  
**To:** [Joulia Whittleton](#)  
**Subject:** FW: Support Letter  
**Date:** Tuesday, January 31, 2012 10:31:01 AM

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Joulia:

I thought I had emailed this to you, but it almost looks like I emailed ourselves ☺??? Is that possible??

So, please accept my apologies if I'm emailing it to you for the second time.

Susan Siemens  
La Crete Agricultural Society

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**From:** La Crete Agricultural Society [mailto:lcagric@telus.net]  
**Sent:** January-31-12 9:59 AM  
**To:** 'La Crete Agricultural Society'  
**Subject:** RE: Support Letter

Joulia:

The Northern Alberta Fun Flyers had a meeting last night to reprioritize their 2012 projects. I'm not sure if you normally list the projects in the support letters, but if you do let me know. Otherwise, I think it would be fine to say that the council supports the further development of the Northern Alberta Fun Flyers and the Mud Bog site locations to benefit the community. Whatever... ☺ I just didn't want to have to redo the support letter if you had plans on listing the actual projects.

Susan Siemens  
La Crete Agricultural Society

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**From:** La Crete Agricultural Society [mailto:lcagric@telus.net]  
**Sent:** January-26-12 9:34 AM  
**To:** 'Joulia Whittleton'  
**Subject:** RE: Support Letter

Joulia:

At this point we're asking for \$10,000 in the operational CIP grant as matching funding to pay for a seasonal project manager to work in the La Crete Mennonite Heritage Village. This would be matched by the operational grant we're getting from the County.

However, while we are on the topic, I am also looking at applying to cfep asking for matching capital funding as well. This would include the same projects mentioned in our capital grant application to the County. We had applied to Farm Credit Canada for matching to do the museum equipment shed extension and it was declined, so we're looking for other funding sources so that hopefully the project can still go ahead. Also, I understand the approval of the \$10,000 for capital projects from the County is coming to us with the condition that it not be used for the Northern Alberta Fun Flyers – is that correct? I want to include their projects with the shed extension in the cfep grant, but the NAFF committee has already fund raised for \$6000 of it and is planning another fund raiser in 2012, so the matching won't come from the County for their projects. So when this comes before the council I would actually appreciate a support letter for both grants.

Thanks for your help.

Susan Siemens  
La Crete Agricultural Society

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**From:** Joulia Whittleton [mailto:jwhittleton@mackenziecounty.com]  
**Sent:** January-25-12 5:19 PM  
**To:** La Crete Agricultural Society  
**Subject:** RE: Support Letter

Should work well then. Will you please provide me with highlights of your application for that I can put this into our support letter and for Council's information?

Thanks

*Joulia Whittleton*

Director of Corporate Services

Mackenzie County  
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada  
Direct Tel: 780.927.3719 ext. 2223  
Tel.: 780.927.3718, Fax: 780.927.4266  
Toll Free: 1.877.927.0677  
Cell: (780)-841-8343 Email: [jwhittleton@mackenziecounty.com](mailto:jwhittleton@mackenziecounty.com)

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**From:** La Crete Agricultural Society [mailto:lcagric@telus.net]  
**Sent:** Wednesday, January 25, 2012 5:07 PM  
**To:** Joulia Whittleton  
**Subject:** RE: Support Letter

Joulia:

Feb. 13/12 will do fine. The grant has to be in by March 15. That gives us enough time. Thanks.

Susan Siemens  
La Crete Agricultural Society

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**From:** Joulia Whittleton [mailto:jwhittleton@mackenziecounty.com]  
**Sent:** January-25-12 4:49 PM  
**To:** La Crete Agricultural Society  
**Subject:** RE: Support Letter

Hi Susan,

Sorry about your application. The next council meeting is on February 13. How soon do you need

this letter?

*Joulia Whittleton*

Director of Corporate Services

Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada

Direct Tel: 780.927.3719 ext. 2223

Tel.: 780.927.3718, Fax: 780.927.4266

Toll Free: 1.877.927.0677

Cell: (780)-841-8343 Email: [jwhittleton@mackenziecounty.com](mailto:jwhittleton@mackenziecounty.com)

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**From:** La Crete Agricultural Society [mailto:lcagric@telus.net]

**Sent:** Wednesday, January 25, 2012 4:41 PM

**To:** Joulia Whittleton

**Subject:** Support Letter

Joulia:

We hear that there was some grant funding approved for the La Crete Agricultural Society. Thank you! However, we did not have such good news from Alberta Museums Association who have granted us money the last two years to help with museum staff/project managers' wages. We would now like to apply to CIP for help with 2012 Project Manager wages as matching funds. They recommend getting "Support Letters" and we're asking the County for such a letter providing council approves the matter.

Please advise.

Susan Siemens

Program Coordinator/Secretary

La Crete Agricultural Society

(780)928-4447







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 13, 2012</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- Fort Vermilion RCMP Statistics
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## **RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Mackenzie County  
Action List as of January 23, 2012**

***Council Meeting Motions Requiring Action***

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
<b>September 9, 2008 Council Meeting</b>			
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Al	In progress
<b>August 11, 2009 Council Meeting</b>			
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia	In Progress
<b>November 10, 2010 Regular Council Meeting</b>			
10-11-1060	That third reading be given to Bylaw 783-10, being a temporary road dedication bylaw for the existing roadway through the N ½ 26-104-14-W5M for the purpose of access to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1).	Joulia Roy	Negotiations underway
10-11-1061	That administration proceed with registering the road plan as per Bylaw 783-10	Joulia Roy	Negotiations underway
<b>February 8, 2011 Regular Council Meeting</b>			
11-02-129	That administration investigate options for a snow dump area in the La Crete area before the 2011-12 winter season.	John	Planning to create an area in conjunction with the LC lagoon project
<b>March 8, 2011 Regular Council Meeting</b>			
11-03-249	That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.	Joulia Finance	12-Sep-11 Special Meeting
<b>March 30, 2011 Regular Council Meeting</b>			
11-03-279	That the Policy RESV016 La Crete Emergency Service Reserve be TABLED for further review.	Al	Under review
<b>April 12, 2011 Regular Council Meeting</b>			
11-04-350	That administration be authorized to enter into a Memorandum of Understanding with the Fort Vermilion School Division regarding the County's three year commitment to contribute \$50,000 annually towards the Rocky Lane Public School Agriculture Program with the funding being channeled through the Rocky Lane Agricultural Society.	Joulia	Rocky Lane Ag Society reviewing a draft agreement.
11-04-362	That the Waste Management Ad Hoc Committee bring back implementation models for hamlet	Al	

Motion	Action Required	Action By	Status
	residential waste collection in La Crete.		
11-04-369	That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the Airport Vicinity Protection Area, potable water line arrangements, the Annexation Agreement and the Regional Mutual Aid Agreement.	Roy Joulia	CAO currently reviewing agreements to determine suitability of actions to be taken.
11-04-370	That an offer be made to Alberta Health Services to lease out the High Level, La Crete and Fort Vermilion ambulance facilities as discussed.	Al	In progress
<b>May 10, 2011 Regular Council Meeting</b>			
11-05-447	That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a "Jubilee Plaza".	Roy	Report with location options (pros & cons) completed. Contact information for preferred location being researched.
11-05-451	That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.	Roy	CAO has supplied information on project costs and operations of a similar size pool to the committee for their information. The committee tabled their proposal with the LC Recreation Board and they approved this project as their number 1 priority for new projects. Council during their 2012 budget process set aside the request for funding for this project. Councillor Braun and CAO will be meeting representatives on Feb. 13, 2012.
<b>May 31, 2011 Regular Council Meeting</b>			
11-05-510	That administration brings forward the dust control policy for review and the application procedure for information.	Roy	Package included in the Feb. 13 <sup>th</sup> council meeting.
<b>June 29, 2011 Regular Council Meeting</b>			
11-06-551	That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a three year Safety Codes Services Contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter and that the fee split be 70/30 percent for Superior Safety Codes and Mackenzie County respectively.	Joulia	Ready for signature; QMP is under review with AB Safety Codes Council and Municipal Affairs
<b>July 27, 2011 Regular Council Meeting</b>			

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
11-07-606	That administration develop a policy for hamlet utility servicing that reflect the options and benefits as discussed and review the existing water/sewer Bylaw.	John	-Policy in progress -Bylaw will be presented to Council at the Feb 13 <sup>th</sup> meeting
<b>September 23, 2011 Regular Council Meeting</b>			
11-09-762	That administration bring back emergent type changes to the Land Use Bylaw as they relate to the Hamlet of Zama.	Joulia	Data provided to Councillor, awaiting response Bylaw 835-12 LUB Amendment – presenting 1 <sup>st</sup> reading to Council on February 13 <sup>th</sup>
<b>October 26, 2011 Regular Council Meeting</b>			
11-10-865	That the County fill the ditch on the right of way (NW 21-106-15-W5M), level the culvert, and build a berm on H. Klassen's land as per Alberta Environment's request.	John	Two of the three items have been completed. Waiting for direction on the third item
<b>November 8, 2011 Regular Council Meeting</b>			
11-11-910	That the engineering and gravel crushing be completed on the Highway 88 Connector with funding coming from the Highway 88 connector project.	John	Preparing an engagement letter with the successful engineering firm which in turn will help provide quantities and type of gravel required.
11-11-913	That the sale of tax forfeiture public land auction date be set for May 1, 2012 in Fort Vermilion.	Joulia	01-May-12
11-11-918	That the unused funds from 2-63-30-259 be transferred to the Municipal Drainage Reserve at the yearend closing.	Joulia	
<b>November 30, 2011 Regular Council Meeting</b>			
11-11-948	That administration assist the La Crete Community Library Society in compiling cost information for a stand-alone facility in conjunction with the Mackenzie Library Board.	Al	
<b>January 10, 2012 Regular Council Meeting</b>			
12-01-018	That administration be directed to offer the remaining unit to other local area First Nations for \$1.00 (one dollar), as is – where is, and if no interest is expressed that the remaining unit be offered to the Tallcree First Nations for \$1.00 (one dollar) as is – where is.	Al	
<b>January 23, 2012 Regular Council Meeting</b>			
12-01-040	That administration bring back the dust control policy with options and recommendations for Council.	John	The policy will be presented to Council at the Feb 13 <sup>th</sup> meeting
12-01-048	That administration research the pros and cons of reduced minimum residential lot sizes for all zones	Joulia	February 23 <sup>rd</sup> Council meeting

Motion	Action Required	Action By	Status
	with respect to the long-term financial implications for the County as well as the development community and bring it back to Council at the end of February.		
12-01-052	That the Reeve and Chief Administrative Officer be authorized to meet with the appropriate Canada Post authorities to review options regarding the La Crete Post Office.	Roy	
12-01-057	That a letter be sent to the Northwest Health Foundation thanking them for their invitation and advising that Council has declined the request to appoint a County representative.	Roy	
12-01-058	That a letter be sent to Lac La Biche County in support of their retaining medevac service standards campaign for northern Alberta.	AI	
12-01-059	That a letter be sent to Alberta Health and Wellness requesting an update on the recommendations made in the report by the Health Quality Council of Alberta, suggestions as to how the Mackenzie Region can improve standards to reduce the need for medevac services, and to express opposition to the proposed closure of the Edmonton City Centre Airport.	AI	
12-01-068	That Council undertakes a review of the committee list at their next working session.	Roy	April 11, 2012
12-01-069	That administration be authorized to negotiate access options to Plan 0023789, Block 1, Lot 1 as discussed.	Roy Joulia	In progress

Motion	Action Required	Action By	Status
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
<b>Sustainable governance items:</b>		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Joulia, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
<b>Service delivery items:</b>		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Joulia, John, Al, Don	
<b>Infrastructure items:</b>		
Review and recommend options regarding an infrastructure management system;	Al	
Review/develop a plan for maintaining municipal infrastructure;	Al, Don, John, Grant	
<b>Economic vitality items:</b>		
Bring options regarding establishing an annual business licensing;	Joulia	
<b>Risk management items:</b>		
Review and report to Council regarding a municipal service continuity plan;	Al, Don, John	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	Al	





# Royal Canadian Mounted Police

Fort Vermilion Detachment  
Mackenzie Regional Enhanced Position

## Month End Report for La Crete January 2012

The RCMP Mackenzie County Enhance Position Member worked a total of 144 Hours this month dedicated to the La Crete area. Patrols included Moving Traffic Enforcement, visibility in the community during peak hours, and attending public complaints.

Currently one of the Enhanced positions has been vacant for the entire month of January. Cst Olive ( the second Enhanced position) last shift was on January 21<sup>st</sup>. Cst. Olive had to be transferred for compassionate reasons. The County will be credited accordingly. The two vacancies are expected to be filled at the end of February.

29 total calls for service were received and investigated in the La Crete area.  
5 were investigated by the enhanced position member

4 Provincial Violation Tickets were issued this month for offences under the Traffic Safety Act, Use of Highway and Rules of the Road Regulations, Vehicle Equipment Regulations and etc.

5 Motor Vehicle Collisions were investigated.

Cst. Olive has been transferred from Fort Vermilion and will be leaving January 28, 2012.

It is to be noted that the numbers listed in the other Fort Vermilion members list include attendance by the North Peace Police service in La Crete for calls.

### Enhanced Position Member

2 - lost items  
2 - Collision investigations  
1 - Municipal By-Law

### Other Fort Vermilion Members

1 - Abandoned Vehicle  
1 - Assist general public  
2 - Sudden Death investigations  
1 - Disturb the peace

- 1 - Fire arms act
- 3 - 911 Hang up
- 1 - Mental health act
- 1 - Mischief
- 3 - Moving traffic intersection charges
- 1 - Municipal By-Law
- 2 - Off Road vehicle act
- 2 - Other moving traffic violations
- 1 - Theft under \$5000
- 1 - Possession of marihuana under 30g
- 3 - Collision investigations

Submitted by: Cst. R.T. OLIVE  
S/Sgt. T.R. Love